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Commonwealth of Massachusetts
Division of Professional Licensure
Office of Public Safety and Inspections
Board of Building Regulations and Standards
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JOHN C. CHAPMAN
UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

CHARLES BORSTEL
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

ROBERT ANDERSON
ADMINISTRATOR

Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

*Sturbridge Public Safety Building
Sturbridge, MA
November 1, 2017 9:00 a.m.*

Meeting called to order by the Chairman at _____ followed by roll call:

1. Roll Call

- | | | |
|--|----------------------------------|---------------------------------|
| a. Donald R. Torrico, Chairman, BOWM | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Clancy, Vice Chairman, SEMBOA | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeffrey Richards, MBCIA | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Bonnie Weeks, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Andrew Bobola, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Matthew Hakala, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Roger Fuller, MMA Representative | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Member of Academia | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Bill Horrocks, BBRS Representative | <input type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, Office of Public Safety and Inspections

2. The minutes from the last meeting on **October 3, 2017** were reviewed by members present; motion to approve these minutes was made by _____, seconded by _____.



3. Application for Certification Packets:			M	S
a) Colangelo, Donald J.	No Affiliation	Local Inspector 0 CEU's – <i>not required</i> <i>Copies of all exams have been received</i>		
b) Legee, Albert	Town of Winthrop	Building Commissioner - CBO Appointed 9/1/2014 38.5 CEU's <i>Copies of all exams have been received</i> <i>Legal Module and Management Module completed ICC Online</i>		
c) Maltinsky, Nathan	City of Framingham	Local Inspector Appointed 3/7/2016 43 CEU's <i>All exams completed ICC Online. Copy of print out from ICC indicating his certificates. DID NOT submit required copies of exam results – email was sent October 13, 2017.</i>		
d) Marcotte, Matthew	Town of Milford	Local Inspector Appointed 6/20/2016 15 CEU's – 18 required by 12/31/17 <i>Copies of all exams have been received</i>		
e) Mayo, Nicholas	Town of Plymouth	Building Commissioner – MCBO Appointed as local inspector 53 CEU's <i>Copies of all exams have been received</i>		
f) Piccirilli, Robert	Town of Halifax	Building Commissioner – CBO Appointed 8/1/2015 64 CEU's <i>Copies of all exams have been received</i>		
4. Examination Approval Packets:			M	S
<i>Copies of resumes provided today</i>				
a) Bechet, Brian	No Affiliation (Norton)	Qualifications Local and/or I of B		
b) Cantell, William	No Affiliation (Brimfield)	Qualifications Local and/or I of B		
c) Durocher, Michael	No Affiliation (Berkley)	Qualifications Local and/or I of B		
d) Donahue, Jr., Donald	No Affiliation (Milford)	Qualifications Local and/or I of B <i>October 3, 2017 qualifications TABLED – additional info NOT received</i>		
e) Granai, Jason	No Affiliation (Athol)	Qualifications Local and/or I of B <i>October 3, 2017 qualifications TABLED – additional info NOT received</i>		
f) Harlin, Jeffrey J.	No Affiliation (Granby)	Qualifications Local and/or I of B <i>Acknowledge NERF today November 1, 2017</i>		

g) Killelea, Peter	No Affiliation (Dedham)	Qualifications Local and/or I of B		
h) Moriarty, Alexander	No Affiliation (Dudley)	Qualifications Local and/or I of B		
i) Whitman, Anthony	No Affiliation (N. Chelmsford)	Qualifications Local and/or I of B <i>Quals denied 3/1/2017 – October 3, 2017 Quals TABLED - Re-review from October 3, 2017; Committee members had questions regarding permits – copies will be provided at meeting</i>		
j) Zgonis, Nicholas	No Affiliation (Lowell)	Qualifications Local and /or I of B <i>September 6, 2017 quals DENIED</i>		

5. New Employee Report Form Packets:

Footnote:

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

			M	S
a) Fuller, David	Town of Ipswich	Acknowledge NERF Building Commissioner Appointed 7/1/2017 I of B Certification 12/3/2014 96.5 CEU's Signed by <i>Town Manger</i>		
b) Harlin, Jeffrey	Town of Granby	Acknowledge NERF Local Inspector Appointed 10/10/2017 <i>Quals to be approved November 1, 2017</i> 0 CEU's <i>not required</i> Signed by <i>Town Administrator – shall serve as the chief administrative officer</i>		
c) Jones, John	Town of Oak Bluffs	Acknowledge NERF Local Inspector Appointed 9/5/2017 Quals approved 6/7/2017 0 CEU's <i>not required</i> Signed by <i>Town Administrator – shall serve as the chief administrative officer</i>		
d) Lonardo, Frederick	Town of Westborough	Acknowledge NERF Building Commissioner Appointed 9/25/2017 I of B Certification 6/5/2013 107 CEU's Signed by <i>Town Manager – shall be the chief administrative officer – DOES NOT appoint police or fire (who are considered "key personnel")</i>		
e) McDonough, William	Town of Rehoboth	Acknowledge NERF Building Commissioner Interim Appointed 8/7/2017 I of B Certification 5/4/2010 51 CEU's Signed by <i>Chairman</i>		

