

MASSACHUSETTS WORKFORCE DEVELOPMENT SYSTEM

# Mass Workforce Issuance

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**100 DCS 02.103**

☐ Policy ☒ Information

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**To:** Chief Elected Officials  
Workforce Board Chairs  
Workforce Board Directors  
Title I Administrators  
Career Center Directors  
Title I Fiscal Officers  
DCS Operations Managers

**cc:** WIOA State Partners

**From:** Alice Sweeney, Director  
Department of Career Services

**Date:** September 11, 2015

**Subject:** **MOSES Version 35.1 Release Date Scheduled for September 18, 2015**

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**Purpose:** To notify Local Workforce Development Boards, One-Stop Career Center Operators and other local workforce partners that MOSES 35.1 is scheduled for release to the desktops on Friday, September 18, 2015.

**Background:** The release date to the field for MOSES 35.1 is Friday, September 18.

This will be a weekday night-time build.

MOSES will be shut down at 4:00 p.m. on Thursday, September 17, 2015 for the updates and the maintenance of the MOSES software and MOSES Applications (JobQuest/TrainingPro).

This will **NOT** interrupt other IT services or functions to the offices, only MOSES will be taken off-line. Email, unemployment assistance systems and internet services will still be available.

Please complete and save MOSES data entry by 4:00 p.m. on Thursday, September 17, and then log off MOSES. This will ensure that when you log into MOSES on Friday, September 18, you will have the new version of MOSES available and any work done prior will be saved.

**Action**

**Required:** Local Boards, Career Center Operators, and workforce partners should ensure that their staffs are made aware of the MOSES shutdown on Thursday, September 17, and that Career Centers and other MOSES users plan their workloads accordingly in preparation for MOSES to shut down at 4:00 p.m.

Below is a description of the major changes in MOSES Version 35.1.

**Effective:** Immediately

**Inquiries:** Please email all questions to [tcartier@detma.org](mailto:tcartier@detma.org). Please reference this MassWorkforce Issuance number and subject in your inquiry.

## **Description of Significant Changes in MOSES Version 35.1**

**The key MOSES 35.1 changes are:**

### **What's new in MOSES**

- Job Seeker Services
  - Job Seeker - General Services – Assessment Category – new Service detail: Career Ready 101
  - Job Seeker - General Services – Job Search Category – new Service detail: TORQ Usage
  - Job Seeker - Employment Services – Obtained Employment Service type – new Service Result: After Receiving Assistance with HWOL
- Training
  - New Course Activity Category: Apprenticeship Training
  - Advanced Course Search change: Can search by new Course Activity - Apprenticeship Training

## SERVICES

### General – Assessment Category – new Service Detail

New Service detail: **Career Ready 101**

Job Seeker Membership (Job, Anita)

Job, Anita SSN: 999-01-0000 ID: 12479434

Basic Full Education Work Experience Events Alerts Case Plan/Youth ISS Services Special Programs Survey

General Employment Administrative Testing Course/Activity Youth Goals

**Services**

Service Date	Staff ID	Category	Service Detail	Career Center	Hours

**General Services Detail**

Services Provided

Service Date: 09/10/2015 Last Update Date: 00/00/0000

Career Center: Hurley/MOSES Unit Staff ID: MOSES101 Hours: .0

Description:

Category: Assessment Service Detail: Career Ready 101

After-Exit Follow-up  
**Career Ready 101**  
Comprehensive Assessment  
Initial Assessment Interview

Note: Blue/Bold Service Details are Federal/OSSCAR Reportable Services  
Employment and Follow-Up Services are additionally reported on OSCCAR

Trade Eligibility Match Criteria Run Match Eligibility Criteria OK Cancel

### General – Job Search Category – new Service Detail

New Service detail: **TORQ Usage**

Job Seeker Membership (Job, Ivana)

Job, Ivana SSN: 911-01-0007 ID: 12479457

Basic Full Education Work Experience Events Alerts Case Plan/Youth ISS Services Special Programs Survey

General Employment Administrative Testing Course/Activity Youth Goals

**Services**

Service Date	Staff ID	Category	Service Detail	Career Center	Hours

**General Services Detail**

Services Provided

Service Date: 09/10/2015 Last Update Date: 00/00/0000

Career Center: Hurley/MOSES Unit Staff ID: TCART Hours: .0

Description:

Category: Job Search Service Detail: TORQ Usage

Labor Market Info - Self Directed  
Labor Market Info - Staff Assisted  
Networking Strategies  
Off-Site Job Search  
Resource Room/Self Directed  
Resource Room/Staff Assisted  
Resume Preparation  
Salary Negotiations  
**TORQ Usage**  
Training Fair  
Workshop  
Written Correspondence

