

## **Notice of Intent**

**PUBLIC ANNOUNCEMENT  
CONCERNING A PROPOSED  
HEALTH CARE PROJECT**

**Notre Dame Health Care Center, Inc.**

Notre Dame Health Care Center, Inc. located at 559 Plantation Street, Worcester, Massachusetts intends to file an application with the Department of Public Health to complete renovations to the existing Skilled Nursing Facility. These renovations include refinish work for each of the skilled nursing neighborhoods which would be new flooring, finishes, and lighting for each resident room. The plans also include minor modifications to the day rooms and dining areas. The Applicant anticipates no service impact on their current patient panel. The estimated capital expense for this project is \$8,031,475 (July, 2020 dollars). Any ten Taxpayers of Massachusetts may register in connection with the intended Application by no later than September 9, 2020 or 30 days from the filing date, whichever is later, by contacting the Department of Public Health Determination of Need Program: Attention Program Director, 250 Washington Street, Boston, MA 02108. The application may be inspected at such address.

Note: Posted Monday, July 27, 2020

in Worcester Telegram & Gazette

## **Articles of Organization**

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# NOTRE DAME HEALTH CARE CENTER, INC.

## BY-LAWS



Adopted: November 1, 1990  
Amended: December 12, 1991 [ Article 2.6 ]  
Amended: March 27, 1995 [Articles 2.2, 2.4, 3.3, 4.2 J  
Amended: June 24, 1996 [Articles 1.2, 2.1, 2.6, 3.1, 3.2, 3.6, 7.1 |  
Amended: June 5, 1997 [ Articles 3.1, 4.2, 4.6, 4.9]  
Amended: March 29, 1999 | Article 1.2 |  
Amended: May 10, 2005 [Articles 2.5, 3.1, 3.13, 4.2, 6.2, 6.5, 7, 8]  
Amended: September 1, 2014 [Articles 2.1, 2.2, 2.5, 3.1, 3.5, 3.6, 4.1, 4.2, 4.6, 8]

## TABLE OF CONTENTS

### Article 1 Name, Purpose, Location and Seal

|     |                              |   |
|-----|------------------------------|---|
| 1.1 | Name .....                   | 4 |
| 1.2 | Purpose and Philosophy ..... | 4 |
| 1.3 | Corporate Seal .....         | 4 |
| 1.4 | Fiscal Year .....            | 4 |

### Article 2 Members

|      |   |   |
|------|---|---|
| 2.1  | Number and Qualifications of Members .....      | 4 |
| 2.2  | Tenure .....                                    | 4 |
| 2.3  | Termination, Removal and Resignation .....      | 4 |
| 2.4  | Vacancies .....                                 | 4 |
| 2.5  | Powers, Rights and Reserve Powers .....         | 5 |
| 2.6  | Annual Meeting .....                            | 5 |
| 2.7  | Special Meeting .....                           | 5 |
| 2.8  | Notice .....                                    | 5 |
| 2.9  | Waiver of Notice .....                          | 5 |
| 2.10 | Quorum .....                                    | 6 |
| 2.11 | Action by Vote .....                            | 6 |
| 2.12 | Actions by Writing .....                        | 6 |
| 2.13 | Presence Through Communications Equipment ..... | 6 |
| 2.14 | Proxies .....                                   | 6 |

### Article 3 Directors

|      |  |   |
|------|--|---|
| 3.1  | Number, Qualifications and Election of Directors ..... | 6 |
| 3.2  | Tenure .....   | 6 |
| 3.3  | Termination, Removal and Resignation .....             | 7 |
| 3.4  | Vacancies .....  | 7 |
| 3.5  | Powers and Duties .....                                | 7 |
| 3.6  | Meetings .....   | 7 |
| 3.7  | Notice .....   | 7 |
| 3.8  | Waiver of Notice .....                                 | 7 |
| 3.9  | Quorum .....   | 8 |
| 3.10 | Action by Vote .....                                   | 8 |
| 3.11 | Action by Writing .....                                | 8 |
| 3.12 | Presence Through Communications Equipment .....        | 8 |
| 3.13 | Committees .....                                       | 8 |

