

DEPARTMENT OF DEVELOPMENTAL SERVICES
LICENSURE AND CERTIFICATION
PROVIDER FOLLOW-UP REPORT

Provider: NE CENTER FOR CHILDREN.

Provider Address: 33 Turnpike Rd , Southboro

Name of Person Stacy Edinburg
Completing Form: _____

Date(s) of Review: 04-APR-19 to 05-APR-19

Follow-up Scope and results :		
Service Grouping	Licensure level and duration	# Indicators std. met/ std. rated
Residential and Individual Home Supports	2 Year License	4/4

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Summary of Ratings

Administrative Areas Needing Improvement on Standard not met - Identified by DDS

Indicator #	L48
Indicator	HRC
Area Need Improvement	A Human Rights Committee voting member had financial ties to the agency. The HRC (voting members) needs to be comprised of volunteers with no direct or indirect financial or administrative ties to the agency, unless they file a waiver petition and obtain approval for this person to remain on the HRC.
Process Utilized to correct and review indicator	NECC reached out to former parents who are lawyers about joining the HRC, as well as asking the current HRC members for suggestions.
Status at follow-up	One parent of a former student has agreed to become a part of the HRC, who is now retired. NECC reached out to the auditors to confirm if a retired lawyer can fulfill the role. He will begin with the next scheduled meeting on May 7.
Rating	Met

Residential and Individual Home Supports Areas Needing Improvement on Standard not met - Identified by DDS

Indicator #	L1
Indicator	Abuse/neglect training
Area Need Improvement	The three individuals surveyed were not provided with information regarding how to contact the Disabled Person's Protection Commission (DPPC) to report alleged abuse/neglect. The agency must ensure that individuals are trained and informed in how to contact the Disabled Person's Protection Commission (DPPC) to report alleged abuse/neglect.

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Process Utilized to correct and review indicator	Training on DPPC and how to contact them was added to the Human Rights Book that individuals use for quarterly training. It was presented to the Human Rights Committee on 2/18/19 and they approved of the addition. All individuals have been trained with the new Booklet, including DPPC.
Status at follow-up	Completed
Rating	Met
Indicator #	L7
Indicator	Fire Drills
Area Need Improvement	Fire drills were not conducted according to DDS regulations as all of the asleep drills did not occur; and, when drills were conducted, individuals were not always successful in exiting under 2.5 minutes. Fire drills must be conducted in accordance with the safety plan, and individuals must be supported to be successful in evacuating under 2.5 minutes.
Process Utilized to correct and review indicator	Safety Plan is in process of being updated to reflect the minimum number of overnight drills and to reflect the overnight hours starting earlier (to reflect weekend schedules). In addition, this was reviewed with the department who conducts overnight fire drills. A schedule is in place to ensure overnight fire drills are conducted regularly (as per current safety plan). A biyearly audit will be completed by the coordinator to ensure fire drills are being conducted as scheduled. In addition, if any individual is unable to exit in the required 2.5 minutes, the team will conduct training drills and retest within 1 week, documenting all practices. Since the enhancement meeting (2/7/19), we have conducted 1 fire drill (3/7/19) and all individuals were able to evacuate within 2.5 minutes.
Status at follow-up	Schedule and Audit in place. Additional step of revising safety plan is being submitted in May in preparation of new individual moving in, so will be completed at that time.
Rating	Met

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Indicator #	L91
Indicator	Incident management
Area Need Improvement	An incident was not entered into HCSIS within the required timelines. All incidents must be entered into the HCSIS system within the required timelines.
Process Utilized to correct and review indicator	Reviewed guidelines for reportable incidents with all team supervisors. One incident which occurred after this review was submitted according to established timelines.
Status at follow-up	Completed & ongoing
Rating	Met