

*The Commonwealth of Massachusetts
Executive Office of Public Safety and
Security*

Department of Fire Services

Massachusetts Technical Rescue

Coordinating Council

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MAURA T. HEALEY
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KIMBERLEY DRISCOLL
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TERRENCE M. REIDY
SECRETARY

NOTICE OF MEETING

October 17th, 2024

Massachusetts Technical Rescue Policy/SOG Subcommittee

In accordance with the provisions of the Open Meeting Law, G.L. c. 30A, s.20, a meeting of the Massachusetts Technical Rescue Policy/SOG Subcommittee will be conducted on October 17th, 2024 at 11:00 a.m. and open to the public, via Microsoft Teams:

[Join the meeting now](#)

Meeting id: 259 050 329 096

Passcode: QdhfD8

Join by phone +1-857-327-9245 US, Boston

Phone Conference ID: 885 481 846#

Please be advised that recording meetings, by any means, including the use of any A.I. applications, without prior permission is strictly prohibited.

Agenda

1. Meeting Opening and Introductions
2. Approval of the minutes of the previous meeting held on September 26th, 2024.
(Completed/Attached)
3. Discuss Tech Rescue Policy/SOG Subcommittee correspondence: (If Any)
4. **Old Business:**

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1. Review list of S.O.G.'s/Policies and prioritize them. Future Policies and S.O.G.'s open for discussion. How would we like to forward the below S.O.P./S.O.G.'s to the MTRCC? With just a cover letter attached or on MTRCC Letterhead? (Always will remain on the Agenda)
 - Record Keeping Practices;
 - Guidelines for Submitting Photo/Video for DFS Social Media (updated 3/1/23);
 - DFS Policy Regarding the Purchase, Storage, Use and Disposal of Lithium Batteries, 12/8/23;
 - DFS Alcohol and Drug Testing/Screening Program in compliance with 49 CFS Part 30 and s382; and
 - DFS Driver Policy and Procedures, issue date 12/15/21.

A) Tier Responses (Springman)

Membership/Training subcommittee discussion (Betti)

- B) Vetting Process/Organizational Chart: Daryl Springman asked if they would want this as an SOP? He advised that his region set it up as a policy as they believed the State would want it to be. Daryl will push something up to the Policy/SOG Committee. Daryl can you share this Policy your region has with this Committee?

DEPUTY DIRECTOR BETTI/LT. MARTIN TO UPDATE ORGANIZATIONAL CHART/RULING FROM LEGAL AS TO THE QUESTION REGARDING PUTTING S.O.P.'S/S.O.G.'S ON COUNCIL LETTERHEAD? Per Minutes. As for Membership Application we will stand down until we here from Membership.

- C) Information stored in a DFS folder within the DFS system accessibility? / Tech Rescue Folder?

- D) Review List of Haz-Mat Policies from the Spreadsheet and push forward the Policies that would apply to Tech? Has anyone reviewed the Haz-Mat Policies and feel that some of them will apply to the Tech? If so which ones?

- E) EMAC's - Creation of a Handbook? Swiftwater package document (Emailed earlier "8/23/24" from Chief O'Brien) Pushing out an Overview of information regarding EMAC agreements presented by MEMA/Jackie and Chief O'Brien/MTRCC to the Chief's in the five regions?
Progress on Date's and Times?

- F) FIU/TRT Pilot Program Document (also emailed earlier on 8/23/24)

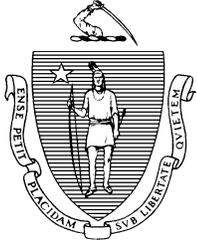
5. **New Business:**

1. Identify new Policies/S.O.G.'s to create (review TOC list on SharePoint)
6. Any matters not reasonably anticipated by the Chair.
7. Tasks/Assignments.
8. Future agenda items:
9. Determination of future meeting date(s).
10. Motion to Adjourn

Dated: 10/14/2024

CC: Posted to the Department of Fire Services website

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<https://www.mass.gov/info-details/massachusetts-technical-rescue-coordinating-council>

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