#### Article 4 Officers and Agents

|     |  |    |
|-----|--|----|
| 4.1 | Number and Qualification .....             | 9  |
| 4.2 | Election.....                              | 9  |
| 4.3 | Tenure .....                               | 9  |
| 4.4 | Termination, Removal and Resignation ..... | 9  |
| 4.5 | Vacancies .....                            | 9  |
| 4.6 | President.....                             | 9  |
| 4.7 | Treasurer.....                             | 9  |
| 4.8 | Clerk.....                                 | 10 |
| 4.9 | Chairperson .....                          | 10 |

|           |                     |    |
|-----------|---------------------|----|
| Article 5 | Execution of Papers | 10 |
|-----------|---------------------|----|

#### Article 6 Miscellaneous

|     |   |    |
|-----|---|----|
| 6.1 | Duty of Members, Directors and Officers ..... | 10 |
| 6.2 | Breach of Duty .....                          | 11 |
| 6.3 | Corporate Debts.....                          | 11 |
| 6.4 | Indemnification .....                         | 11 |
| 6.5 | Insurance .....                               | 12 |

|           |            |    |
|-----------|------------|----|
| Article 7 | Amendments | 12 |
|-----------|------------|----|

|           |                            |    |
|-----------|----------------------------|----|
| Article 8 | Liquidation or Dissolution | 12 |
|-----------|----------------------------|----|

## ARTICLE 1

### NAME, PURPOSES, LOCATION AND SEAL

**1.1 Name.** The name of the corporation shall be "Notre Dame Health Care Center, Inc. ("The Corporation").

**1.2 Purpose and Philosophy.** The Corporation is a non-profit charitable corporation organized and existing under the law of the Commonwealth of Massachusetts. Its purpose and philosophy are: (a) to establish, maintain, own and operate health care facilities, including nursing homes and housing for the elderly, and pursuant thereto, to provide and render, and to employ others to provide and render, medical, minor surgical, custodial and other health-related services as permitted by the law of the Commonwealth of Massachusetts; (b) to do any and all other acts which are necessary, incidental or useful to the establishment and operation of an organization for the foregoing purposes and related to the maintenance and delivery of high quality health care and housing services; (c) to engage in the foregoing activities while adhering to applicable philosophy and tenets of the Roman Catholic Church and the Sisters of Notre Dame de Namur (the "Congregation," each member or members of which shall hereafter be referred to as "Sister" or "Sisters" as the case may be); and (d) to promote the understanding and insure the application of the values and principles inherent in the *Ethical and Religious Directives for Catholic Health Care Facilities* as promulgated by the United States Catholic Conference.

**1.3 Corporate Seal.** The Members may adopt, and may at any time alter, the seal of the Corporation.

**1.4 Fiscal Year.** The fiscal year of the Corporation shall end on the 31<sup>st</sup> day of December in each year or on such other date as the Members shall determine.

## ARTICLE 2

### MEMBERS

**2.1 Number and Qualification of Members.** The Members of the Corporation shall be ex officio the Moderator and Leadership Team of the Sisters of Notre Dame de Namur East-West Province.

**2.2 Tenure.** Members shall serve a term of office co-terminus with their term on the Leadership Team.

**2.3 Termination, Removal and Resignation.** A Member shall retain such status until a successor is qualified and selected or until the Member: (i) sooner dies or becomes disabled; (ii) resigns by written notice delivered to the Corporation at its principal office; (iii) ceases to be a Sister.

**2.4 Vacancies.** Any vacancy among the Members shall be filled by action of the Province within which the vacancy has occurred. No vacancy shall impede the power or authority of the membership to act during the period of such vacancy.

