



## Modifications for a School Pupil Vehicle (7D)

Student pupil transport vehicles **model year 2013 or newer** currently in the waiver program, are allowed to be modified and the seating capacity adjusted by a manufacturer, per [Code of Federal Regulations 49 CFR 567.5](#).

Only these vehicles may be retrofitted in order to meet seating capacity requirement, per [540 CMR 7.00](#).

Modifications must be performed and approved by the RMV **no later than December 31, 2022**.

## Standards for the Manufacturer

- All vehicle manufacturers performing seating adjustments must be a vehicle manufacturer as defined in the Code of Federal Regulations 49 CFR 567.5 pertaining to the work they are qualified to perform on incomplete vehicles and be recognized and approved by NHTSA.
- The most recent passing audit performed by the parent vehicle manufacturer must be submitted to Vehicle Safety and Compliance Services (VSCS) at [RMVInspection@dot.state.ma.us](mailto:RMVInspection@dot.state.ma.us).
- All appropriate vehicle tags must be updated and affixed to the vehicle.
- All modifications must be permanent.
- All manufacturers must provide the customer with a receipt detailing all modifications made to the vehicle.
- Local qualified vehicle manufacturers who meet the required standards are:
  - National Van Builders, Inc., Attleboro, MA
  - Qualified Van Sales, Inc., Norton, MA

**Note:** The RMV will not approve modifications made by a vendor that has **not** been approved. If you are using a manufacturing company that is **not** listed above, you must contact the VSCS department at the RMV **before** beginning any changes to the vehicle.

## Process

- Identify the passenger vehicle(s) **model year 2013 or newer** from your fleet that can be modified.
- Determine who will perform modifications, either a:
  - Local manufacturer meeting standards identified by the RMV, or a
  - New vendor.
    - Contact VSCS at [RMVInspection@dot.state.ma.us](mailto:RMVInspection@dot.state.ma.us) to confirm vendor is qualified to perform modifications.
- Have modifications performed by the approved manufacturer.
- Upon completion of work, ensure receipt has a detailed list of ALL modifications made to the vehicle.
- Complete the [Supplemental Registration Form](#) and submit via email to [RMVInspection@dot.state.ma.us](mailto:RMVInspection@dot.state.ma.us).
  - Include copies of the modification work completed by the manufacturer along with the supplemental registration form for approval.

**Once the submitted material is approved by the RMV, the vehicle must have an:**

- [Amended title](#) and [registered](#) by visiting a [service center](#), leaving the documents at a [registration drop off center](#) or via mail.
- Re-inspected by a 7D inspection station.