



Massachusetts
Department
of
ENVIRONMENTAL
PROTECTION

fact sheet

Municipal Paint Collection Checklist

A number of towns and cities across Massachusetts provide for the collection, storage and recycling of surplus or unwanted paint. This checklist summarizes the applicable hazardous waste regulations. Please note that latex paint accumulated separately is not regulated as hazardous waste. You should also have the Department of Environmental Protection (DEP) *Application for Collection Center for Used Oil and/or Surplus Paint* on file at your DEP Regional Office. Please keep a copy for your records.

Records and Paperwork *(copies should be retained on site)*

The following documents should be readily accessible to the waste collection area:

- Hazardous Waste Generator Registration Form: DEP's VSQG form for generators of less than 27 gallons per month or Massachusetts SQG/LQG Notification of Hazardous Waste Activity Form for larger generators with copy of electronic receipt of EPA generator identification number from MassDEP
- Application for Collection Center for Used Oil and/or Surplus Paint (two pages)
- Copies 3 and 6 of each manifest for the last three years. For shipments by a generator to an out-of-state facility, the generator shall submit a photocopy of Copy 3 to the Department within 30 days of receiving the copy from the designated facility..
- Documentation of arrangements with emergency responders (police department, fire department and board of health)

Waste Paint Collection Area *(keeping a log sheet is recommended)*

Conduct weekly inspections to ensure compliance with the following requirements:

- The area is secured against unauthorized entry.
- All containers are closed.
- All waste storage containers and cubic yard boxes are on an impervious surface.
- Storage containers and cubic yard boxes are not leaking.
- Containers and boxes with oil-based paint or mixed paint are labeled:

HAZARDOUS WASTE — WASTE PAINT — IGNITABLE

ACCUMULATION START DATE _____

- Paint waste considered hazardous must be shipped to a licensed facility within six months of the accumulation start date.
- No more than 500 gallons of hazardous waste paint (not including latex) may be stored at the accumulation area at any one time.
- The paint storage area (or a surface outside of the storage shed) is labeled:
HAZARDOUS WASTE — PAINT AND RELATED MATERIALS

Massachusetts Department of
Environmental Protection
One Winter Street
Boston, MA 02108-4746

Commonwealth of
Massachusetts
Deval L. Patrick, Governor

Executive Office of
Energy & Environmental Affairs
Ian A. Bowles, Secretary

Department of
Environmental Protection
Laue Burt, Commissioner

Produced by the
Bureau of Waste Prevention
Business Compliance Division,
June 2010. Printed on
recycled paper.

This information is available in
alternate format by calling our
ADA Coordinator at
(617) 574-6872.



Emergency Preparedness

- A telephone or two-way radio is immediately accessible to hazardous waste storage area.
- The telephone number of an emergency coordinator is posted by the phone.
- The telephone numbers of local responders (such as the fire and police departments) are also posted.
- Telephone numbers for notifying DEP in case of a spill in excess of 10 gallons of paint or 1.5 gallons of paint thinner is posted: (617) 556-1133 or (888) 304-1133
- A portable fire extinguisher is easily accessible.
- Spill cleanup materials are easily accessible.
- Water to supply water hose streams or foam producing equipment is available.
- Employees/volunteers have been instructed in emergency procedures, prevention and response.

For more information:

- Call the DEP Business Compliance Assistance Line at (617) 292-5898 if you have questions about regulations.
- Call DEP Municipal Recycling Grant staff at (617) 292-5704 or (617) 292-5861 to learn more about setting up a waste paint collection area.