**2.5 Powers, Rights and Reserve Powers:** Members shall have such powers and rights as are vested in them by law, the Articles of Organization or these By-laws. The Members have further reserved to themselves the right, to be exercised by the affirmative majority vote of the Members, to: (i) change the name, purposes, principal office. By-laws or Articles of Organization of the Corporation; (ii) incur long-term debt; (iii) purchase, acquire, sell, transfer, mortgage, encumber, lease for a term in excess of one (1) year, or demolish any real property; (iv) take any action to cause the sale, merger or dissolution of the Corporation; (v) to accept or give any gift or donation (except as the authority for such acceptance is clearly within policy guidelines adopted by the Members and in effect at the time the gift of donation is accepted); (vi) to approve the Mission Statement; (vii) to approve the appointment of the Chief Executive Officer of Notre Dame Health Care Center. Any actions taken by the Directors which would result in the exercise of any right or power herein reserved to the Members, shall be of no force or effect unless and until ratified by the Members. All power of the Corporation, except these powers reserved to the Members, is exercised by the Board of Directors (Section 3.5).

**2.6 Annual Meeting.** The Annual Meeting of the Members shall be held at such date, time and location within the Commonwealth of Massachusetts as the President or the Members may determine. In lieu of any Annual Meeting not so held, a Special Meeting of the Members may be held with the same effect as such Annual Meeting; and in such event all references in the by-laws to the Annual Meeting shall refer to such Special Meeting.

**2.7 Special Meetings.** Special Meetings of the Members may be held at any date, time and place within the Commonwealth upon the call of the President or the Members.

**2.8 Notice.** At least seven (7) days before the date of every Annual Meeting or Special Meeting of the Members, notice of such meeting shall be given by United States mail, postage prepaid, sent to the Members at the address last entered on the records of the Corporation. Such notice shall specify the date, time, place, and purposes of the meeting and in the event of a Special Meeting, only business relating to the purposes so specified may be transacted at the meeting.

**2.9 Waiver of Notice.** No notice of any meeting of the Members needs to be given to any Member (i) on whose behalf any duly executed written waiver of notice shall be filed before or after such meeting with the records of the meeting, or (ii) who shall attend the meeting without having protested prior thereto or at its commencement the lack of notice. No such waiver need specify the purposes of the meeting unless such purposes were required to be specified by law, the Articles of Organization or these By-laws in the notice of the meeting.



**2.10 Quorum.** At any meeting of the Members, the presence, in person or by proxy, of a majority of the Members then serving shall constitute a quorum. Whether or not a quorum shall be present, any meeting of the Members, by a majority of the votes cast upon the question, may be adjourned to a specific date, time and place and, as so adjourned, the meeting may be held provided that at least five (5) days before the date of the adjourned meeting, written notice thereof shall be mailed postage prepaid to each Member at the address last entered on the records of the Corporation.

**2.11 Actions by Vote.** Each Member shall have one vote at every meeting of the Members. At any meeting at which a quorum is present the affirmative vote of a majority of the Members then serving (whether present in person or duly represented by proxy) shall decide every question, except as required by law, the Articles of Organization or these By-laws.

**2.12 Actions by Writing.** Any action required or permitted to be taken at any meeting of the Members may be taken without a meeting if all the Members consent to the action in writing and the written consents are filed with the records of the meetings of the Members. Such consents shall be treated for all purposes as a vote at a meeting.

**2.13 Presence Through Communications Equipment.** Unless otherwise provided by law or the Articles of Organization, Members may participate in a meeting of the Members by means of a telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other at the same time and participation by such means shall constitute presence in person at a meeting.

**2.14 Proxies.** Members may vote either in person or by a proxy dated not more than two (2) months before the meeting named therein, which proxies shall be filed with the Clerk before being voted.

### **ARTICLE 3 DIRECTORS**

**3.1 Number, Qualification and Election of Directors:** There shall be a total of not less than six (6) but not more than eighteen (18) Directors, at least six of whom shall be Sisters of Notre Dame de Namur. At their Annual Meeting the Members shall elect the Directors. The President and Clerk are ex-officio Directors with voice and vote. The Chief Executive Officer shall be an ex-officio Director without vote.

A written certification delivered to the Clerk, attesting to the selection of a Sister to the office of Director and signed by a member of the Leadership Team shall be deemed sufficient evidence of the selection of such Director.

**3.2 Tenure.** Each Director shall be elected to serve for a term of three (3) years, provided, however, that (i) no Director may serve for more than three (3) consecutive three-year terms and (ii) the expiration of the initial terms shall be staggered so that, as nearly as possible, one-third of the elected Directors shall be eligible for replacement each year at the Annual Meeting.

