

**Board of Registration of Massage Therapy
February 10, 2020, Public Session Meeting Minutes
Location: 1000 Washington St., Boston, MA 02118, Room 1D
Public Session Minutes**

Present:

Board members:

Paul Andrews, Vice Chair
Alexei Levine, Board Member
Mindy Ruddock, Board Member
Saskia Coté, Board Chair
Ellen Walker, Board Secretary

DPL Staff:

Eboni Lewis, Associate Executive Director
Peter Kelley, Board Counsel
Edward Hawley, Board Administrator

Item 1) 10:02 a.m. Meeting called to order:

- **Housekeeping and Evacuation Procedure-** Associate Executive Director Lewis detailed the evacuation plan to be followed in the event of an emergency. Do not use the elevators, exit down the stairwell and go across Harrison Ave. to Whole Foods parking lot.

Item 2) 10:07 a.m. Board Business:

- **Public Session Minutes for November 19, 2019-** Paul Andrews motioned to accept as corrected; Saskia Cote seconded. All in favor.
- **2020 Board Member Elections** – Mr. Levine proposed the following slate: Cote, Chair. Andrews, Vice Chair. Walker, Secretary. Ms. Ruddock seconded. All in favor.

Item 3) 10:10 a.m. Curriculum Review

- Bancroft School of Massage Therapy – Alexei Levine requested the form be corrected (not change 2 cx) and suggested edits – externship, school rep required, where it is being done, ask for sample agreement; send to Eboni Lewis or board staff – Paul Andrews motioned to table pending receipt of sample agreement; Saskia Cote seconded. All in favor.

Item 4) 10:32 a.m. Mr. Andrews moved to exit open session and enter into closed session for the purpose of conducting investigative conferences, review cases and settlement conferences pursuant to MGL c. 112, §65C. Mr. Levine seconded. The motion passed unanimously.

During investigatory conference, the Board took the following actions:

- 2019-001136-IT-ENF Tabled
- 2019-000729-IT-ENF Fwd To Prosecutions
- 2019-000968-IT-ENF Tabled Invite Licensee
- 2019-000982-IT-ENF Tabled Invite Licensee
- 2019-001004-IT-ENF Dismissed W/Advisory
- 2019-001430-IT-ENF Dismissed

1:30 p.m. Paul Andrews motion to exit closed session and enter open session. Saskia Cote seconded. The motion passed unanimously.

Item 5) Break

Item 6) 1:45 p.m. Application Review

- **2019-592-MT-MT-APP [Yanchun Si]**-The applicant attended Axiom Healthcare Academy. The applicant was unable to produce an official transcript as required for a complete application. An interpreter accompanied the applicant. After a series of verbal and written questions the applicant was unable to articulate understanding of human anatomy and massage therapy techniques. Alexei Levine made a motion to deny the application based on failure to meet educational requirements. The motion was seconded by Saskia Cote. All in favor.

Item 7) 2:10 p.m. Compliance Monitoring

- **20140210MT093 through 098-IT-ENF [Solange Lopes]**-Update on Quarterly Reports Reports lacking detail; expectations reviewed including raw data. The monitor needs to have an understanding of the proper billing codes and remember they are the eyes and ears of the Board; monitor to come back in March with copy of file, claim, steps, etc. The monitor must also renew her license which is expired.
- **2019-000320-IT-ENF [Shengze Guo]**- Review of monthly report 1 & 2 and Corrective Action Plan Monitor appeared with licensee. Board noted deficiencies in code of ethics and English language; the reports need to show how the licensee is in compliance with terms of probation. A thorough report should minimally include intake procedures, and client communication. Saskia Cote recommended for the monitor and licensee to review the code of ethics on website; The Board expected the additional information to be included in the final report.

Item 8) 3:00 p.m. Board Counsel Report

- Continuing Education – 12/27 disclosures submitted.
- Examination – Would require change in regulation.
- School Regulations – May want to consider following two (2) other changes, above.

Item 9) 3:30 p.m. Correspondence:

- E-mail dated 11/22/2019 from Greg Hurd to Board of Massage Therapy re: Moxibustion-*revisit from Dec. meeting*

Alexei motioned that it appears to be a modality not within scope of MT practice. The motion was seconded by Paul Andrews. All in favor

Item 10) 3:45 p.m. New Business/ Open session for topics:

- No New Business discussed

Item 11) 3:54 p.m. Adjournment:

Respectfully submitted,

Ellen Walker

Board Member