6. Extension Requests to be Certified Packets:

Footnote:

R7.1.7.4.1 Requests for exam schedule extension. Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. **January 1, 2008'**

M S

a) Inkley, Bradford	Town of Yarmouth	<p>Extension for Local (1st extension) Appointed 10/11/2016 12 months 10/31/2017 6 months 4/30/2017 19.5 CEU's - ok</p> <p>Failed B1 3/9/2017 Passed B1 3/30/2017 Failed B2 7/12/2017 Passed B2 8/2/2017</p> <p><i>"Closing my own business and learning the operation of the building dept. plus studying for the test has been challenging. I am looking forward to a passing grade on my 3B Fire General test on 10/23/2017."</i></p>		
b) Sands, Patrick	Town of Concord	<p>Extension for Local (3rd extension) Appointed 9/1/2015 First Extension through 3/31/2017 Second Extension through 9/30/2017 21 CEU's OK - will need 27 by December 31, 2017</p> <p>Passed 1A 2/1/2016 Passed 1B 6/21/2016 Failed F3 9/1/2016, 9/14/2016</p> <p><i>"Concord is a part-time job. I work a full time job in another town (not a building official) I have scheduled F-3 exam for the end of September."</i></p>		

7. Hearings:

Footnote:

R7.4.1.4 Decisions and discipline of certification holders. The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

Howe, James BOCC 6-2017	City of Boston	<p>September 6, 2017 Extension request to be certified as a local inspector was tabled. Hearing request by Committee for Mr. Howe and his immediate supervisor attend.</p> <p><i>Request has been received to postpone hearing until December 6, 2017. Sean Lydon, immediate supervisor is not available to attend.</i></p>	
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8. Review Application for Continuing Education – Exhibit Items attached

The continuing education submitted was reviewed by members present; **motion to approve was made by ____, seconded by ____. Motion passed by unanimous vote.**

(*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
District 1	Sept 28, 2017	District Meeting Certificate of Completion Language CofO, 9 th Edition Update	2.0	1	D1-0917
District 4	April 26, 2017	District Meeting Leominster Concrete	2.0	1	D4-0417
	Sept 27, 2017	District Meeting Fire and Smoke Rated Assemblies	2.0	1	D4-0917
District 5	Sept 26, 2017	District Meeting Tour, Plan Review, Permit Process of Tree House Brewery	2.5	1	D5-0917
District 11	Oct 3, 2017	9 th Edition Amendments 2015 Code with Russ Forsberg	2.0	2	D11-1017
District 12	Sept 27, 2017	District Meeting Fire Suppression Permitting & Licensing	2.0	1	D12-0917
Gene Novak	Oct 19, 2017	Energy Storage Technology – Fundamentals, Applications and Safety offered by NFPA and Pacific Northwest National Laboratory	5.0	1	
Kevin Goggin	March 2015	Electrical License CEU	2.0	2	C-2338*
Jeff Richards	Sept, 2017	ICC 2017 Annual Conference Columbus OH	10.0	1	IC-294*
Scott Fitzpatrick	Sept 20, 2017	Deck and Porch Framing Connection Seminar	6.0	1	
CSG	Sept 27, 2017	Residential HVAC	3.0	1	C-2488*
CSG	Oct 5, 2017	Commercial Lighting	3.0	1	C-2562*
Albert Legee	Sept 10, 2017	CSL Continuing Education – Greater Boston Code Consultants	10.0	1	C-2233*
BOWM	Sept 20, 2017	District Meeting Repair of Damaged Structures, IRC Appendix J and IEBC	3.0	1	WM-0917

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

Examination Approval packet:

- a. For Informational purposes:

There are currently 724 certified building inspectors -- 295 Local – 429 Inspector of Buildings

- b. Complaint by Mr. Stanley Sokol - Clint Muche, Deputy Building Commissioner City of Lynn, is not qualified or certified as a building official.

Next meeting scheduled for **December 6, 2017, Sturbridge, MA**