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**Board of Registration of Massage Therapy**  
**December 9, 2024 Meeting Minutes**

A public meeting of the Massachusetts Board of Registration of Massage Therapy (the Board) was held remotely via video and telephone conferencing pursuant to Chapter 20 of the Acts of 2022, allowing remote participation by Board members and the public.

**Attending Members:** Paul Andrews/Chair, Alexei Levine/Vice Chair, Pallas Hutchison, Kimberlee Schuler

**Members Absent:** Sheri Miller-Bedau

**Staff:** Kerry Cassidy, Executive Director, Richard Holtz, Deputy General Counsel, Nirit Eriksson, Board Counsel

**Meeting Called to Order**

Remote meeting procedures – At approximately, 10:06 AM, Paul Andrews confirmed quorum via roll call vote which showed the following members participating via remote means; Paul Andrews, Alexei Levine, Pallas Hutchison, and Kimberlee Schuler; Paul Andrews called the meeting to order.

**Board Business**

- The Board reviewed the Public Session Meeting Minutes for September 9, 2024. Motion was made to approve the minutes as presented; So Moved by Pallas Hutchison, Seconded by Kimberlee Schuler
  - Paul Andrews called for a roll call vote
  - Members in favor: Paul Andrews, Alexei Levine, Pallas Hutchison, and Kimberlee Schuler
  - Members opposed: None; Motion passed
- The Board reviewed the Executive Session Meeting Minutes for September 9, 2024. Motion was made to approve the minutes as presented; So Moved by Kimberlee Schuler, Seconded by Pallas Hutchison
  - Paul Andrews called for a roll call vote
  - Members in favor: Paul Andrews, Alexei Levine, Pallas Hutchison, and Kimberlee Schuler
  - Members opposed: None; Motion passed
- The Board reviewed the Public Session Meeting Minutes for November 4, 2024. Motion was made to approve the minutes as presented; So Moved by Alexei Levine, Seconded by Kimberlee Schuler



- Paul Andrews called for a roll call vote
  - Members in favor: Paul Andrews, Alexei Levine, Pallas Hutchison, and Kimberlee Schuler
  - Members opposed: None; Motion passed
- The Board reviewed the Executive Session Meeting Minutes for November 4, 2024. Motion was made to approve the minutes as presented; So Moved by Pallas Hutchison, Seconded by Kimberlee Schuler
  - Paul Andrews called for a roll call vote
  - Members in favor: Paul Andrews, Alexei Levine, Pallas Hutchison, and Kimberlee Schuler
  - Members opposed: None; Motion passed
- Discussion on a Request with FSMTB to Develop a Course for Massachusetts – Paul Andrews initiated a discussion regarding the requirement of CE’s utilized as discipline for licensees that can include informed consent, proper draping, ethics, and inappropriate touch. FSMTB offers and/or can develop courses specifically for the Board and would not be of any cost to Massachusetts. The courses would be accessible to licensees and could also be used as a tool by the Board when issuing discipline. Mai Lin Petrine, Director of Legal and Regulatory Affairs, spoke on the many resources that FSMTB can offer the Board, such as custom courses that would cover ethical laws and regulations specific to the Board, as well as other courses that are currently offered through the REACH (Regulatory Education and Competence Hub) program. For custom courses, a subject matter expert would have to be appointed to work directly with FSMTB and the content would be sent back to the Board for review and approval. The development for each course would take approximately three (3) months. A presentation of the FSMTB platform will be tentatively scheduled for the January Board meeting.
- Discussion on Adding Language to Legal Documents Regarding CE Requirements- Paul Andrews inquired about updating the language regarding discipline in consent agreements and other legal documents to include specific information to inform the licensee on recognized CE providers, such as FSMTB, AMTA, ABMP, etc. Richard Holtz volunteered to draft language for the Board to review.

#### **Other Board Business**

- Kerry Cassidy announced to the Board that DOL will be moving in March of 2025, to One Federal Street in Boston.

#### **Executive Director Report**

- Kerry Cassidy mentioned that the Board has many questions regarding the IMpact and is interested in a presentation during the January Board meeting. Mai Lin Petrine stated that a representative will be available to present and answer any questions for the Board.

#### **Board Counsel Report**

- Richard Holtz introduced Nirit Eriksson as the incoming Board Counsel.

#### **Discuss other matters not reasonably anticipated within 48 hours in advance of meeting.**

- No unanticipated matters were discussed.

At 10:30 AM, Kimberlee Schuler moved to exit Public Session and enter into Executive Session for the purpose of reviewing reputation or character rather than professional competence pursuant to G. L. c. 30A, §21(a)(1) and enter into Closed Session pursuant to G.L. c. 112, §65C for the purpose of conducting investigatory and settlement conferences and pursuant to G. L. c. 30A, § 18, ¶ 5(d) for the purpose of conducting adjudicatory conferences; So Moved by Kimberlee Schuler; Seconded by Pallas Hutchison

- Paul Andrews called for a roll call vote

- Members in favor: Paul Andrews, Alexei Levine, Pallas Hutchison, and Kimberlee Schuler
- Members opposed: None; Motion passed

**The Board took the following actions during closed session:**


- 2024-205897-FI-ENF- Refer to Prosecution
- 2023-000572-IT-ENF- Dismissed
- 2024-000313-IT-ENF- Dismissed w/Advisory
- 2024-000329-IT-ENF- Refer to Prosecution
- 2024-000444-IT-ENF- Dismissed
- 2024-000546-IT-ENF- Refer to Staff/Refer to Prosecution
- 2024-000568-IT-ENF- Removed from Agenda
- 2024-000580-IT-ENF- Dismissed
- 2024-000619-IT-ENF- Tabled
- 2024-000639-IT-ENF- Dismissed
- 2024-000782-IT-ENF- Refer to Prosecution

Motion to adjourn the meeting: So Moved by Kimberlee Schuler; Seconded by Alexei Levine. Following a roll call vote, all members voting in favor, the motion passed.

- The meeting adjourned at 12:29 PM.

Respectfully submitted,

  
Kerry Cassidy  
Executive Director

  
  
Paul Andrews  
Board Chair

**List of Documents used in Public Session:**

MT Public Agenda  
MT Public Meeting Minutes for 09.09.2024  
MT Executive Meeting Minutes for 09.09.2024  
MT Public Meeting Minutes for 11.04.2024  
MT Executive Meeting Minutes for 11.04.2024