

MASSACHUSETTS WORKFORCE DEVELOPMENT SYSTEM

MassWorkforce Issuance

100 DCS 02.112

☐ Policy

☒ Information

To: Chief Elected Officials
Workforce Development Board Chairs
Workforce Development Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

cc: WIOA State Partners

From: Alice Sweeney, Director
Department of Career Services

Date: November 10, 2016

Subject: **MOSES Version 35.9 Released on November 16, 2016**

Purpose: To notify Local Workforce Development Boards, One-Stop Career Center Operators and other local workforce partners that MOSES 35.9 is scheduled for release to the desktops on Wednesday, November 16, 2016.

Background: MOSES 35.9 is a minor build that will be transparent to users and **will not** require the shutdown of MOSES and **will not** interrupt any other IT services or functions to the offices.

Action Required: Local Workforce Development Boards, Career Center Operators, and workforce partners should ensure that their staffs are made aware that MOSES Version 35.9 will be released on Wednesday, November 16, 2016.

Inquiries: Please email all questions to Thomas.M.Cartier@MassMail.State.MA.US. Please reference this MassWorkforce Issuance number in your inquiry.

Changes in MOSES Version 35.9

Employer Services: The **Specialized Recruitment/Screening** service is now two (2) distinct services under the Job Fairs and Recruitment category, labeled **Individual Screening** and **Specialized Recruitment**.

Definitions

Individual Screening: Career Center / business staff screens a single job seeker (at the specific request of the business) in order to fill an open position listed in MOSES. This individual screening service entails screening candidates for appropriate skill set, reviewing resumes, assessing fit for the business, and confirming that the candidate has applied to the position per the business' instructions. Career Center staff then forwards the candidate's package to the business. **NOTE:** Must include a Job Order Referral on the job seeker's record for the candidate who was forwarded to the business.

Specialized Recruitment: Career Center / business staff conducts a recruitment event (at the specific request of the business) to screen multiple candidates for a position (or positions) listed in MOSES. This event entails screening candidates for appropriate skill set, reviewing resumes, assessing fit for the business, and confirming that the candidate has applied to the position per the business' instructions. Career Center staff then forward candidate packages to the business. **NOTE:** Must include a Job Order Referral on the job seeker's record for those candidates who were forwarded to the business.

Employer Services Details

Service Details

► Date: 11/04/2016 ► Service Category: Job Fairs and Recruitments

► Career Center: BerkshireWorks - Pil ► Type of Service: Individual Screening
Job Fairs
Recruitments
Specialized Recruitment

Person Contacted: Staff: ☐ Fee

Next Contact Date: 00/00/0000

Summary:

OK Cancel

Job Seeker Case Management Goals: The goals are now grouped into three (3) categories: Common, Measurable Skills Gain and Benchmark.

Case Goal Details

Staff ID: MMEIB

Select Goal

☒ Common Goal ☐ Individually Designed Goal

Type:
 Priority:

Goal Schedule

Created Date: 11/04/2016
 Due Date: 00/00/0000
 Completed Date: 00/00/0000

Goal Narrative

Common Goals:

- Basic Skills
- Employment
- Occupational Skills
- Work Readiness

Measurable Skills Gain Goals:

- Educational Achievement
- Secondary Diploma or Equivalent
- Skills Progression
- Training Milestone
- Transcript/Report Card

Benchmark Goals:

- Complete Training Within Approved Time
- Maintain Satisfactory Academic Standinc

OK Cancel

Provider Approval Status: Added 'Inactive' as a provider approval status. Inactive will be used when the Provider fails to provide the requested documentation. The Provider will need to re-submit their application through TrainingPro and all requirements will need to be re-verified.

Training Provider Information (Northern Essex Community College)

Northern Essex Community College FEIN: 04-6002284 ID: 1009271

Basic Additional Info Section 30 WTF WTF-Continued Industry Approvals

Provider Approvals

Created Date	Status	Start Date	End Date	Determined By	Determined Date	Fraud Flag	Comments
11/07/2016	Inactive	11/07/2016	06/30/2017	JBOUC	11/07/2016	<input type="checkbox"/>	
11/07/2016	Approved	07/01/2015	06/30/2016	JBOUC	11/07/2016	<input type="checkbox"/>	

Add Delete

Courses OK Cancel