**Emergency Borrowing (G.L. c. 44, § 8(9A)) Application**

Relative to your request, please provide an electronic copy of the following information at least 10 days prior to the scheduled Municipal Finance Oversight Board meeting:

[ ]  1. A written request for a hearing

[ ]  2. A cover letter explaining the reason the city/town/district is seeking the MFOB’s authorization to borrow for emergency purposes, including the reason why it is a hardship for the city/town/district to follow the standard legal procedures for authorizing the borrowing for debt and the capital purposes for the borrowing

[ ]  3. Completed Emergency Borrowing Questionnaire

[ ]  4. The declaration of emergency in the city/town/district

[ ]  5. A copy of the authorization to borrow by the treasurer of the city/town/district

[ ]  6. Copy of credit report(s)

[ ]  7. Copy of most recent official statement and municipal audit

[ ]  8. Debt schedule

[ ]  9. Coverage analysis

For any questions, please call (857) 242-5470 or write to:

Municipal Finance Oversight Board

Office of the State Auditor

One Winter Street, 9th Floor

Boston, MA 02108

DL.MFOB@MassAuditor.gov

**Emergency Borrowing Questionnaire**

|  |  |
| --- | --- |
| Questionnaire for: | Insert City/Town/District Name |
|  |  |  |
| 1. List City/Town/District officials (i.e. mayor, council, selectmen, treasurer, auditor, superintendent)
 |
| Insert name of official and title |  | Insert name of official and title |
| Insert name of official and title |  | Insert name of official and title |
| Insert name of official and title |  | Insert name of official and title |
| Insert name of official and title |  | Insert name of official and title |
| Insert name of official and title |  | Insert name of official and title |
| Insert name of official and title |  | Insert name of official and title |
|  |  |  |
| 1. County
 |  | Select county |  |  | City/Town Population | Enter population |
| 1. Total budget for present fiscal year
 |  | Enter FY |  | Enter total budget |
| 1. Total outstanding debt as ofClick here to enter a date
 |  | Enter total outstanding debt |
| 1. Authorized, unissued debt as ofClick here to enter a date
 |  | Enter authorized, unissued debt |
| 1. Current fiscal year debts service
 |  | Enter FY |  | Enter debt service |
|  |  | Principal: | Enter amount | Interest: | Enter amount |
| 1. Debt service excluded from levy
 |  | Enter debt service excluded from levy |
| 1. Bond rating and date received
 |  | Enter bond rating | Click here to enter a date |
| 1. Bond rating and date received
 |  | Enter bond rating | Click here to enter a date |
| 1. Equalized valuation
 |  | Enter equalized valuation |