



Office of Outdoor Advertising  
Ten Park Plaza, Room 6133  
Boston, MA 02116-3969

Telephone: (857) 368-9700  
<http://www.mass.gov/massdot/ooa>

**NOTICE OF SURRENDER OF PERMIT(S)  
FOR OUTDOOR ADVERTISING**

Per 700 C.M.R. 3.16 (3) Permitholder hereby notifies the OOA of the surrender, cancellation, or relinquishment of permit(s).

PLEASE PRINT OR TYPE:

1) Permitholder Name: \_\_\_\_\_

Principal Business Address: (Street address must be included) \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact: ( Name & Title) \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

*The undersigned warrants and represents that he/she is duly authorized to sign this document.*

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please provide notification via certified mail to the property owner and city/town where the sign is located of your intent to surrender the permit(s). This notification should be sent to the property owner and the city/town prior to submitting this Notice of Surrender to the Office of Outdoor Advertising.*

- 2) *Please specify each permit; for surrenders of more than 20 permits, please attach permit data in a table format listing all requested information.*

☐ *See attached*

3) TOTAL NUMBER OF PERMITS SURRENDERED

\_\_\_\_\_

Permit(s)	(Permit Street Address)	(Municipality)
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____
16. _____	_____	_____
17. _____	_____	_____
18. _____	_____	_____
19. _____	_____	_____
20. _____	_____	_____