From: Brouillard, Richard (OCD)

Sent: Thursday, November 14, 2013 2:34 PM
To: DHCD-LHAEXECUTIVEDIRECTORS@LISTSERV.STATE.MA.US
Cc: dhcd-lhaotherinterested@listserv.state.ma.us; tconnelly@mas: ssnahro.org; Donna Brown (dbrown@massnahro.org)

Subject: New DHCD Online Software application for FISH Project Budgets & Schedules

Greetings Local Housing Authorities.

This email message is to inform you of a new Read-Only online Software application for viewing FISH (Financial Information System for Housing) budgets and schedules. (See screen shots below)

FISH is the DHCD local based software that DHCD Project managers use to manage the implementation of Capital Projects.

This new application will allow LHAs to see and print out the detail of the budgets and schedules of all of their respective FISH projects and hopefully improve small projects management & communications. Each LHA will only be able to see its own project budgets and schedules.

 $\label{thm:continuous} The application can be accessed at: $$\underline{$https://hedhousingapps.azurewebsites.net/Login.asp}$$



Using your current Housing Management applications Username & Password, login to the system and click the link called FISH Reports.



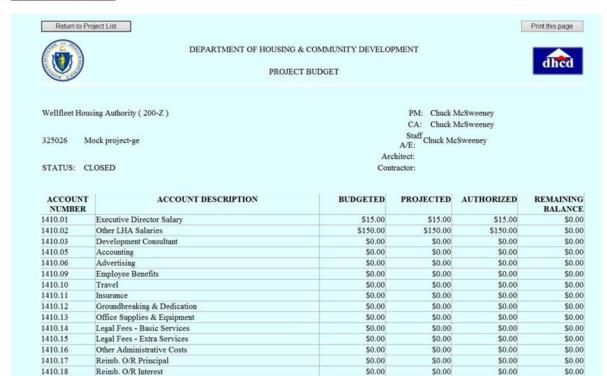
Choose the Budgets button or the Schedules button for the Project you are looking for. (See red arrows below)

Note: the projects are listed by ascending project number which puts the most recent projects (and therefore most likely to be ACTIVE) on the last pages of the listing. To sort the list you can double click on the column headings. Double click once puts the list is ascending order, double click again puts the list in descending order. You can Print any page by clicking the Print this Page button at the top right hand corner of the page.

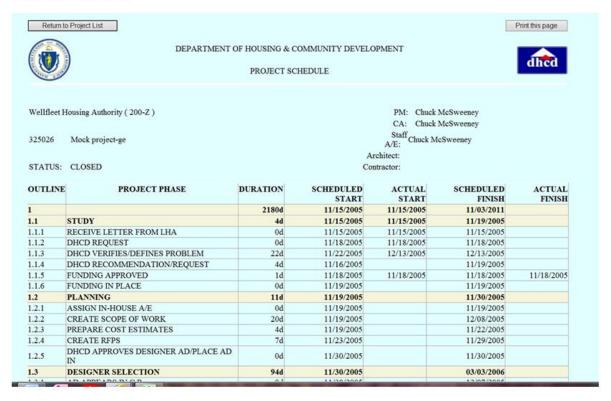
Typical Project List



Typical Budget



Typical Schedule



If you have any questions or problems please contact Rick Brouillard via email.

I look forward to seeing you at the upcoming NAHRO conference in Natick.

Thanks

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