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LAYLA D'EMILIA  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**BOARD OF BUILDING REGULATIONS AND STANDARDS**  
**NOTICE OF MEETING**

In accordance with the provisions of G.L. c. 30A § 20, notice is hereby given that the Board of Building Regulations and Standards (BBRS) HVAC Specialty License Working Group will convene meeting on:

**September 17, 2021 @ 2:30 p.m. until approximately 4:30 p.m.**

**Microsoft Teams meeting**

**Join on your computer or mobile app**

**[Click here to join the meeting](#)**

**Or call in (audio only)**

**+1 857-327-9245, 438189730# United States, Boston**

**Phone Conference ID: 438 189 730#**

It is anticipated that the topics shown below will be discussed at the aforementioned meeting:

**AGENDA**

Susan Gleason, Chair  
David Sullivan  
John Annarelli  
Joe McNamee

☐ present ☐ absent  
☐ present ☐ absent  
☐ present ☐ absent  
☐ present ☐ absent

Frank Norton  
Manny Chaves  
Edward Kawa  
Ian Finlayson

☐ present ☐ absent  
☐ present ☐ absent  
☐ present ☐ absent  
☐ present ☐ absent

**Regular Meeting Agenda**

1. **Review\Vote** approval of April 16, 2021 BBRS draft meeting minutes.
2. **Discuss** other matters not reasonably anticipated 48 hours in advance of meeting.

