



MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

YVONNE HAO
SECRETARY, EXECUTIVE OFFICE
OF ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Occupational Licensure

1000 Washington Street, Suite 710
Boston, Massachusetts 02118

LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Board of Registration of Massage Therapy
May 13, 2024 Meeting Minutes

A public meeting of the Massachusetts Board of Registration of Massage Therapy (the Board) was held remotely via video and telephone conferencing pursuant to Chapter 20 of the Acts of 2022, allowing remote participation by Board members and the public.

Attending Members: Paul Andrews/Chair, Alexei Levine/Vice-Chair, Pallas Hutchison, and Kimberlee Schuler

Members Absent: Sheri Miller-Bedau

Staff: Kerry Cassidy, Executive Director, Lynn Read, Board Counsel

Meeting Called to Order

Remote meeting procedures – At approximately, 10:02 AM, Paul Andrews confirmed quorum via roll call vote which showed the following members participating via remote means; Paul Andrews, Alexei Levine, Pallas Hutchison, and Kimberlee Schuler; Paul Andrews called the meeting to order.

Board Business

- The Board reviewed the Public Session Meeting Minutes for April 8, 2024. Motion was made to approve minutes as presented; So Moved by Kimberlee Schuler, Seconded by Pallas Hutchison
 - Paul Andrews called for a roll call vote
 - Members in favor: Paul Andrews, Alexei Levine, Pallas Hutchison, and Kimberlee Schuler
 - Members opposed: None; Motion passed

- The Board discussed the upcoming FSMTB conference and the need to replace Sheri Miller-Bedau, who was previously elected in the April 8, 2024, meeting, as the Massachusetts Board Member Delegate. Mr. Andrews moved to designate Pallas Hutchison as the Massachusetts Board Member Delegate to attend. Seconded by Alexei Levine
 - Paul Andrews called for a roll call vote



- Members in favor: Paul Andrews, Alexei Levine, Pallas Hutchison, and Kimberlee Schuler
- Members opposed: None; Motion passed

Compliance Monitoring

- 1883-MT-MM- Sun Massage Therapy- Adam Rowe, Counsel for Sun Massage Therapy, introduced Aiyun Hou as the proposed compliance officer. Ms. Hou was interviewed concerning her understanding of the responsibilities required to perform as the compliance officer. Ms. Hou was asked if she had reviewed the compliance plan and if she understood the content of the compliance plan and her obligations. She stated that she did understand and plans to inspect the location once a week. Mr. Levine moved to approve Ms. Hou as the compliance officer for Sun Massage Therapy; seconded by Pallas Hutchison
 - Paul Andrews called for a roll call vote
 - Members in favor: Paul Andrews, Alexei Levine, Pallas Hutchison, and Kimberlee Schuler
 - Members opposed: None; Motion passed

- 2023-001015-CP-ENF – Elements Massage – The first report was submitted by the compliance monitor, Lisa Wilson, for the time period ending May 5, 2024. Paul Andrews was complimentary on the first report, but requested that additional information be included, such as: the details within client intake forms, and of obtaining consent. Motion to approve report and request that the Board Chair work with the ED to provide further guidance to the compliance monitor on that information; So Moved by Paul Andrews; Seconded by Kimberlee Schuler
 - Paul Andrews called for a roll call vote
 - Members in favor: Paul Andrews, Alexei Levine, Pallas Hutchison, and Kimberlee Schuler
 - Members opposed: None; Motion passed

Executive Director Report

- Kerry Cassidy reported on the current numbers of licensed individuals and establishments to the Board, including common reasons for delay (missing documents, incomplete responses).

Open Session for Topics not reasonably anticipated by Chair 48 hours in advance of the meeting.

- Paul Andrews indicated there would not be a quorum for the July meeting. He suggested that a subcommittee meeting might be scheduled for June or July to discuss any outstanding application issues. Motion was made to cancel the July 1, 2024, Board meeting; So Moved by Paul Andrews; Seconded by Alexei Levine
 - Paul Andrews called for a roll call vote
 - Members in favor: Paul Andrews, Alexei Levine, Pallas Hutchison, and Kimberlee Schuler
 - Members opposed: None; Motion passed

At 10:43 AM, Kimberlee Schuler moved to exit Public Session and enter into Closed Session pursuant to G. L. c. 112, § 65C for the purpose of conducting investigatory and settlement conferences; So Moved by Kimberlee Schuler; Seconded by Pallas Hutchison

- Paul Andrews called for a roll call vote

- Members in favor: Paul Andrews, Alexei Levine, Pallas Hutchison, and Kimberlee Schuler
- Members opposed: None; Motion passed

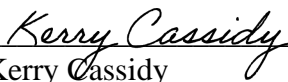
The Board took the following actions during closed session:

- Review Matters Prior to Issuance of an Order to Show Cause
 - Jupiter Beauty Academy -No Further Action
 - 2023-000725-IT-ENF – Refer to Staff
 - 2023-000381-IT-ENF- Tabled
 - 2019-001414-IT-ENF - Dismissed


Motion to exit closed session, enter open session; So Moved by Pallas Hutchison; Seconded by Kimberlee Schuler. Following a roll call vote, all members voting in favor, the motion passed. Motion to adjourn the meeting; So Moved by Kimberlee Schuler; Seconded by Pallas Hutchison. Following a roll call vote, all members voting in favor, the motion passed.

- The meeting adjourned at 11:25 AM.

Respectfully submitted,



Kerry Cassidy
Executive Director



Paul Andrews
Board Chair

List of Documents used in Public Session:

MT Public Agenda
MT Public Meeting Minutes 05.13.2024
MT Public Meeting Minutes 05.28.2024
Resume for Aiyun Hou
Final Decision and Order for Sun Massage Therapy
Compliance Plan for Sun Massage Therapy
Monitor Report for Elements Massage