

Massachusetts Tech Rescue Policy/SOG Subcommittee

Meeting Minutes
Wednesday, December 11, 2024 at 1416
Virtual Meeting via Microsoft Teams

A Virtual Meeting via Microsoft Teams of the Massachusetts Technical Rescue Policy/SOG Subcommittee was opened at 1416, with a quorum, by Chairman Chief Matthew Belsito.

Members in attendance remotely. Roll Call taken:
Matthew Belsito, Council Rep/Fire Chief -Sutton
Paul Betti, Deputy Director of Special Operations, DFS
David Randolph, Deputy Chief-Brookline/Region 2 Rep
Jon Martin, Lieutenant-Auburn/Region 3 Rep
Daryl Springman, Firefighter-Northampton/Region 4 Rep
Cheryl Barker, Guest-Sutton

2. APPROVAL OF MINUTES:

Motion: A motion was made by Chief Randolph to accept the minutes of the **October 17th, 2024** meeting. The motion was seconded by Deputy Director Betti and with no further discussion passed unanimously. Roll Call Vote Taken; Belsito-yes; Betti-yes; Randolph-yes; Martin-yes; Springman-yes.

3. MTR SOP Subcommittee Correspondence: Chief Belsito and Deputy Director Betti both reported that they did not have any correspondence for this committee.**OLD BUSINESS: Discussion-**

4.1. Review and Prioritizing SOG's:

Brief discussion on the Table of Contents and the spreadsheet. No one had anything to add at this time. This topic will remain an open agenda item.

4.1.A-Tiered Response:

Chief Belsito asked Deputy Director Betti if there had been any movement with the Membership/Training Committee on this. Deputy Director Betti advised that they had been focusing on Membership Applications and the Training Matrix.

4.1.B- Organization Chart:

Lt. Martin reported that he has updated the Organization Chart but hasn't sent it out yet. He, unfortunately did not have access to it at this time and would forward it to the membership.

4.1.C-DFS folder in Shared Drive:

-Deputy Director Betti advised that the **Shared Drive** is what is used by DFS employees internally, one would have to be a DFS employee at one of their sites to use. He would like to go to OneDrive. When **the Teams** become a State entity he would want this folder in SharePoint.

-Deputy Director reported on **D4H:** He reported that the application is still on hold pending Tech Rescue becoming a State entity. He did put it in his new Budget, he is not sure whether his budget has been approved as written. Legal will not allow him to fill in the membership in D4H but he can forward information into the equipment module. There is data in D4H that should be accessible fairly quickly once its approved. Lt. Martin reported that he does not have access to everything on Haz Mat in D4H.

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4. OLD BUSINESS: Discussion-

4.1.D-Review HazMat Spreadsheet:

-Chief Belsito asked if anyone had the opportunity to review the HazMat policies and should any of them be added to SOP's. Nothing brought forward at this time.

4.1.E-EMAC's:

Deputy Director Betti reported that MEMA has been in discussion with DFS about pre-staging EMACs. He does not know that any action has been taken on that. Also, he does not know if the group of Chiefs, assembled by the Marshal, had gotten together yet. He will ask the Marshal if he would like the Deputy Director to follow-up on this or if he wished to do this himself.

4.1.E.-EMAC's update:

Chief O'Brien is unavailable to provide EMAC update.

5. NEW BUSINESS

5.1.-SOP's to Review:

DISCUSSION

Lt. Martin was asked if the Table of Contents was ready for the Council or if he preferred to hold off until the entire committee could provide input. Lt. Martin preferred to have the SOP committee review it first. The committee could have it ready for the Council's January meeting.

FF Daryl Springman left the meeting.

Lt. Martin reported that the first four items in the Table of Contents should be ready. Deputy Chief Betti will amend the Council's agenda for this month's meeting.

6. Matters before the Chair.

Chief Randolph reported that he will be bringing in SME's to their region meeting, to help draft some policies. Their region will be able to pull some good people together. Deputy Director Betti advised him to be careful, not to violate any Open Meeting Laws. They could bring SME's in but they must remain independent of the committee, they would have no voting rights. He could also bring them in to the SOP Committee meetings, again as non-voting participants. Legal's concern would be having more than three subcommittee members in attendance at these discussions. That would require you to follow Open Meeting Laws. You could have as many SME's as you wanted in attendance.

7. & 8. Tasks/Assignments & Future Agenda Items:

No future agenda items.

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Future Meeting: set for Tuesday, January 14, 2025 at 1400 hrs.

Motion to adjourn:

Chief Randolph made the motion to adjourn. Deputy Director Betti seconded the motion and with no further discussion it was passed unanimously. Roll Call:

Chief Randolph, yes; Dep Dir Betti, yes; Belsito, yes.

Meeting adjourned at 1442 hrs

Minutes prepared by Cheryl Barker, Sutton FD Admin Asst.