
Will training be available?

The DCJIS will provide user access to MIRCS and conduct MIRCS training for each dealer in the Commonwealth over the phone. The DCJIS will be available to provide follow-up training when needed.

Will user support be available?

User support will be provided by the DCJIS. DCJIS support staff are available 24 hours a day, 7 days a week, and will be available to assist with both the MIRCS application and technical questions.

Questions may be directed to:

Phone:
617-660-4782 (business hours)
617-660-4620 (non-business hours)

Email:
Chsb.mircs@chs.state.ma.us or
CHS-DL-ALL_Operators@chs.state.ma.us

Massachusetts Department of
Criminal Justice Information Services
200 Arlington Street
Suite 2200
Chelsea, MA 02150

Phone:
617-660-4782 (business hours)
617-660-4620 (non-business hours)
Email:
Chsb.mircs@state.ma.us or
CHS-DL-ALL_Operators@state.ma.us



Massachusetts Instant Record Check System (MIRCS): Gun Dealer Application

*Massachusetts
Executive Office of Public Safety and Security
Department of Criminal Justice Information Services*

**The Commonwealth's Provider of
Criminal Justice Information
Services**
mass.gov/cjis

What is MIRCS?

In 1998, the Massachusetts Legislature enacted legislation which required state licensed gun dealers to submit "record sales, rentals, and leases forthwith at the time of sale, rental, lease via electronic communication link to the commissioner of the department of criminal justice information services (M.G.L. c. 140, § 123). In response to the new legislation, the Massachusetts Instant Record Check System (MIRCS) was developed to serve as the electronic communication link.

MIRCS is an integrated computer application owned and maintained by the DCJIS that provides on-line firearms licensing by licensing authorities, and on-line reporting of gun transactions by gun dealers. MIRCS is the sole electronic communication link by which a dealer may submit gun transaction data.

Benefits of MIRCS

- MIRCS streamlines and standardizes firearms transaction reporting by helping to reduce errors, clerical work, and data entry.
- Eliminates the requirement to mail paper FA-10 forms to the DCJIS.
- Verification of purchaser and validity of firearms license is accomplished via a personal identification number (PIN).

Who is required to use MIRCS?

All state licensed gun dealers will be required to use MIRCS for the electronic submission of the FA-10 Form. Per 803 CMR Section 10.03, gun dealers licensed

pursuant to M.G.L. c. 140, § 122 shall be required to complete MIRCS training within 60 days of notice from the commissioner of the department of criminal justice information services. Gun dealers that have completed MIRCS training shall be required to follow the provisions of 803 CMR 10.00.

What equipment is required to use MIRCS?

In order to electronically transmit gun transactions pursuant to G.L. c. 140, § 123 via MIRCS, gun dealers are required to obtain the following:

- An Internet connection (dial-up, cable, or DSL) that provides access to the Commonwealth's internet portal. DCJIS recommends cable or DSL if your sales volume is high or if you wish to configure multiple workstations.
- A computer and printer that meets the following standards published by the commissioner of the Department of Criminal Justice Information Services:
 - ☒ MIRCS will run on all computer operating systems with an internet connection.
 - ☒ All web browsers are compatible with MIRCS.
 - ☒ Adobe Acrobat Reader 6.0.1 or higher.
 - ☒ An inkjet or laser jet printer.

MIRCS Response Form

Business Name

Licensed Dealer Name

FFL Number

State Dealer License Number

Address-Street Address 1

Address-Street Address 2 Zip Code

City Fax Number

Phone Number

Email address

Technical Readiness

Computer Workstation	Have <input type="checkbox"/> Need to Purchase <input type="checkbox"/>
Number of Workstations to	_____
Internet Connection	Have <input type="checkbox"/> Need to Purchase <input type="checkbox"/>
Type of Internet Connection	<input type="checkbox"/> Dial Up <input type="checkbox"/> Broadband <input type="checkbox"/> DSL

Please return form to:

Attention: Michaela Dunne,
Firearms Records Bureau

Mail

200 Arlington Street
Suite 2200
Chelsea, MA 02150

Fax

(617) 884-4601