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PROFESSIONAL LICENSURE

**BOARD OF BUILDING REGULATIONS AND STANDARDS**  
*Manufactured Buildings Study Group*

**NOTICE OF MEETING**

In accordance with the provisions of G.L. c. 30A § 20, notice is hereby given that the Board of Building Regulations and Standards will convene a regular monthly meeting on:

**May 22, 2018 @ 9 a.m. until approximately noontime.**  
**Division of Professional Licensure (DPL) Office**  
**50 Maple Street in Milford 01757-3698**  
*Milford is a secure facility. Please allow time to be checked-in at the front desk.*

*Posted on May 15, 2018 @ 4 p.m.*

It is anticipated that the topics shown below will be discussed at the aforementioned meeting:

**AGENDA**

**Roll Call:**

Cheryl Lavalley  
Kevin Gallagher

present  absent  
 present  absent

Robert Anderson, or designee

present  absent

**Regular Meeting**

1. **Review** responses to manufactured buildings survey forwarded to municipal inspectors on February 21<sup>st</sup>, 2018.
2. **Review** program regulations 780 CMR 110.R3; including but not limited to:
  - a. Manufacturer's role in the process.
  - b. Third Party Inspection Agent (TPIA) role in the process.
3. **Review** Office of Public Safety & Inspections (OPSI) process used to approve:
  - a. Manufacturers;
  - b. TPIAs;
  - c. Construction documents, plan submittals, etc.
4. **Review** Board of Building Regulations and Standards role in the process.
5. **Review** complaint process and other general program requirements and procedures.
6. **Discuss** possible changes to regulations and/or programmatic requirements; including but not limited to:
  - a. Better defining requirements for manufacturers to educate and certify installers of product;
  - b. Better educating construction supervisor licensees as to duties and responsibilities if installing manufactured building product, perhaps requiring mandatory education and so marking their license cards;
  - c. Enhancing or differing the role of Third Party Inspection Agencies (TPIAs) with regard to the process.

