

**Board of Registration in Embalming and Funeral Directing**  
**1000 Washington Street 1st Floor Room 1D, Boston, MA 02118**  
**DATE: October 15, 2019 TIME: 10:00 a.m.**

**Notice of Meeting and Topics**

**10:00am – Meeting called to order:**

- Discuss housekeeping and evacuation plan

**Board Business:**

- Review Public Session Minutes for September 17, 2019
- Report from Executive Director, Michael Hawley
- Report from Board Counsel, Peter Kelley

**Application review:**

**Type 6**

- Christopher Ellis
- Cassandra Fett
- Leigh Cartland
- Douglas Shepherd (Transition)
- Duane Goddard (Transition)
- Wendy Story. (Transition)

**Type 3**

- Jennifer Hafey

**Funeral Establishments**

- Magrath Funeral Home
- Dwyer-Wellington Funeral Home
- Dwyer-Wellington Dalton Funeral Home

**Apprentice Extension Requests**

- Arline Figueroa
- Gerard Grondin

**Correspondence**

- Cape Cod Community College ABFSE Accreditation Review Letter

**Continuing Education Provider Applications:**

**NFDA**

- Tips and Tricks for OSHA Compliance

**MFDA**

- Speak for Funeral Service: Communication Skills for Funeral Professionals

**ICCFA**

- Crematory Operator and Cremation Arranger Certification Class

**Closed Session: Investigatory Conferences, pursuant to G.L. c. 112, §65C,**

**Open session for topics not reasonably anticipated 48 hours in advance of meeting:**

*Reasonable accommodations or modifications will be provided to individuals with disabilities to participate in the Board in Registration in Embalming & Funeral Directing meeting. All requests should be directed to Cheryl Yebba by calling 617-727-4992 or TTY/TDD: (617) 727-2099 by 24 hours prior to the meeting. While the Division will attempt to honor all requests, those requests received after 24 hours to the meeting may not be provided due to feasibility.*