



Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

Department of Environmental Protection

Charles D. Baker
Governor

Karyn E. Polito
Lieutenant Governor

Bethany A. Card
Secretary

Martin Suuberg
Commissioner

December 9, 2022

MassDEP Boston Address Change & Electronic Submittals

Attention PWS and Interested Parties:

The MassDEP Boston office has officially moved. Please note the Drinking Water Program new address:

**MassDEP/ Drinking Water Program
100 Cambridge Street – Suite 900
Boston, MA 02114**

MassDEP/DWP is encouraging PWSs to use email whenever possible to expedite correspondence review and responses and to support tracking and documentation. Please retain electronic copies of these submissions for your archive and potential proof of submission requests.

Please follow the directions below to facilitate the receipt and timely management of reports and other information sent to program.director-dwp@mass.gov:

- PWSs and their representatives must start the subject or their emails with "[City/Town] - [PWS ID#] - [Type of Drinking Water Report or Program]"
For example: "*Boston-3035000-Bacteria Report*"
- All attached documents must be saved using the same naming convention as the subject line noted above. Documents without the necessary naming convention may be returned to sender for clarification, correction or updating.
- Reminder: Use eDEP for submission of all applicable monitoring reports. On April 26, 2022, MassDEP/DWP notified all PWS that they must begin or continue to have their certified laboratories use eDEP for submittal of all applicable monitoring reports. See notification letter at https://www.mass.gov/doc/notice-to-pws-edep-will-be-required-for-water-quality-reporting-byend-of-cy-2022/download?_ga=2.121648782.423069952.1668526357-720436923.1622206694

The main Drinking Water Program phone number will continue to be 617-292-5770. Phone calls made to the main will continue to be re-directed to the appropriate staff for response.

The MassDEP emergency hotline will continue to be 1-888-304-1133.

If you have any questions on this information, please contact the Drinking Water Program at program.director-dwp@mass.gov.

Sincerely,



Yvette DePeiza, Director
Drinking Water Program



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To contact the Drinking Water Program email Program.Director-DWP@mass.gov

For Information on public drinking water visit <https://www.mass.gov/topics/drinking-water>

This information is available in alternate format. Contact Glynis Bugg at 617-348-4040.

TTY# MassRelay Service 1-800-439-2370

MassDEP Website: www.mass.gov/dep