

**FIRE SERVICE COMMISSION
MINUTES OF MEETING
September 30, 2025**

The Fire Service Commission held a meeting on Tuesday, September 30, 2025, via conference call under Mass. General Law Chapter 30A, Section 20.

Present at the meeting were the following Commission members:

Chief John S. Ingram
Deputy Secretary Susan Terrey
Captain Michael McCullough
Chief Matthew Grafton
Ms. Roberta Fitzpatrick
FF Richard D. MacKinnon Jr.

Absent Commission Members:

Chief Peter J. Burke Jr.

DFS staff present at the meeting:

Deputy State Fire Marshal Maribel Fournier
General Counsel Glenn Rooney
JoAnne Caruso

There were no guests present.

Meeting called to order by Chairman Chief John Ingram at 10:05 a.m.

AGENDA

A. Approval of Minutes of the June 23rd meeting

A motion was made by Captain McCullough and seconded by Deputy Secretary Terrey that the minutes of the June 23, 2025 meeting be approved as written.

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

B. Credentialing/Re-Credentialing Process

A motion was made by Captain McCullough and seconded by Deputy Secretary Terrey and Chief Grafton to award accreditation to:

- Deputy Fire Chief Joseph Barbieri III - Franklin Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Deputy Secretary Terrey to award accreditation to:

- Deputy Fire Chief Andrew Breen - Northampton Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Chief Ingram to award accreditation to:

- Deputy Fire Chief Kyle Cogswell - Turners Falls Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Deputy Secretary Terrey and Chief Grafton to award accreditation to:

- Deputy Fire Chief Shawn Denkiewicz - Northampton Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Chief Grafton to award accreditation to:

- Deputy Fire Chief Daniel Garner - Pittsfield Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Chief Grafton to award accreditation to:

- Deputy Fire Chief Christopher Hampton - Natick Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Chief Grafton to award accreditation to:

- Fire Chief Luke Harnett - Montague Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Chief Grafton to award accreditation to:

- Deputy Fire Chief Michael Hatch - Northampton Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Chief Grafton to award accreditation to:

- Captain Daniel Hehir - Westborough Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Chief Grafton to award accreditation to:

- Assistant Fire Chief Matthew Lemberg - Northampton Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Chief Grafton to award accreditation to:

- Deputy Fire Chief Edward Linehan - East Longmeadow Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Chief Grafton to award accreditation to:

- Division Chief of EMS William Millin - Northampton Fire Department

Roll Call:

Chief John Ingram – Yes

Deputy Secretary Susan Terrey – Yes

Captain Michael McCullough – Yes

Chief Matthew Grafton – Yes

Ms. Roberta Fitzpatrick – Yes

FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Chief Grafton to award accreditation to:

- Deputy Fire Chief George Poole - Woburn Fire Department

Roll Call:

Chief John Ingram – Yes

Deputy Secretary Susan Terrey – Yes

Captain Michael McCullough – Yes

Chief Matthew Grafton – Yes

Ms. Roberta Fitzpatrick – Yes

FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Chief Grafton to award accreditation to:

- Deputy Fire Chief Timothy Pratt - Waltham Fire Department

Roll Call:

Chief John Ingram – Yes

Deputy Secretary Susan Terrey – Yes

Captain Michael McCullough – Yes

Chief Matthew Grafton – Yes

Ms. Roberta Fitzpatrick – Yes

FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Chief Grafton to award accreditation to:

- Fire Chief Gary Ryan - Chelmsford Fire Department

Roll Call:

Chief John Ingram – Yes

Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Chief Grafton to award accreditation to:

- Deputy Fire Chief Gary Smyth - Quincy Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Chief Grafton to award accreditation to:

- Deputy Fire Chief David Toto - Methuen Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Chief Grafton to award accreditation to:

- District Fire Chief Joseph Zukas - Lynn Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Captain McCullough and seconded by Chief Grafton to award accreditation to:

- Captain Ryan Sweder - Waltham Fire Department

Roll Call:

Chief John Ingram – Yes

Deputy Secretary Susan Terrey – Yes

Captain Michael McCullough – Yes

Chief Matthew Grafton – Yes

Ms. Roberta Fitzpatrick – Yes

FF Richard D. MacKinnon Jr. – Yes

A motion was made by Chief Ingram and seconded by Chief Grafton to award re-accreditation to:

- Fire Chief Michael Andrews - Wilbraham Fire Department

Roll Call:

Chief John Ingram – Yes

Deputy Secretary Susan Terrey – Yes

Captain Michael McCullough – Yes

Chief Matthew Grafton – Yes

Ms. Roberta Fitzpatrick – Yes

FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Fire Chief Enrique Arrascue – Yarmouth Fire Department

