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**Division of Professional Licensure**  
**Board of Examiners of Sheet Metal Workers**  
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**DIANE M. SYMONDS**  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

## **November 13, 2019 – Agenda**

**8:00 a.m., Room 1-D, 1000 Washington Street, Boston, MA 02118**

The agenda set forth below will be followed at the regular meeting of the Board of Examiners of Sheet Metal Workers to be held on November 13, 2019.

- 1) Meeting to begin at 8:00 a.m.
  
- 2) Housekeeping / Announcements:  
**Fire Alarm Evacuation – exit conference room / waiting room area, return to temporary lobby, proceed through the temporary lobby doors to Harrison Avenue and cross the street toward Whole Foods Market**
  
- 3) Consideration of minutes:
  - Board minutes – 9/30/19
  - Executive Session – N/A
  
- 4) Upcoming Board meetings:
  - December 16, 2019
  - January 20, 2020 (Closed – Holiday) / Reschedule
  - February 17, 2020 (Closed – Holiday) / Reschedule
  
- 5) Update on revised exam
  - Schedule next exam meeting
  
- 6) Quasi-Judicial Session
  
- 7) Executive Session (Closed Session)
  - a) Character reviews of applicants - M.G.L. c. 30A, §21(3)  
D.N.
  
- 8) Investigative Conference
  - Initial review of complaints:
    - 2019-000543-IT-ENF
    - 2019-000922-IT-ENF

*Reasonable accommodations or modifications will be provided to individuals with disabilities to participate in the meeting taking place on the date listed above. All requests should be directed to Cheryl Yebba by calling 617-727-4992 or TTY/TDD: (617) 727-2099 by no later than a week prior to the meeting. While the Board will attempt to honor all requests, those requests received less than 24 hours prior to the meeting may not be provided due to feasibility.*

*Please note if state offices are closed due to inclement weather or any other type of local or state emergency this meeting will also be cancelled. You can find notices of any state office closings on [www.mass.gov](http://www.mass.gov).*

8) Items not anticipated by the Board

Adjourn