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CHIEF MATTHEW BELSITO
CHAIRMAN

IAIN MCGREGOR
VICE CHAIR

NOTICE OF MEETING

Massachusetts Technical Rescue Joint Membership & Training Subcommittees

Notice is hereby given of a meeting of the Massachusetts Technical Rescue Membership and Training Subcommittees. The meeting will be held in accordance with the provisions of M.G.L. c. 30A § 20 on **Tuesday, February 3, 2026 at 1pm**. This public meeting will be conducted via video conference on Microsoft Office Teams. ***Please be advised that recording meetings, by any means, including the use of any A.I. applications, without prior permission is strictly prohibited.***

Agenda

1. Meeting Opening and Introductions
2. Approval of the minutes of the previous meeting held on:
 - January 6, 2026
3. Discuss Tech Rescue Sub-Committee Correspondence.
4. **Old Business**
 - a. NFPA Matrix Document/Training Hours Breakdown (Specifically Water Rescue)
5. **New Business**
 - a. New Business
 - i. Membership Application with suggested points value for classes listed on membership application (McCabe).
 - b. Review draft job descriptions for team and training coordinators

i. Draft Team Coordinator Job Description

1. Discussion of whether other tech team roles (other than Team Coordinator and Training Coordinator) should be elected or follow the same appointment process at the team and training coordinators.
2. Discussion of section 5.2 and how long an assistant coordinator should serve in an acting capacity until officially appointed to training coordinator.
3. Section 7 – define 7.1.1-7.1.4 more clearly.

c. Draft Training Coordinator Job Description (McGregor/Chandler)

6. Any matters not reasonably anticipated by the Chair.
7. Tasks/Assignments.
8. Future agenda items.
9. Determination of future meeting date(s).

Dated:

CC: Posted to the Department of Fire Services website
<https://www.mass.gov/event/mass-technical-rescue-coordinating-council-2020-01-28t100000-0500-2020-01-28t123000-0500>

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