Roll Call:

Chief John Ingram – Yes

Deputy Secretary Susan Terrey – Yes

Captain Michael McCullough – Yes

Chief Matthew Grafton – Yes

Ms. Roberta Fitzpatrick – Dropped from the Call

FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Captain Michael Austrino - Randolph Fire Department

Roll Call:

Chief John Ingram – Yes

Deputy Secretary Susan Terrey – Yes

Captain Michael McCullough – Yes

Chief Matthew Grafton – Yes

Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Commissioner Bernard Calvi - Springfield Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by Captain McCullough to award re-accreditation to:

- Captain Steven Chandler III - Amherst Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Fire Chief David Charest - Attleboro Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Fire Chief Seth Colby - Shrewsbury Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Cook and seconded by Deputy Secretary Terrey to award re-accreditation to:

- Deputy Fire Chief Robert Courtney - Worcester Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Dropped from the Call
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by Captain McCullough to award re-accreditation to:

- Deputy Fire Chief Mark Gassiraro - Pembroke Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Fire Chief Matthew Grafton - Stoneham Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Abstained due to conflict
Ms. Roberta Fitzpatrick – Yes

FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Fire Chief John Grasso Jr. - Sturbridge Fire Department

Roll Call:

Chief John Ingram – Yes

Deputy Secretary Susan Terrey – Yes

Captain Michael McCullough – Yes

Chief Matthew Grafton – Yes

Ms. Roberta Fitzpatrick – Yes

FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Fire Chief Ryan Pease - Ludlow Fire Department

Roll Call:

Chief John Ingram – Yes

Deputy Secretary Susan Terrey – Yes

Captain Michael McCullough – Yes

Chief Matthew Grafton – Yes

Ms. Roberta Fitzpatrick – Yes

FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Fire Chief Patrick Purcell - Westborough Fire Department

Roll Call:

Chief John Ingram – Yes

Deputy Secretary Susan Terrey – Yes

Captain Michael McCullough – Yes

Chief Matthew Grafton – Yes

Ms. Roberta Fitzpatrick – Dropped from the Call

FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Captain Thomas Rice - East Hampton Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Assistant Fire Chief Richard Ripley - Wayland Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Dropped from the Call
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Fire Chief Alan Sirois - Agawam Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by Deputy Secretary Terrey to award re-accreditation to:

- Deputy Fire Chief Kevin Sullivan - Framingham Fire Department

Roll Call:

Chief John Ingram – Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough – Yes
Chief Matthew Grafton – Yes
Ms. Roberta Fitzpatrick – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Captain Jamie Meier - Canton Fire Department

Roll Call:

Chief John Ingram – Yes

Deputy Secretary Susan Terrey – Yes

Captain Michael McCullough – Yes

Chief Matthew Grafton – Yes

Ms. Roberta Fitzpatrick – Yes

FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Ingram and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Assistant Fire Chief Andrew Tobio - Belmont Fire Department

Roll Call:

Chief John Ingram – Yes

Deputy Secretary Susan Terrey – Yes

Captain Michael McCullough – Yes

Chief Matthew Grafton – Yes

Ms. Roberta Fitzpatrick – Dropped from the Call

FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

C. General Issues and Updates from DFS

Deputy Fire Marshal Fournier briefed the Commission on the Bridgewater Campus' Burn Building ribbon cutting ceremony which was held on September 25th; this year's S.A.F.E Conference had the largest number of attendees to date at ~256 attendees; the FY27 Budget process is underway; invitations for the 36th annual Firefighter of the Year will be going out this week which will be held at Mechanics Hall in Worcester on November 25th; the PFAS remediation project remains ongoing and both she and Marshal Davine attended the Town of Stow public meeting on September 15th - "Phase III" has been filed with DEP which will involve additional soil removal throughout the winter months; Bridgewater's "Phase A" is complete with "Phase B" (Crib Room & Firehouse) design near completion.

D. Determination of Date/Time for Next Meeting

The date of the next meeting of the Fire Service Commission will be held on Thursday, October 23, 2025 via conference call.

A motion to adjourn was made by Captain McCullough and seconded by Deputy Secretary Terrey.

Roll Call:

Chief John Ingram – Yes

Deputy Secretary Susan Terrey – Yes

Captain Michael McCullough – Yes

Chief Matthew Grafton – Yes

Ms. Roberta Fitzpatrick – Yes

FF Richard D. MacKinnon Jr. – Yes

Said motion was approved by a unanimous vote of the Commission.

The meeting of the Fire Service Commission concluded at 10:39am.