Note: Blue/Bold Service Details are Federal/OSSCAR Reportable Services  
Employment and Follow-Up Services are additionally reported on OSCCAR

Trade Eligibility Match Criteria

## SERVICES (continued)

### Employment – Obtain Employment – new Service Result

New Service Result: **After Receiving Assistance with HWOL**

Job Seeker Membership (Borden, Lizzie)

Borden, Lizzie SSN: 911-10-0000 ID: 12477521

Basic | Full | Education | Work Experience | Events | Alerts | Case Plan/Youth ISS | Services | Special Programs | Survey

General | Employment | Administrative | Testing | Course/Activity | Youth Goals

**Services**

Service Date	Staff ID	Service Type	Service Result	Employer Name	Job Start Date	Job Order Number	Phone
07/26/2015	TCART	Job Referral - Staff	Pending	College Hunks		5963965	(774) 262-7303
09/10/2015	TCART						

Add Edit Delete

**Employment Services Detail**

**Services Provided**

Service Date: 00/00/0000 Last Update Date: Career Center: BerkshireWorks - North Adams Staff ID: TCART

Description:

Service Type: Obtained Employment Service Result: After Receiving Assistance with HWOL

Employer ID:

**Employment Details**

Employer: Job Title: Pay (\$): .00 Start Date: 00/00/0000 Offer Date: 00/00/0000 End Date: 00/00/0000 Duration: Hours/Week: .00

Phone: Benefits: Pay Unit: Training Related: Non - Traditional: UI System Employer: Yes No Sector: Public Private

**Additional Information**

NAICS: SIC: Industry Group: Industry: US Industry: Employer Address: Zip: City: State:

Verification Details: Occupational Search: Occupational Code: How did Job Seeker learn about this job?

Note: Blue/Bold Service Details are Federal/OSCCAR Reportable Services  
Employment and Follow-Up Services are additionally reported on OSCCAR

Industry Code Search Employer Search OK Cancel

## Training

### New Course Activity Category

New Activity Category: **Apprenticeship Training**

**Training Course ( FINE Mortuary College, Funeral Service )**

Basic | Additional Info | Schedule | Performance | Costs | Youth Worksites | Targeted Occupations | Program Courses | Enrolled

Course Name: Funeral Service  
Address: 150 Kerry Place  
Zip: 02062  
City: Norwood  
State: Massachusetts  
Description: FINE endeavors to provide both a rigorous academic education and a strong program in practical training. Graduates should then possess both

Activity Categories:  
Occupational Skills Training  
Academic/Occupational Learning  
Adult Education and Literacy Act  
Alternative School  
Apprenticeship Training

WTW Contract Status:   
Year Course First Established/Offered: 1996  
On Site at Employer Location:   
Funded by Workforce Development Agency in last 3 years? ☒ Yes ☐ No  
Specify Agency(s) and Years: Depart of Workforce Development 2011-13  
Course Type:   
TAACCT: ☐ Yes ☒ No  
Dist Learning: ☐ Archived Course: ☐

**Approvals**

SDA Name	Staff ID	Type	Specific Funding	Status	Start Date	End Date	Changes Confirmed	Add
ALL	MLALL1	Trade		Approved	11/12/2013	11/12/2014	<input type="checkbox"/> Com	Delete
Berkshire	TCART	ITA		Approved	07/22/2015	06/30/2016	<input checked="" type="checkbox"/> Com	Details
Metro South W	CDANI	ITA		Approved	11/12/2013	11/12/2014	<input type="checkbox"/> Com	

To see Comments, click the "Com" button. ☐ Show all approval records ☒ Show approvals within one year

OK Cancel

### New Training Course Advanced Search Activity Category

New Activity Category: **Apprenticeship Training**

**Training Course Advanced Search**

Search By

Course Name:   
Provider Name:   
Provider ID:   
SDA:   
Course Type:   
Approval Status:   
FEIN:   
Provider City:   
Course Location City:   
Activity Category: Apprenticeship Training  
Occupation Category: Academic/Occupational Learning - Summer Youth  
Targeted Occupation: Adult Education and Literacy Activities (w/ Training)  
Occupation Title: Alternative School  
Apprenticeship Training  
Basic ABE  
Basic ESL/ESOL  
BEST Workplace Education - Accredited Provider  
BEST Workplace Education - Customized  
Community Service  
Customized Training  
Dropout Prevention/Tutoring

Include Archived Courses ☐  
Internet User Modified ☐

Cancel