**3.3. Termination and Resignation.** A Director shall retain such status until a successor is qualified and elected or until the Director sooner dies, resigns or becomes disqualified. Any Director may resign by delivering a written resignation to: (i) the President or Clerk; (ii) any meeting of the Members; or (iii) the Corporation at its principal office. Every such resignation shall, unless otherwise specified therein, take effect and be deemed accepted upon its receipt. The Members may remove, with or without cause, any Director who does not serve as a Member.

**3.4 Vacancies.** Any vacancy among the Board of Directors shall be filled by vote of the Members. A Director appointed to fill a vacancy shall be appointed for the unexpired term of such Director's predecessor in office. No vacancy shall impede the powers of authority of the Directors to act during the period of such vacancy.

**3.5 Powers and Duties.** The affairs, funds, and other property of the Corporation shall be directed and managed by the Board of Directors who, except as otherwise provided by law, the Articles of Organization or other provisions of these By-laws, including, without limitation, powers reserved to the Members by Section 2.5, shall have, exercise, and discharge all powers and duties of the Corporation including, the appointment of the chief administrator.

**3.6 Meetings.** Regular meetings of the Board of Directors shall be held at least quarterly but otherwise at such dates, times and places as the Board of Directors may determine from time to time. Special meetings of the Board of Directors may be held whenever called by the Chair, or by a majority of the Board of Directors who shall have subscribed and filed their call with the Clerk, and, subject to proper notice, such meeting may be held at any date, time and place.

**3.7 Notice.** At least seven (7) days before the date of each Special Meeting of the Board of Directors, written notice thereof shall be mailed postage prepaid to each Director at the address last entered on the records of the Corporation. Such notice shall specify the date, time, place and purposes of the meeting and only business relating to the purposes so specified may be transacted at the meeting. No call or notice shall be required for regular meetings of the Board of Directors, provided, however, that notice of the date, time and place of the first regular meeting following determination by the Board of Directors of the date, time and place for such meeting shall, in the manner specified above in Section 3.6 for Special Meetings, be given to every Director absent during such determination.

**3.8 Waiver of Notice.** No notice of any meeting of the Board of Directors needs to be given to any Director (i) on whose behalf any written waiver of notice, executed by the Director

(or the Director's attorney thereunto authorized) before or after such meeting, shall be filed with the records of the meeting or (ii) who shall attend the meeting without having protested prior thereto or at its commencement the lack of notice. No such waiver need specify the purposes of the meeting unless such purposes were required to be specified by law, the Articles of Organization or these By-laws in the notice of the meeting.

**3.9 Quorum.** At any meeting of the Board of Directors the presence of a majority of the Directors then serving shall constitute a quorum. Whether or not a quorum shall be present, any meeting of the Board of Directors, by a majority of the votes cast upon the question, may be adjourned to a specific date, time and place and, as so adjourned, the meeting may be held provided that at least five (5) days before the date of the adjourned meeting written notice thereof shall be mailed, postage prepaid, to each Director at the address last entered on the records of the Corporation.

**3.10 Action by Vote.** Each Director shall have one vote at every meeting of the Board of Directors. At any meeting at which a quorum is present the vote of a majority of the Directors present and voting shall be required to decide every question, unless otherwise provided by law, the Articles of Organization or these By-laws.

**3.11 Action by Writing.** Any action required or permitted to be taken at any meeting of the Board of Directors may be taken without a meeting if all Directors shall consent in writing to such action and file their consents with the records of the Board of Directors meetings. Such consents shall be treated for all purposes as a vote at a meeting.

**3.12 Presence Through Communications Equipment.** Unless otherwise provided by law or the Articles of Organization, Directors may participate in a meeting of the Board of Directors by means of a conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other at the same time, and participation by such means shall constitute presence in person at a meeting.

