

# Mass Workforce Issuance

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**Workforce Issuance No. 12-07**

☒ **Policy**   ☐ **Information**

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**To:** Chief Elected Officials  
Workforce Investment Board Chairs  
Workforce Investment Board Directors  
Title I Administrators  
Career Center Directors  
Title I Fiscal Officers

**cc:** WIA State Partners

**From:** George Moriarty, Director  
Department of Career Services

**Date:** February 2, 2012

**Subject:** New Petitions Forms for Trade Adjustment Assistance Certification Process

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**Purpose:** To notify Local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners of the implementation of a new Petition form for Trade Adjustment Assistance (TAA) Certification. This change is in result of the 2011 Trade Adjustment Assistance Extension Act (TAAEA). This policy replaces the Workforce Issuance No. 06-09.

**Background:** On October 21, 2011 President Obama signed the Trade Adjustment Assistance Extension Act of 2011 (TAAEA). The U.S. Department of Labor (USDOL) has notified the Department of Career Services (DCS) that new Petition forms for Trade Adjustment Assistance (TAA) must be used starting January 31, 2012 for applying for TAA Certification. Changes from the former petition are intended to improve its usefulness in providing relevant information for a comprehensive investigation. Changes include:

- Under the 2011 Trade Act amendment; petitioners are no longer required to specifically request certification for group eligible to apply for the older workers' wage subsidiary under section 246 of the Trade Act.
- The USDOL has issued updated petition forms for use beginning January 31, 2012 English and Spanish versions.

Consistent with past practice, petitions filed by a group of adversely affected workers must be signed by at least three workers; petitions filed by any other authorized representative require only one signature. Once signed, petitions must be filed with the USDOL Department of Trade Adjustment Assistance (DTAA) and a state's TAA Coordinator or Dislocated Worker Unit relevant to the worker group's plant location.

**Policy:** The new Petition for Trade Adjustment Assistance (TAA) form ETA-9042 (revised 10/2011) will now be used to petition for TAA Certification. All completed and signed petition forms will be submitted to the DCS Trade Unit for review:

Beth Goguen  
Department of Career Services  
19 Staniford Street  
P.O. Box 8370  
Boston, MA 02114  
Phone: 617-626-6053  
FAX: 617-626-6017  
E-mail: [bgoguen@detma.org](mailto:bgoguen@detma.org)

DCS will ensure the forms are complete and will forward the petitions to DTAA to meet all filing requirements.

**NOTE:** Petitioners should be instructed to provide as much detailed information as possible in completing each section of the petition form. Complete and detailed information will allow USDOL investigators to complete a determination for TAA services and benefits in a more timely manner.

New petition forms may be downloaded for completion from the website:

<http://www.doleta.gov/tradeact/DownloadPetitions.cfm>

Completed petition forms may be submitted to the DCS Trade Unit by FAX or mail, only.

**Action**

**Required:** Please assure that all appropriate staff are informed of the content of this issuance. Please discard all supplies of outdated TAA/ATAA petition forms.

**Effective:** January 31, 2012

**Inquiries:** Please email all questions to [PolicyQA@detma.org](mailto:PolicyQA@detma.org). Also, indicate Issuance number and description.

**Attachments:** A: Petition for Trade Adjustment Assistance (TAA) form ETA-9042 (revised October 11) – English Version

B: Petition for Trade Adjustment Assistance (TAA) form ETA-9042A (revised October 11) – Spanish Version