

FY2024 BUDGET REQUEST

DISTRICT NAME / ACCOUNT #: **NORTHEAST MA MOSQUITO CONTROL / 2520-1500**

SECTION I

FY2022

FY2023

FY2024

NOTES:

deducted from FY23
rollover> truck \$40k,
weather stations
\$15,700,tablets
\$25k, trailer \$10k,
ditcher for Kass.
\$30k, Linkbelt \$30k
= \$150.7k
Anticipated
wireless/microscope
/mower repairs
=\$62k

Prior Year Rollover:
FY23 Certified Budget / FY24
Request:
Other:

\$392,968.68

\$548,350.98

\$374,258.46

\$1,998,841.

\$2,038,818.

FY24 2% increase

69

52

Total Funds:

\$2,333,591.68

\$2,547,192.

67

\$2,413,076.

98

Object Code	Description
A01	Salaries: Inclusive
A08	Overtime Pay
A11	Employee Related Settlements & Judgments
A12	Sick-Leave Buy Back
A13	Vacation-In-Lieu
A14	Stipends, Bonus Pay and Awards
AA1	Salaries: Supplemental
AA	Payroll Actuals Summary:
B01	Out of State Travel
B02	In-State Travel
B03	Overtime Meals
B04	Job-Related Tuition: Inclusive: Undergraduate And Graduate
B05	Conf Train Registration Memb
B08	Industrial Clothing & Uniforms
B10	Exigent Job Related Expenses
B91	Empl Reimb Accounts Payable Non-Tax
BXX	Other
BB	Travel Summary:
C01	Contracted Faculty
C04	Contracted Seasonal Employees
C23	Mgmt., Business Professional & Admin Services
C98	Travel - Contracted Employees
CXX	Other

FY2022
(9/13/22)

FY2023
(Est)

FY2024
(Est)

NOTES:

addtl Asst. Field
Tech to bring to full
staff

\$642,953.43

\$806,047.00

\$846,261.00

\$11,157.62

\$20,000.00

\$20,000.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$3,000.00

\$3,000.00

\$27,000.00

\$3,400.00

\$657,111.05

\$829,047.00

\$896,661.00

\$500.00

\$500.00

\$3,000.00

\$3,000.00

\$3,215.28

\$1,500.00

\$2,500.00

\$933.32

increased to cover
actual cost of
renewals/classes

\$587.56

\$1,000.00

\$600.00

reduced to match
actuals

\$4,736.16

\$6,000.00

\$6,600.00

-

-

\$52,486.45

\$21,840.00

\$41,704.00

2- 1st yr seasonals
for 26 wks

\$497.34

\$1,000.00

\$500.00

out of pocket
expenses ie. licenses

<u>CC</u>	<u>Seasonal Employees Summary:</u>	<u>\$52,983.79</u>	<u>\$22,840.00</u>	<u>\$42,204.00</u>	
D09	Fringe & Payroll Tax	\$151,249.63	\$215,989.02	\$210,212.96	amount calculated per FY23 memo 24.65% perm. / 1.85% contract
D15	Workers Comp				
D20	County Pension / Retirement	\$206,941.00	\$203,617.00	\$221,532.00	actual per 12/6/22 ECRB approp. ltr
DXX	Other				
<u>DD</u>	<u>Fringe / Pension Actuals / Summary</u>	<u>\$358,190.63</u>	<u>\$419,606.02</u>	<u>\$431,744.96</u>	
E01	Office & Admin Supplies	\$567.84	\$3,750.00	\$3,750.00	
E02	Printing Expenses & Supplies		\$2,000.00	\$1,000.00	
E04	Central Reprographic Chgbk				
E06	Postage	\$96.64	\$500.00	\$500.00	
E12	Subscriptions & Licensing Fees				
E13	Advertising Expenses	\$4,282.43	\$5,000.00	\$2,000.00	reduced to 2 annual legal notice
E14	Exhibits/Displays				
E15	Bottled Water	\$268.13	\$350.00	\$350.00	
E19	Fees, Licenses, Permits & Chrgbks				
E20	Motor Vehicle Chargeback	\$6,948.60	\$7,600.00	\$8,000.00	OVM chargebacks + telematics fees payable by the agency in FY24
E22	Temporary Use of Space, Conferences And Conference Incidentals				
E32	Tort Claims Liab Mgmt Reduc Fd				
E42	In-State Travel				
E52	Taxable Reportable Damages To Claimant				
E53	Non-Employee Settlements and Judgments-Not Tax Reportable To Claimant-Claimant Sole Payee	\$1,207.90	\$1,316.19	\$600.00	MVA on site
EE2	Conf, Training & Registration	\$540.00	\$3,000.00	\$3,500.00	
EXX	Other				
<u>EE</u>	<u>Admin Costs Actuals / Summary</u>	<u>\$13,911.54</u>	<u>\$23,516.19</u>	<u>\$19,700.00</u>	
F05	Laboratory Supplies	\$1,374.66	\$3,850.00	\$3,850.00	
F06	Medical & Surgical Supplies				
F09	Clothing & Footwear	\$3,550.27	\$3,200.00	\$3,200.00	
F13	Farm & Garden Supplies				
F19	ManufactureSupply &Raw Materials	\$1,083.98	\$5,000.00	\$5,000.00	
F24	Vehicle Maint & Repair Parts	\$7,095.38	\$7,300.00	\$7,300.00	
FXX	OTHER				
<u>FF</u>	<u>Lab/Materials/Vehicle - Summary:</u>	<u>\$13,104.29</u>	<u>\$19,350.00</u>	<u>\$19,350.00</u>	
G01	Space Rental	\$102,783.82	\$107,645.00	\$107,645.00	- *Note lease ends in 2025
G03	Electricity	\$6,661.12	\$8,160.00	\$8,160.00	
G05	Fuel For Vehicles	\$16,000.85	\$19,000.00	\$19,000.00	
G06	Fuel for Buildings / Heat Oil				
G08	Sewerage Disposal & Water				
G11	Natural Gas	\$4,552.79	\$6,120.00	\$6,732.00	increased another 10% per nat grid
GXX	Other				
<u>GG</u>	<u>Lease / Utilities / Fuel - Summary:</u>	<u>\$129,998.58</u>	<u>\$140,925.00</u>	<u>\$141,537.00</u>	
HH1	Financial Services				-
HH2	Engineering, Research & Scientific Services				-
<u>HH</u>	<u>Consultant Service Contracts</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	-
J25	DPH Testing	\$0.00	\$16,500.00	\$16,500.00	

