



THE COMMONWEALTH OF MASSACHUSETTS  
STATE RECLAMATION AND MOSQUITO CONTROL BOARD



## BRISTOL COUNTY MOSQUITO CONTROL PROJECT

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### COMMISSIONERS

CHRISTINE A. FAGAN, CHAIR  
GREGORY D. DORRANCE  
HENRY R. VAILLANCOURT, MD MPH, FAAFP  
JOSEPH CARVALHO

SUPERINTENDENT  
PRISCILLA MATTON, MS

Date: 11/17/2025

Attendance: Commissioners Christine Fagan and Greg Dorrance in person; Dr. Henry Vaillancourt and Joseph Carvalho via conference call; Superintendent Priscilla Matton in person.

Chair Fagan called the meeting to order at 7:00am with Roll Call: Christine Fagan, present: Greg Dorrance, present: Dr. Henry Vaillancourt, present: Joseph Carvalho, present.

### MINUTES:

**MOTION** made by Greg Dorrance to accept the minutes of the October 6, 2025 meeting. Seconded: Joseph Carvalho. No further discussion, motion passes unanimously via roll call, 4-0.

### THANK YOU LETTER TO MR. BUSHEE:

Chair Fagan wrote a letter of appreciation to Mr. Bushee to thank him for his years of dedication to BCMCP. Letter was provided to Commission.

### STATE RECLAMATION AND MOSQUITO CONTROL BOARD MEETING REVIEW:

Commissioners Carvalho, Dorrance and Fagan attended the remote meeting. Budget estimates for the mosquito projects were reviewed. Commissioners for Cape Cod and Norfolk were appointed. A new town has been added to the Pioneer Valley district.

### UPDATE ON OPEN MEETING LAW:

Attorney Jessica Burgess provided an update to the mosquito projects about having more descriptive meeting agendas. To not vote on unnecessary issues and to make sure the agenda states if a vote is required.

### OPEN COMMISSIONER SEAT:

MDAR's Taryn LaScola spoke with Superintendent Matton about the lack of applications for the open commissioner seat. MDAR wants to ensure that notice went to as many different groups and associations as possible to get a diverse pool of applicants. Superintendent Matton made another email blast to the member municipalities and NGO's that work with the Project. Since then, a few people have reached out for more information, and one additional application was submitted.

**FY27 BUDGET REQUEST:**

Superintendent Matton provided the proposed budget request and justification for discussion. At the last meeting the Commissioners recommended an increase that covers the general expenses without relying on the rollover. A budget increase of 3% is requested for FY27. Discussion ensued about keeping the rollover to a minimum and that the budget is fiscally responsible. Commissioners request following the cost through the winter and provide an updated expenditure report at the January meeting.

**MOTION** made by Henry Vaillancourt to request a 3% increase for FY27 budget. Seconded: Joseph Carvalho. No further discussion, motion passes unanimously via roll call, 4-0.

**COST OF LIVING ADJUSTEMENT REQUEST:**

Superintendent Matton made a request to the Commission for a COLA increase for all non-contract employees effective January 1, 2026. Discussion ensued about what other Districts, member towns/cities, federal, state and social security increases received. Discussions included concerns about the economy, inflation, and the budget.

**MOTION** made by Henry Vaillancourt to grant a COLA increase of 2% to all non-contract BCMCP employees effective January 1, 2026. Seconded: Joseph Carvalho. No further discussion, motion passes via roll call unanimously, 4-0.

**AMCA TRAVEL REQUEST:**

Superintendent Matton requested travel approval to the AMCA meeting in March. Ms. Matton is the North Atlantic Regional Director for AMCA and organized a symposium.

**MOTION** made by Greg Dorrance to grant approval and support for travel to the AMCA conference as it is a benefit to Superintendent Matton’s job and responsibilities. Seconded: Christine Fagan. No further discussion, motion passes unanimously via roll call, 4-0.

**NEXT MEETING: Monday December 1, 2025, at Project Headquarters at 7:00am**

**ADJOURN:**

There being no further business to discuss, Greg Dorrance made a **MOTION** to adjourn the meeting at 7:35am. Seconded: Christine Fagan. No further discussion, motion passes unanimously via roll call, 4-0.

Respectfully Submitted,



Christine Fagan