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Board of Registration of Massage Therapy
February 5, 2024 Meeting Minutes

A public meeting of the Massachusetts Board of Registration of Massage Therapy (the Board) was held remotely via video and telephone conferencing pursuant to Chapter 20 of the Acts of 2022, allowing remote participation by Board members and the public.

Attending Members: Paul Andrews/Chair, Alexei Levine/Vice Chair, Pallas Hutchison, and Kimberlee Schuler

Members Absent: Sheri Miller-Bedau

Staff: Kerry Cassidy, Executive Director, Lynn Read, Board Counsel

Meeting Called to Order

- Remote meeting procedures – At approximately, 10:04 AM, Paul Andrews confirmed quorum via roll call vote which showed the following members participating via remote means; Paul Andrews, Alexei Levine, Pallas Hutchison, and Kimberlee Schuler; Paul Andrews called the meeting to order,

Board Business

- The Board reviewed the Executive Session Meeting Minutes for December 11, 2023. Motion was made to approve minutes as written; So Moved by Kimberlee Schuler; Seconded by Pallas Hutchison
 - Paul Andrews called for a roll call vote
 - Members in favor: Paul Andrews, Alexei Levine, Pallas Hutchison, and Kimberlee Schuler
 - Members opposed: None; Motion passed
- The Board reviewed the Public Session Meeting Minutes for January 8, 2024. Motion was made to approve minutes as written; So Moved by Pallas Hutchison; Seconded by Kimberlee Schuler
 - Paul Andrews called for a roll call vote



- Members in favor: Paul Andrews, Alexei Levine, Pallas Hutchison, and Kimberlee Schuler
- Members opposed: None; Motion passed

Compliance Monitoring

- 2019-001136-IT-ENF – [Mark Cornelius] The Board interviewed the proposed monitor, Lisa Wilson, on the responsibilities and qualifications of being a compliance monitor. Paul Andrews detailed that Lisa would be required to submit at least two, but as many as four reports to the Board for review. She would be acting as an agent for the Board and would be required to provide assessments and corrective action, if necessary. The Board noted that the proposed monitor could meet those expectations. A motion was made to approve Lisa Wilson as the compliance monitor; So Moved by Alexei Levine; Seconded by Kimberlee Schuler
 - Paul Andrews called for a roll call vote
 - Members in favor: Paul Andrews, Alexei Levine, Pallas Hutchison, and Kimberlee Schuler
 - Members opposed: None; Motion passed

Executive Director Report

- Kerry Cassidy gave a report on the current number of licensed individuals and establishments. She also stated the most common reasons that applications are delayed in the approval process.

Board Counsel Report

- Lynn Read did not have anything to report.

Discuss other matters not reasonably anticipated within 48 hours in advance of meeting.

- No unanticipated matters were discussed.

Motion to exit Public Session at 10:26 AM and enter into Closed Session to conduct Investigatory Conferences, Settlement Conferences pursuant to G.L c.112 , § 65C and Adjudicatory Conferences pursuant to G.L c. 30A, § 18, ¶ 5(d); So Moved by Kimberlee Schuler; Seconded by Pallas Hutchison

- Paul Andrews called for a roll call vote
- Members in favor: Paul Andrews, Alexei Levine, Pallas Hutchison, and Kimberlee Schuler
- Members opposed: None; Motion passed

Motion to exit closed session, enter open session and to adjourn the meeting at 10:51 AM; So Moved by Kimberlee Schuler; Seconded by Pallas Hutchison.

- The meeting adjourned at 10:51 AM.

Respectfully submitted,



Kerry Cassidy
Executive Director



Paul Andrews
Board Chair

List of Documents used in Public Session:

MT Public Agenda

MT Public Meeting Minutes 01.08.2024

Consent Agreement for Mark Cornelius 2019-001136-IT-ENF

Resume for Lisa Wilson