**3.13 Committees:** The Board of Directors, by resolution and to the extent permitted by law, may designate from time to time committees which may exercise such powers as specified in the resolutions appointing them. The members of any such committee may determine its action, the number of members necessary to constitute a quorum, and may fix the date, time and place of its meetings, unless the resolution authorizing such committee shall otherwise provide. The Directors may at any time change the number of members of any such committee or discharge any such committee. Minutes of such committees shall be available to any Director. Such committees shall include but not be limited to: (i) human resources committee; (ii) finance committee; (iii) investment committee; (iv) ethics committee; (v) strategic planning committee; and (vi) nominating committee. The Chairperson shall designate from time to time Directors and other persons who are not Directors to constitute the membership of such committees and may similarly remove such individuals from membership or appoint individuals to fill vacancies in their membership.

## ARTICLE 4

### OFFICERS AND AGENTS

**4.1 Number and Qualification.** The Officers of the Corporation shall consist of a President ("President"), a Treasurer ("Treasurer"), a Clerk ("Clerk") each of whom shall be a Member, a Chairperson of the Board, and such other Officers, if any, as the Directors may determine. The Corporation may also have such agents, if any, as the Directors may appoint. The Chairperson of the Board shall be a Director and all other Officers may but need not be Members or Directors. The Clerk shall be a resident of Massachusetts unless the Corporation has a resident agent duly appointed for the purpose of service of process. A person may not hold more than one of the offices of President, Treasurer or Clerk at one time, but otherwise may hold more than one office at one time.

**4.2 Election:** The President, Treasurer and Clerk shall be elected at the Annual Meeting of the Members. The Chairperson of the Board shall be elected annually by the Directors.

**4.3 Tenure.** The President, Treasurer and Clerk shall hold office until the next Annual Meeting of the Members and until their successors are chosen and qualified, or until they shall sooner die, resign, are removed or become disqualified from office. Each other Officer shall hold office until the first meeting of the Board of Directors following the next Annual Meeting of the Members unless a shorter period shall have been specified by the terms of such Officer's election or appointment, or in each case until such Officer sooner dies, is removed, resigns, or becomes disqualified. Each agent shall retain authority at the pleasure of the Board of Directors.

**4.4 Termination, Resignation and Removal.** Except for the President, Treasurer and Clerk, the Board of Directors may remove any Officer, provided, however, that any such removal shall be without prejudice to the contract rights, if any, of the person so removed. Election or appointment of an Officer or agent shall not of itself create any contract rights. The President, Treasurer and Clerk may only be removed by the Members. Any Officer of the Corporation may resign by delivering a written resignation to: (i) the President; (ii) any meeting of the Board of Directors; or (iii) the Corporation at its executive office. Every such resignation shall, unless otherwise specified therein, take effect and be deemed accepted upon its receipt.

**4.5 Vacancies.** In the event of death, resignation, removal or disqualification of the President, Treasurer or Clerk of the Corporation, the Members may elect another person to hold such office for the unexpired term or until such person shall sooner die, resign, be removed from office, or become disqualified.

**4.6 President.** The President shall serve as the Chief Executive Officer of the Corporation, shall preside at all meetings of the Members and shall exercise and discharge such powers and duties as the By-laws or the Members may assign at any time.

**4.7 Treasurer.** The Treasurer shall have oversight responsibility for the financial affairs, funds, securities and valuable papers of the Corporation and the keeping of full and accurate records thereof. The Treasurer shall have such other duties and powers as are designated by the Board of Directors or the

President. The Treasurer shall also have oversight responsibility for the Corporation's books of account and accounting records, and of its accounting procedures.

**4.8 Clerk.** The Clerk shall serve as such to both the Members and the Board of Directors. The Clerk shall record and maintain records of all proceedings of the Members and Board of Directors in a book or series of books kept for such purpose. Every such book or series of books shall: (i) be kept at the executive office of the Corporation; (ii) be open at all reasonable times, with advance notice, to the inspection of the Members or any Director; and (iii) contain the By-laws in effect at the time being, the name of every Director at the time being and the address last entered on the records of the Corporation. The Clerk shall have, exercise, and discharge such other powers and duties as the By-laws or the Board of Directors may assign at any time. If the Clerk shall be absent from any meeting of the Members or Directors, an assistant Clerk, if any, or a temporary Clerk chosen at such meeting shall have, exercise and discharge the powers and duties of the Clerk at the meeting.

