



## Request a New Learning Activity in LMS:

Name of Requester \_\_\_\_\_

Activity Title \_\_\_\_\_

Preferred Activity Code # \_\_\_\_\_

Activity Type **MUST BE ACCURATE-THIS CAN NEVER BE CHANGED  
(Choose ONLY 1)**

☐ Certification Exam

☐ Classroom & Practical

☐ Classroom, Practical & Homework

☐ Practical Courses

☐ Online Documents

☐ MNT

☐ Classroom & Homework

☐ Classroom Only

Online Courses

☐ Crib Room Support

☐ RES

Classroom, Homework & Cert Practical

### Status

☐ Active

☐ Inactive

☐ Information

Awaiting Approval

☐ Under Development

☐ Archived

☐ Active for Manager

### Level:

☐ Beginner

☐ Intermediate

☐ Advanced

Feedback Evaluation to the Student: ☐ Yes ☐ No

# of Days After Training to Display \_\_\_\_\_

Activity Specific Evaluation \_\_\_\_\_

### Duration:

# of Training Days \_\_\_\_\_ Total # of Hours \_\_\_\_\_

Day of Registration allowed: ☐ Yes ☐ No

Make up allowed: ☐ Yes ☐ No

Priority Selection allowed: ☐ Yes ☐ No

**Description:**

**Keywords:** (List keywords not included in title or description for student to search by)

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**Catalog Image:** (Insert Hyperlink) 

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**Training Category:**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Adv FF Skills                                  | <input type="checkbox"/> Call/Vol       | <input type="checkbox"/> Certification         |
| <input type="checkbox"/> Chief Officer                                  | <input type="checkbox"/> CISM           | <input type="checkbox"/> Education Methodology |
| <input type="checkbox"/> EMS  | <input type="checkbox"/> FF Skills      | <input type="checkbox"/> Fire Officer          |
| <input type="checkbox"/> Fire Safety                                    | <input type="checkbox"/> Gas            | <input type="checkbox"/> Haz Mat               |
| <input type="checkbox"/> Impact   | <input type="checkbox"/> Industrial     | <input type="checkbox"/> Information           |
| <input type="checkbox"/> Investigation                                  | <input type="checkbox"/> Legal          | <input type="checkbox"/> Misc.                 |
| <input type="checkbox"/> MSP/FIU  | <input type="checkbox"/> NFA            | <input type="checkbox"/> Prevention            |
| <input type="checkbox"/> Pub Ed   | <input type="checkbox"/> Career Recruit | <input type="checkbox"/> RIT                   |
| <input type="checkbox"/> Seminars                                       | <input type="checkbox"/> Special Ops    | <input type="checkbox"/> Staff Services        |
| <input type="checkbox"/> Tech Rescue                                    | <input type="checkbox"/> CRS            | <input type="checkbox"/> Crib                  |
| <input type="checkbox"/> RES (ONLY for non-course related reservations) |   |  |

**Course Outline**

Class Hours: \_\_\_\_\_  
Practical Hours: \_\_\_\_\_  
Homework Hours: \_\_\_\_\_  
OEMS Hrs \_\_\_\_\_  
FCC Credits \_\_\_\_\_  
FPO Credits \_\_\_\_\_  
FESHE \_\_\_\_\_  
CEU's \_\_\_\_\_

Approval # \_\_\_\_\_

**Pricing**

Non-Member: \_\_\_\_\_

Member: \_\_\_\_\_

☐ Free (NFA-Free)**Invoicing:**

ECRT: \_\_\_\_\_

**Pre-requisites** (Activities required to be completed to register for this New Activity)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Equivalencies** (Activities this New Activity is Equal/Comparable to)

\_\_\_\_\_  
\_\_\_\_\_

**File Attachments/Training Documents/URLs** (Insert Hyperlinks)☐ Syllabus \_\_\_\_\_☐ Student Materials \_\_\_\_\_☐ Additional Student Materials \_\_\_\_\_**Certificate:**☐ MFA Basic   ☐ OEMS Cert   ☐ 30 Hr Cert   ☐ Cert Test   ☐ Test With Codes   ☐ NFA Cert**Additional User Field 2 (MFA Only):**☐ Yes☐ No

Program Coordinator III Approval \_\_\_\_\_

Signature