

# SAMPLE: myGICLink Municipal New Hire Registration Email

From: **My GIC Link** <[mygiclinkcustomerservice@mass.gov](mailto:mygiclinkcustomerservice@mass.gov)>  
Date: Thu, Sep 23, 2021 at 2:59 PM  
Subject: Sandbox: Welcome to MyGICLink, Exceptional member benefits at your fingertips  
To: [johnsample@test.com](mailto:johnsample@test.com)

Hi John H Sample,

As a new employee you have 21 days from your date of hire to enroll in GIC Benefits. Please log in to myGICLink Self Service Portal today to enroll.

Portal Link: [REDACTED]  
Email to register : [REDACTED]

Your Pin Number is [REDACTED]

If you have already enrolled in GIC benefits, please use this link to register and view your benefits online.

If you decide not to enroll in GIC Benefits within 21 days of your hire date you will be eligible to enroll as described below:

Health - You may apply during the GIC's Annual Enrollment which occurs every Spring for coverage effective July 1.

***Important: Please use the following internet browsers when accessing the GIC Member Portal: Google Chrome, Microsoft Edge or Safari.***

Thank you for using MyGICLink,  
Group Insurance Commission Team



***Note: All enrollments processed through MyGICLink are subject to GIC's eligibility rules. If you have questions contact the GIC at 617-727-2310. Please do not reply or send documents to this automated email.***