**4.9 Chairperson.** The Chairperson shall preside at all meetings of the Directors and shall generally represent the interests of the Corporation in civic matters before the community and in order to accomplish such purposes shall have such duties and responsibilities as assigned by the Directors which do not otherwise conflict with such duties and responsibilities otherwise granted the President, Treasurer or Clerk.

## ARTICLE 5

### EXECUTION OF PAPERS

Except as the Members may generally or in particular cases authorize the execution thereof in some other manner, all deeds, leases, transfers, contracts, bonds, notes, checks, drafts and other obligations made, accepted or endorsed by the Corporation shall be signed by the President and the Treasurer. Any recordable instrument purporting to affect an interest in real estate, executed in the name of the Corporation by two of its Officers of whom one is the President and the other is the Treasurer, shall be binding on the Corporation in favor of a purchaser or other person relying in good faith on such instrument notwithstanding any inconsistent provisions of the Articles of Organization

## ARTICLE 6

### MISCELLANEOUS

**6.1 Duty of Members, Directors and Officers.** Every Member, every Director and every Officer of the Corporation shall exercise and discharge the powers and duties of office in good faith with that degree of diligence, care, and skill which a prudent person in any likeposition would ordinarily apply in similar circumstances. In so acting, every such Member, Director and Officer may rely on every financial statement of the Corporation represented by the Treasurer to be correct or represented in any written report by any firm of public accountants to reflect fairly the subject matter of such statement.

**6.2 Breach of Duty:** No Member, Director or Officer of the Corporation shall be personally liable to the Corporation or to the Members for monetary damages for acts or omissions constituting a



breach of duty as a Member, Director or Officer notwithstanding any provision of law imposing such liability, except for liability: (i) for any breach of the Member's, Director's or Officer's duty of loyalty to the Corporation or to the Members; (ii) for acts or omissions not in good faith or which involve intentional misconduct or a knowing violation of law; or (iii) for any transaction from which the Member, Director or Officer derived an improper personal benefit.

**6.3 Corporate Debts.** The Members, Directors and Officers of the Corporation shall not be personally liable for any debt, liability or obligation of the Corporation. All persons, corporations or other entities extending credit to, contracting with, or having any claim against the Corporation may look only to the funds and property of the Corporation for the payment of any such contract or claim or for the payment of any debt, damages, judgment or decree, or of any money that may otherwise become due or payable to them from the Corporation.

**6.4 Indemnification.** To the extent permitted by law the Corporation (i) shall indemnify every Member, Director and Officer of the Corporation, and (ii) may at any time indemnify any employee or agent of the Corporation and any person who, at the Corporation's request, shall serve as a Director, Officer, employee or agent of any other entity in which the Corporation shall have any interest (every such Member, Director, other Officer, employee, agent or person is hereafter in this Section 6.4 sometimes referred to as the "Individual") against all liabilities and expenses, including amounts paid in satisfaction of judgments, in compromise or as fines and penalties, and counsel fees, reasonably incurred by the Individual in connection with the defense or disposition of any action suit, or other proceeding, whether civil or criminal, in which the Individual, while so serving the Corporation or thereafter, may be involved or with which the Individual may be threatened, by reason of being or having been such a Member, Director, other Officer, employee or agent; excepting, however, (a) any matter as to which the Individual shall have been adjudicated in any proceeding not to have acted in good faith in the reasonable belief that the Individual's action was in the best interest of the Corporation and (b) as hereafter in this Section 6.4 further provided. As to any matter disposed of by any compromise payment by the Individual pursuant to any consent decree or otherwise, no indemnification either for the said payment or for any other expense or expenses shall be furnished unless such compromise, after notice that it shall involve such indemnification, shall have been approved as in the best interest of the Corporation by (i) a disinterested majority of Directors or Members at the time being in office or (ii) a majority of Directors or Members, if they shall have obtained an opinion in writing of independent legal counsel to the effect that the Individual shall appear to have acted in good faith in the reasonable belief that the Individual's action was in the best interests of the Corporation. Expenses, including counsel fees, reasonably incurred by the Individual in connection with the defense or disposition of any such action, suit, or other proceeding may, in advance of the final disposition thereof, be paid from time to time by the Corporation upon receipt of an undertaking by the Individual to repay to the Corporation the amounts so paid if the Individual shall be adjudicated to be not entitled to indemnification under Massachusetts General Laws, Chapter 180, Section 6. The right to indemnification hereby provided shall not be exclusive of or affect any other right or rights of the Individual; and nothing contained herein shall affect any right or rights to indemnification to which the Individual may be entitled by contract with the Corporation or otherwise under law. As used in this Section 6.4, "Director," "Officer", "employee", and "agent" shall include the heirs, executors and administrators of each.

