

**FIRE SERVICE COMMISSION
MINUTES OF MEETING
November 16, 2023**

The Fire Service Commission held a meeting on Thursday, November 16, 2023, via conference call under Mass. General Law Chapter 30A, Section 20.

Present at the meeting were the following Commission members:

Chief Gregory J. Burns
Captain Michael McCullough
Chief John S. Ingram
Chief Peter J. Burke Jr.
Ms. Roberta Fitzpatrick

Absent from the meeting:

FF Richard D. MacKinnon Jr.
Deputy Secretary Susan Terrey

There were no guests present at the meeting.

DFS staff present at the meeting:

Deputy State Fire Marshal Maribel Fournier
General Counsel Glenn Rooney
Alanna Malatos
JoAnne Caruso

Meeting called to order by Chairman Gregory Burns at 10:04 am.

AGENDA

A. Approval of Minutes of the October 27, 2023 Meeting

A motion was made by Captain McCullough and seconded by Chief Ingram to approve the minutes of the October 27, 2023 meeting as written.

Ms. Fitzpatrick abstained from the vote. Otherwise, the vote was unanimous in favor of the motion.

B. Credentialing/Re-Credentialing Process

A motion was made by Chief Ingram and seconded by Captain McCullough to award accreditation to:

- Deputy Chief Kyle Murphy – Andover Fire Department

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by Chief Burke Jr. and Captain McCullough to award accreditation to:

- Captain Jacob Kreyling – Beverly Fire Department

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by Captain McCullough to award accreditation to:

- Captain Mathew Walch – Wilbraham Fire Department

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Chief Ingram to award re-accreditation to:

- Deputy Chief Graham Rowe – North Andover Fire Department

The vote was unanimous in favor of the motion.

C. General Issues and Updates from DFS

Deputy Fire Marshal Fournier briefed the Commission on the FY24 budget which is currently under review by the Governor's Office; the updated Live Burn Policy training is underway which includes an online "bridge" program specifically designed for current staff who have already completed the Live Burn Qualification course; and January is Firefighter Cancer Awareness Month and guidance will be sent out soon regarding the new mammogram and ultrasound offerings.

The Department has key positions that are being filled or advertised; Fleet Manager begins next week, the Special Hazards Program Coordinator will be re-posted; the two Buyer positions will also be reposted; Fire Protection Engineer will soon be advertised and posted; and the candidate for the Director of the Massachusetts Fire Academy is under review by the Governor's office and EOPSS.

D. Determination of Date/Time for Next Meeting

The date of the next meeting of the Fire Service Commission is tentatively scheduled on December 24th at 10:00 a.m. DFS Staff will poll Commission members to ensure they have a quorum.

A motion to adjourn was made by Chief Burke and seconded Chief Ingram.

The vote was unanimous in favor of the motion.

The meeting of the Fire Service Commission concluded at 10:13am.