

CHARLES D. BAKER GOVERNOR

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JAY ASH SECRETARY OF HOUSING AND ECONOMIC DEVELOPMENT Commonwealth of Massachusetts Division of Professional Licensure Office of Public Safety and Inspections 1000 Washington Street • Boston • Massachusetts • 02118 JOHN C. CHAPMAN UNDERSECRETARY OF CONSUMER AFFAIRS AND BUSINESS REGULATION

CHARLES BORSTEL COMMISSIONER, DIVISION OF PROFESSIONAL LICENSURE

Posted on: September 5, 2018

## **NOTICE OF MEETING**

In accordance with the provisions of G.L. c. 30A, § 20, notice is hereby given that a meeting of the Board of Elevator Examiners will be held on **Wednesday, September 12, 2018 at 9:00 a.m.**, at the Office of Public Safety and Inspections, 365 East Street, Tewksbury, MA 01876. It is anticipated that the following will be discussed at the aforementioned meeting:

- 1. Roll call
- 2. Approval of the draft meeting minutes from August 8, 2018
- 3. Schedule date of next Mechanic's exam
- 4. Meeting dates for remainder of year
- 5. Refresher on Open Meeting Law
- 6. Review Zip Grade (exam grading program)
- 7. New Elevator Code/Exam questions
- 8. Appoint a Secretary of the Board
- 9. Matters not previously anticipated 48 hours in advance of this meeting