**6.5 Insurance:** The Corporation shall have power to purchase and maintain insurance on behalf of any person who is or was a Member, Director, Officer, employee or other agent of the Corporation, or is or was serving at the request of the Corporation as a Member, Director, Officer, employee or other agent of another organization in which it has an interest, against any liability incurred by such person in any such capacity, or arising out of such person's status as such, whether or not the Corporation would have the power to indemnify such person against such liability.

## **ARTICLE 7**

### **AMENDMENTS**

These By-laws may be altered, amended, or repealed in whole or in part, only by the affirmative vote of two-thirds of the Members since it is the exclusive power of the Members to do so. The notice of any meeting of the Members at which any such alteration, amendment or repeal is to be considered and acted on shall state that such action will be proposed at such meeting.

## **ARTICLE 8**

### **LIQUIDATION OR DISSOLUTION**

Upon the dissolution or liquidation of the Corporation, whether such be de jure or de facto, in whole or in part, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the Corporation, transfer the assets of the Corporation to the Sisters of Notre Dame de Namur United States East-West Province, Inc., a Massachusetts corporation, provided that said corporation shall qualify as an exempt organization under Section 501(c)(3) of the Internal Revenue Code. If the Sisters of Notre Dame de Namur United States East-West, Inc. shall no longer exist or shall no longer qualify as an exempt organization, the assets will be distributed to the Sisters of Notre Dame de Namur Congregational Mission Office, Inc., a Massachusetts nonprofit corporation, provided that it is then in existence and qualified as a tax exempt organization under Section 501(c)(3) of the Internal Revenue Code. In the event that the Sisters of Notre Dame de Namur Congregational Mission Office, Inc. is no longer in existence, or does not qualify as a tax exempt organization described in Section 501(c)(3) of the Internal Revenue Code, the Board of Directors shall transfer the assets of the Corporation to the Sisters of Notre Dame de Namur, an institute of the Roman Catholic Church, or its successor, provided that it is then existence and qualified as a tax exempt organization described in Section 501(c)(3) of the Internal Revenue Code. In the event that the Sisters of Notre Dame de Namur is no longer in existence or does not have a successor, the assets will be distributed to such Roman Catholic non-profit organization or organizations organized and operated exclusively for religious, charitable, scientific or educational purposes and qualified as tax-exempt organizations described in Section 501(c)(3) of the Internal Revenue Code, as the Board of Directors of the Corporation shall determine. Any of such assets not so disposed of will be disposed of by the court of general jurisdiction of the County in which the principal office of the Corporation is then located exclusively for the purposes of the Corporation in such manner, or to such tax-exempt organization as described in Section 501(c)(3) of the Internal Revenue Code, as such court shall determine.

## **Annual Report**





**The Commonwealth of Massachusetts**  
**William Francis Galvin**

Minimum Fee: \$15.00

Secretary of the Commonwealth, Corporations Division  
 One Ashburton Place, 17th floor  
 Boston, MA 02108-1512  
 Telephone: (617) 727-9640

**Annual Report**

(General Laws, Chapter 180)

**Identification Number:** 043108782

**Filing for November 1, 2019**

**In compliance with the requirements of Section 26A of Chapter one hundred and eighty (180) of the General Laws:**

**1. Exact name of the corporation:** NOTRE DAME HEALTH CARE CENTER, INC.

**2. Location of its principal office:**

No. and Street: 559 PLANTATION ST.

