

**From:** Brouillard, Richard (OCD)  
**Sent:** Thursday, November 14, 2013 2:34 PM  
**To:** [DHCD-LHAEXECUTIVEDIRECTORS@LISTSERV.STATE.MA.US](mailto:DHCD-LHAEXECUTIVEDIRECTORS@LISTSERV.STATE.MA.US)  
**Cc:** [dhcd-lhaotherinterested@listserv.state.ma.us](mailto:dhcd-lhaotherinterested@listserv.state.ma.us); [tconnelly@massnahro.org](mailto:tconnelly@massnahro.org); Donna Brown ([dbrown@massnahro.org](mailto:dbrown@massnahro.org))  
**Subject:** New DHCD Online Software application for FISH Project Budgets & Schedules

Greetings Local Housing Authorities.

This email message is to inform you of a new **Read-Only** online Software application for viewing FISH (Financial Information System for Housing) budgets and schedules. (See screen shots below)

FISH is the DHCD local based software that DHCD Project managers use to manage the implementation of Capital Projects.

This new application will allow LHAs to see and **print out** the detail of the budgets and schedules of all of their respective FISH projects and hopefully improve small projects management & communications. Each LHA will only be able to see its own project budgets and schedules.

The application can be accessed at: <https://hedhousingapps.azurewebsites.net/Login.asp>

Using your current Housing Management applications Username & Password, login to the system and click the link called **FISH Reports**.

Choose the Budgets button or the Schedules button for the Project you are looking for. (See red arrows below)


**Note:** the projects are listed by ascending project number which puts the most recent projects (and therefore most likely to be ACTIVE) on the last pages of the listing. To sort the list you can double click on the column headings. Double click once puts the list in ascending order, double click again puts the list in descending order. You can Print any page by clicking the Print this Page button at the top right hand corner of the page.

## Typical Project List

		PROJECT ID	STATUS	DEVELOPMENT(S)	PROJECT DESCRIPTION
Budget	Schedule	325026	CLOSED	200-Z	Mock project-ge
Budget	Schedule	325027	CLOSED	200-Z	mock project2
Budget	Schedule	325028	CLOSED		mock project3
Budget	Schedule	325029	ACTIVE		mock project4
Budget	Schedule	325030	CLOSED		Scheduler and Tracker
Budget	Schedule	325031	ACTIVE		2008 HOUSE DOCTOR RFR
Budget	Schedule	325032	ACTIVE		test project
Budget	Schedule	325033	ACTIVE		EMG: test
Budget	Schedule	325034	ACTIVE		
Budget	Schedule	325035	CLOSED		Template A: 0-25k
Budget	Schedule	325036	CLOSED		Test Description
Budget	Schedule	325037	ACTIVE		Template B: 25k-100k
Budget	Schedule	325038	CLOSED		Template C: 100k-250k
Budget	Schedule	325039	ACTIVE		Template D: 250k-500k
Budget	Schedule	325040	CLOSED		Template E: 500k-1M
Budget	Schedule	325041	CLOSED		Template F: 1M+


## Typical Budget

Return to Project List Print this page



DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT

PROJECT BUDGET



---

Wellfleet Housing Authority ( 200-Z ) PM: Chuck McSweeney  
CA: Chuck McSweeney  
Staff  
A/E: Chuck McSweeney


325026 Mock project-ge Architect:  
Contractor:

STATUS: CLOSED

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGETED	PROJECTED	AUTHORIZED	REMAINING BALANCE
1410.01	Executive Director Salary	\$15.00	\$15.00	\$15.00	\$0.00
1410.02	Other LHA Salaries	\$150.00	\$150.00	\$150.00	\$0.00
1410.03	Development Consultant	\$0.00	\$0.00	\$0.00	\$0.00
1410.05	Accounting	\$0.00	\$0.00	\$0.00	\$0.00
1410.06	Advertising	\$0.00	\$0.00	\$0.00	\$0.00
1410.09	Employee Benefits	\$0.00	\$0.00	\$0.00	\$0.00
1410.10	Travel	\$0.00	\$0.00	\$0.00	\$0.00
1410.11	Insurance	\$0.00	\$0.00	\$0.00	\$0.00
1410.12	Groundbreaking & Dedication	\$0.00	\$0.00	\$0.00	\$0.00
1410.13	Office Supplies & Equipment	\$0.00	\$0.00	\$0.00	\$0.00
1410.14	Legal Fees - Basic Services	\$0.00	\$0.00	\$0.00	\$0.00
1410.15	Legal Fees - Extra Services	\$0.00	\$0.00	\$0.00	\$0.00
1410.16	Other Administrative Costs	\$0.00	\$0.00	\$0.00	\$0.00
1410.17	Reimb. O/R Principal	\$0.00	\$0.00	\$0.00	\$0.00
1410.18	Reimb. O/R Interest	\$0.00	\$0.00	\$0.00	\$0.00


## Typical Schedule

Return to Project List Print this page



DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT

PROJECT SCHEDULE



---

Wellfleet Housing Authority ( 200-Z ) PM: Chuck McSweeney  
CA: Chuck McSweeney  
Staff  
A/E: Chuck McSweeney

325026 Mock project-ge Architect:  
Contractor:

STATUS: CLOSED

OUTLINE	PROJECT PHASE	DURATION	SCHEDULED START	ACTUAL START	SCHEDULED FINISH	ACTUAL FINISH
<b>1</b>		<b>2180d</b>	<b>11/15/2005</b>	<b>11/15/2005</b>	<b>11/03/2011</b>	
<b>1.1</b>	<b>STUDY</b>	<b>4d</b>	<b>11/15/2005</b>	<b>11/15/2005</b>	<b>11/19/2005</b>	
1.1.1	RECEIVE LETTER FROM LHA	0d	11/15/2005	11/15/2005	11/15/2005	
1.1.2	DHCD REQUEST	0d	11/18/2005	11/18/2005	11/18/2005	
1.1.3	DHCD VERIFIES/DEFINES PROBLEM	22d	11/22/2005	12/13/2005	12/13/2005	
1.1.4	DHCD RECOMMENDATION/REQUEST	4d	11/16/2005		11/19/2005	
1.1.5	FUNDING APPROVED	1d	11/18/2005	11/18/2005	11/18/2005	11/18/2005
1.1.6	FUNDING IN PLACE	0d	11/19/2005		11/19/2005	
<b>1.2</b>	<b>PLANNING</b>	<b>11d</b>	<b>11/19/2005</b>		<b>11/30/2005</b>	
1.2.1	ASSIGN IN-HOUSE A/E	0d	11/19/2005		11/19/2005	
1.2.2	CREATE SCOPE OF WORK	20d	11/19/2005		12/08/2005	
1.2.3	PREPARE COST ESTIMATES	4d	11/19/2005		11/22/2005	
1.2.4	CREATE RFPS	7d	11/23/2005		11/29/2005	
1.2.5	DHCD APPROVES DESIGNER AD/PLACE AD IN	0d	11/30/2005		11/30/2005	
<b>1.3</b>	<b>DESIGNER SELECTION</b>	<b>94d</b>	<b>11/30/2005</b>		<b>03/03/2006</b>	

If you have any questions or problems please contact Rick Brouillard via email.

I look forward to seeing you at the upcoming NAHRO conference in Natick.

Thanks

Rick Brouillard, Capital Planning Program Developer  
 Massachusetts Department of Housing & Community Development  
 E: [richard.brouillard@state.ma.us](mailto:richard.brouillard@state.ma.us)