J25	Laboratory Services				
J62	Board Memb Exps				
JJ2	Auxiliary Services	\$460.00			
JJ3	Security Costs				
JJ	Program Operational Summary:	<u>\$460.00</u>	<u>\$16,500.00</u>	<u>\$16,500.00</u>	-
K02	Educational Equipment				-
K04	Motorized Vehicle Equipment		\$37,000.00	\$40,000.00	
K05	Office Equipment				
K06	Printing, Photocopying Equip				
K07	Office Furnishings		\$500.00	\$500.00	
K11	Heavy Equip, Trucks, Spray Equip	\$164,077.92	\$21,450.00	\$20,000.00	
KXX	OTHER				
KK	Programmatic Equipment - Summary:	<u>\$164,077.92</u>	<u>\$58,950.00</u>	<u>\$60,500.00</u>	-
L25	Office Equipment Rental or Lease				
L26	Printing / Copy Equip Rent/Lease	\$2,254.68	\$2,700.00	\$2,700.00	
L44	Vehicle Equipment Maint/Repair	\$8,953.46	\$7,300.00	\$7,300.00	
L46	Print/Copy Equip Maint/Repair				
L51	Heavy Equipment Maint/Repair	\$39,167.40	\$20,000.00	\$20,000.00	
L63	Program Equip Maint & Repair				
LXX	OTHER				
LL	Program Rentals /Heavy Equip Maint	<u>\$50,375.54</u>	<u>\$30,000.00</u>	<u>\$30,000.00</u>	
N50	Facility Maint/Repair	\$2,192.55	\$500.00	\$1,500.00	
N52	Facility Maint & Repair Tools	\$4,773.08	\$5,000.00	\$5,000.00	
N61	Lawns & Ground Equipment				
N64	Pesticides, Garden Tools&Supplies	\$192,480.88	\$230,000.00	\$230,000.00	
N70	Cleaners/Janitors	\$6,060.04	\$7,300.00	\$7,300.00	
N71	Exterminators/Pest Mgmt	\$101,041.65	\$176,235.00	\$200,000.00	Airsprays FY24 will average \$56,714.21 + airport fee increased per contract Sept 2022 *awaiting quote on 30yd dumpster
N73	Waste Removal Serv Non-Hazard	\$587.02	\$700.00	\$800.00	
NXX					
NN	Facility / Tools / Pesticide Summary:	<u>\$307,135.22</u>	<u>\$419,735.00</u>	<u>\$444,600.00</u>	-
U01	Telecommunication Serv - Data	\$3,675.24	\$3,865.00	\$3,865.00	
U02	Tele Voice Services	\$9,630.23	\$14,375.00	\$14,375.00	
U03	Software & IT Licenses	\$18,943.10	\$12,525.00	\$12,525.00	confirmed with Frontier no further increase to annual plan due to weather stations and/or new MESAS
U04	Information Technology (IT) Chargeback				
U05	Info Tech Professionals				
U06	Info Tech Cabling				
U07	Info Tech Equipment	\$907.41		\$500.00	
U10	IT Equip. Maint. & Repair				
UXX	OTHER		\$5,000.00		
UU	IT / Phone Costs - Summary:	<u>\$33,155.98</u>	<u>\$35,765.00</u>	<u>\$31,265.00</u>	
	Total:	<u>\$1,785,240.70</u>	<u>\$2,022,234.21</u>	<u>\$2,140,661.96</u>	
Projected Balance Forward:		\$548,350.98	\$524,958.46	\$272,415.02	
				\$272,415.02	
SECTION II FTE Tracker					
Current FTE Count:		9.2			