City or Town: WORCESTER State: MA Zip: 01605 Country: USA

**3. DATE OF THE LAST ANNUAL MEETING:** 09/24/2019 (mm/dd/yyyy)  
 (if none leave blank)

**4. State the names and street addresses of all officers, including all the directors of the corporation, and the date on which the term of office of each expires:**

| Title     | Individual Name<br>First, Middle, Last, Suffix | Address (no PO Box)<br>Address, City or Town, State, Zip Code | Expiration<br>of Term                                  |
|-----------|--|---|--|
| PRESIDENT | SR. ELAINE BAIN                                | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA                  | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| TREASURER | SR. MARY FARREN                                | 30 JEFFREYS NECK RD<br>IPSWICH, MA 01938 USA                  | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| CEO       | KAREN LAGANELLI                                | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA                  | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| CLERK     | SR. EILEEN BURNS                               | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA                  | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| DIRECTOR  | RACHEL EGAN                                    | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA                  | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| DIRECTOR  | SR. MARY ROSE CROWLEY                          | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA                  | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| DIRECTOR  | KEVIN KOZAK                                    | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA                  | UNTIL<br>SUCCESSOR IS<br>ELECTED AND                   |

|          |                      |  |  |
|----------|----------------------|--|--|
|          |                      |  | DULY QUALIFIED   |
| DIRECTOR | ROBERT LIAN          | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| DIRECTOR | MARY DOYLE ROCHE     | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| DIRECTOR | MARIA BUNKER         | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| DIRECTOR | JOHN MANNILA         | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| DIRECTOR | SR. LORRAINE CONNELL | 30 JEFFREYS NECK RD<br>IPSWICH, MA 01938 USA | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| DIRECTOR | SR. ELLEN AGRITELLEY | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| DIRECTOR | JENNIFER CAREY       | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| DIRECTOR | SR. EVELYN MCKENNA   | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| DIRECTOR | DR. DAVID MCMANUS    | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| DIRECTOR | SR. SARA-ANN BUCKLEY | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| DIRECTOR | SR. ELAINE BAIN      | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| DIRECTOR | SR. EILEEN BURNS     | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| DIRECTOR | R. THOMAS MANNING    | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |
| DIRECTOR | KEVIN MCGOVERN       | 559 PLANTATION ST<br>WORCESTER, MA 01605 USA | UNTIL<br>SUCCESSOR IS<br>ELECTED AND<br>DULY QUALIFIED |

5. Check if the corporation is a cemetery corporation that does NOT hold perpetual care funds in trust. If the corporation is a cemetery corporation that holds perpetual care funds in trust, a copy of the written instrument establishing the trust and any amendments thereto must be attached, and the annual report must be filed by facsimile, mail or in person.    \_\_\_

**I, the undersigned, KAREN LAGANELLI of the above-named business entity, in compliance with the General Laws, Chapter 180, hereby certify that the above information is true and correct as of the dates shown. IN WITNESS WHEREOF AND UNDER PENALTIES OF PERJURY, I hereto sign my name on this 6 Day of November, 2019.**

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**Filing Fee**

062718

COMMONWEALTH OF MASSACHUSETTS

Notre Dame Long Term Care Center

| Invoice Number | Description        | PO No | Date     | Amount      | Discount | Net Amount  |
|----------------|--------------------|-------|----------|-------------|----------|-------------|
| 08/07/2020     | D.O.N. APPLICATION |       | 08/07/20 | \$16,062.95 |          | \$16,062.95 |

|             |          |               |       |         |             |
|-------------|----------|---------------|-------|---------|-------------|
| Check Date: | 08/12/20 | Check Number: | 62718 | Amount: | \$16,062.95 |
|-------------|----------|---------------|-------|---------|-------------|

PrePrint (508) 587-1120

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS



NOTRE DAME HEALTH CARE CENTER, INC.  
555-559 PLANTATION STREET  
WORCESTER, MA 01605

**People's United Bank**

51-7218/2211

062718

62718

Sixteen-Thousand-Sixty-Two and 95/100 dollars

COMMONWEALTH OF MASSACHUSETTS

PAY  
TO THE  
ORDER  
OF

DATE

AMOUNT

08/12/20

\$16,062.95

TWO SIGNATURES REQUIRED OVER \$10,000

AUTHORIZED SIGNATURE

MP

AUTHORIZED SIGNATURE

MP