

*The Commonwealth of Massachusetts  
Executive Office of Public Safety and  
Security*

*Department of Fire Services*

*Massachusetts Technical Rescue*

*Coordinating Council*

*P.O. Box 1025 ~ State Road*

*Stow, Massachusetts 01775*

*(978) 567-3150 Fax:(978) 567-3155*



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IAIN MCGREGOR  
VICE CHAIRMAN

MAURA T. HEALEY  
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TERRENCE M. REIDY  
SECRETARY

**NOTICE OF MEETING**

**September 26<sup>th</sup>, 2024**

**Massachusetts Technical Rescue Policy/SOG Subcommittee**

**In accordance with the provisions of the Open Meeting Law, G.L. c. 30A, s.20, a meeting of the Massachusetts Technical Rescue Policy/SOG Subcommittee will be conducted on September 26<sup>th</sup>, 2024 at 11:00 a.m. and open to the public, via Microsoft Teams:**

**[Join the meeting now](#)**

**Meeting id: 283 664 937 328**

**Passcode: 49ixL3**

**Join by phone +1-857-327-9245 US, Boston**

**Phone Conference ID: 156 769 938#**

*Please be advised that recording meetings, by any means, including the use of any A.I. applications, without prior permission is strictly prohibited.*

**Agenda**

1. Meeting Opening and Introductions
2. Approval of the minutes of the previous meeting held on August 20<sup>th</sup>, 2024. (Completed/Attached)
3. Discuss Tech Rescue Policy/SOG Subcommittee correspondence: (If Any)

4. **Old Business:**

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1. Review list of S.O.G's/Policies and prioritize them. Future Policies and S.O.G's open for discussion. How would we like to forward the below S.O.P./S.O.G.'s to the MTRCC? With just a cover letter attached or on MTRCC Letterhead? (Always will remain on the Agenda)

- Record Keeping Practices;
- Guidelines for Submitting Photo/Video for DFS Social Media (updated 3/1/23);
- DFS Policy Regarding the Purchase, Storage, Use and Disposal of Lithium Batteries, 12/8/23;
- DFS Alcohol and Drug Testing/Screening Program in compliance with 49 CFS Part 30 and s382; and
- DFS Driver Policy and Procedures, issue date 12/15/21.

A) Tier Responses (Per **last meeting minutes hopefully Daryl can present?**)

B) Vetting Process/Organizational Chart: **Daryl Springman asked if they would want this as an SOP? He advised that his region set it up as a policy as they believed the State would want it to be. Daryl will push something up to the Policy/SOG Committee. Daryl can you share this Policy your region has with this Committee?**

C) Information stored in a DFS folder within the DFS system accessibility? / Tech Rescue Folder?

D) Review List of Haz-Mat Policies from the Spreadsheet and push forward the Policies that would apply to Tech? Has anyone reviewed the Haz-Mat Policies and feel that some of them will apply to the Tech? If so which ones?

E) EMAC's - Creation of a Handbook? **Swiftwater package document** (Emailed earlier "8/23/24" from Chief O'Brien) Pushing out an Overview of information regarding EMAC agreement's presented by MEMA/Jackie and Chief O'Brien/MTRCC to the Chief's in the five regions?

F) FIU/TRT Pilot Program Document (also emailed earlier on 8/23/24)

5. **New Business:**

1. Identify new Policies/S.O.G.'s to create.
2. Organizational chart and a table of contents/outline. (Attached)

6. Any matters not reasonably anticipated by the Chair.

7. Tasks/Assignments.

8. Future agenda items:

9. Determination of future meeting date(s).

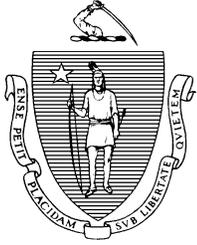
10. Motion to Adjourn

**Dated: 9/20/2024**

CC: Posted to the Department of Fire Services website

<https://www.mass.gov/info-details/massachusetts-technical-rescue-coordinating-council>

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