Backfills:**Position #**

Assistant Field Tech (andrew's
replacement)

Total Backfills:

1

New Positions:**Position Title****Total New Positions:****Anticipated Vacancies:****Position #****Total Anticipated Vacancies:****Total FTE Count:****10.2**

FTE count (as of 4/7/23)



Commonwealth of Massachusetts
STATE RECLAMATION AND MOSQUITO CONTROL BOARD

**NORTHEAST MASSACHUSETTS MOSQUITO CONTROL
AND WETLANDS MANAGEMENT DISTRICT**

118R Tenney Street
Georgetown, MA 01833
Phone: (978) 352-2800

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*Operations*

Barry Noone: *District Director*
Kimberly A. Foss.: *Entomologist*
Robyn A. Januszewski: *IT Coordinator / Biologist*
Steven Przyjemski: *Wetlands Project Coordinator*

Commissioners

John W. Morris, CHO: *Chair*
Vincent J. Russo, MD, MPH: *Vice Chair*
Paul Sevigny, RS, CHO
Joseph T. Giarrusso, *Conservation Officer*
Rosemary Decie, RS

April 11, 2023

RE: FY24 Maintenance Estimate & Budget

Northeast Massachusetts Mosquito Control and Wetlands Management District's (NEMMC) FY24 Maintenance Estimate & Budget Plan includes a 2% increase in total operational costs from FY23. Originally NEMMC requested a 3% increase. This increase in appropriation will adequately fund our normal operations. We continue

to contribute to the capital equipment plan, replace aging field vehicles with mandated electric vehicles (EV) per MA Executive Order 594, aerial larviciding applications, and unknown virus incidents.

This budget reflects the increased cost of EV required vehicles, and due to inflation, the increasing cost of energy, fuel, pesticides, and construction materials. Another major increase to our budget is the cost of saltmarsh aerial larviciding applications. The FY24 aerial fee increase, holds a projected amount of \$26,960.00 per application. NEMMC routinely performs three - four aerial applications per calendar year an overall increase of \$80,880.00 - \$107,840.00.

Our FY23 rollover accounts for lack of availability for vehicle replacement over the past two years, operating at less than full staff, funds for capital improvement, and readiness for other possible unknowns. NEMMC is in the process of early lease renewal to be eligible for the DOER grant offered for EV infrastructure. We anticipate capital improvements to the facility and an increase in rent.

The District hired one full-time Field Technician on July 1, 2022, with another full-time hire anticipated in FY24. The FY23 budget allotted for two full time hires, which would bring NEMMC back to full staff for the first time in roughly five years. Environmental changes continue to compel NEMMC to adapt our resources. All NEMMC staff members, including administrative positions, contribute to field operations during the summer months. More personnel in the field fulfills the needs of our member municipalities while operating below full field staff.

Unknown virus incidents require extraordinary treatment applications which continue to prove challenging. NEMMC continues to maintain a fiscally responsible long term budget plan to address these types of unknowns.

Below shows the areas of change for FY24:

- A01 accounting for 1 FT Assistant Field Technician to bring to full staff.
- A14 increased from \$3k to \$12k to account for possible (3) CDLs at \$4k each.
- A14 COLA \$15,000

- Committed to a partnership of the principles of mosquito control and wetland management -

- AA1 \$3,400 initial longevity incentive for employees > 10 years.
- C04 2 contract seasonal employees
- D09 Fringe- calculated on the FY23 % per FY23 memo.
- D20 Essex County – Increased to \$221,532
- E13 reduced to cover 2 legal ads. 1 beginning of season and enough for 1 more should we need it for virus or employment posting.
- E20 increased by \$1,000 accounting for telematics charges to agency for FY24.
- EE2 conference training/reg – increased by \$500 to cover these items with current expenses.
- K04 increased from \$37k to \$40k for another new truck, pending EV model availability.
- N71 Aerial Larviciding – currently we are averaging \$47,200 per air spray in FY23. JBI, helicopter vendor, increased charges for 2024. The average per aerial treatment in FY24 is \$57,714, which may increase with a fuel surcharge above 19%.

Respectfully,

Barry J. Noone |

Barry J. Noone
District Director