

COMMONWEALTH OF MASSACHUSETTS

BOARD OF RESPIRATORY CARE

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF RESPIRATORY CARE
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

Tuesday, November 18, 2014
1:00 p.m.

239 Causeway Street ~ 4th Floor ~ Room 417
Boston, Massachusetts 02114

Agenda

Time	Item #	Item	Exhibits	Staff Contact
1:00 p.m.	I.	Call to Order Determination of Quorum		
	II.	Approval of Agenda	Draft Agenda	
	III.	Approval of Minutes A. October 21, 2014 Board Meeting	Draft Minutes	
	IV.	License Reactivation Application A. Shea, Kevin RT1307 (Expired 5/31/2000) B. Inam, Wilson RT5826 (Expired 5/31/2014) C. Dozier, Jarrett RT4418 (Expired 5/31/2014) D. Palladino, Thomas RT1183 (Expired 5/31/2012)	Application form and supporting documents	IH
	V.	Inquiries A. <u>Update</u> : Inquiry regarding potentials conditions under which the Board would waive the <u>NBRC</u> requirement for licensure B. Lifting on-line CEU Restriction	Email Inquiry	
	VI.	Other Business/Announcements A. <u>Discussion</u> : Subcommittee/Task force to review regulation related to CPAP/BIPAP	Survey Cover letter/ Questions and distribution list	DM/MP

	VII.	Flex Session Topics for next agenda	None	
2:00 p.m.	VIII.	<p>Executive Session (Roll call vote)</p> <p>The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, individuals, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual, M.G.L. 30A § 21(a)(7) to review minutes of a previously held closed session of the Board.</p> <ol style="list-style-type: none"> 1. Specifically, the Board will discuss and evaluate the <u>Good Moral Character</u> provisions of certain applications as required for registration for pending applicants. 2. In addition, the Board will consider approval of prior executive session minutes in accordance with M.G.L. ch.30A, § 22(f) for sessions held during the September 16, 2014 meeting and a closed session held on October 21, 2014 pursuant to M.G.L. c 112 § 65C. <p>The Board will not reconvene in open session subsequent to the executive session.</p>	Closed Session	
	IX.	G.L. c. 112, § 65C Session None	None	
	X.	Adjudicatory Session None	None	
3:00 p.m.	XI.	Adjournment	None	

COMMONWEALTH OF MASSACHUSETTS

BOARD OF RESPIRATORY CARE

BOARD MEETING

Tuesday, November 18, 2014

239 Causeway Street
Room 417
Boston, MA 02114

MINUTES

Board Members Present: David Polanik, Respiratory Therapist 2, Board Chair
Annemarie Patten, R.N., Nurse, Board Vice-Chair
Phillip Bort, Consumer 2
Susan Binnall, Consumer 1

Board Members

Not Present: Sadeq Ali Quraishi, M.D., Physician 1

Staff Present: Mary Phillips, Executive Director, Multi-Boards, DHPL
Ichelle Herbu, Assistant Executive Director, Multi-Boards, DHPL
Anson Chu, Office Support Specialist, Multi-Boards, DHPL
David Murphy, Board Counsel, Office of the General Counsel, DPH
Marjorie Campbell, Nursing Investigator Supervisor, Office of Public
Protection, DHPL

Guest: Jarrett Dozier, RT
Joshua Ross, RT
Beth Mullen
Michael Fliter
Holly Saurman, RT

I. Call to Order - Determination of Quorum

A quorum of the Board was present. Mr. Polanik, Board Chair, called the meeting to order at 1:12 p.m.

II. Review of the Agenda

The Meeting Agenda was reviewed.

DISCUSSION: None.

ACTION: None

Document: November 18, 2014 Board Meeting Agenda

III. Approval of Minutes

A. October 21, 2014 Regularly Scheduled Board Meeting

The Minutes of the October 21, 2014 Regularly Scheduled Board Meeting were reviewed.

DISCUSSION: None

ACTION: Mr. Bort made a motion to approve minutes as presented; Ms. Patten seconded the motion. Motion passed with Board members present and voting in favor unanimously.

Documents: October 21, 2014 Regularly Scheduled Board Meeting Minutes

IV. License Reactivation Applications

A. Shea, Kevin RT1307 (Expired 5/31/2000)

DISCUSSION: Ms. Herbu informed the Board for Mr. Shea's reactivation application. Mr. Shea has submitted 19 CEUs for the current cycle. He has submitted all of the other required documentations.

ACTION: Ms. Patten made a motion to approve the reactivation application of Mr. Shea license; Mr. Bort seconded the motion; motion passed with Board members present and voting in favor unanimously.

Documents: License Reactivation Application and Supporting Documentation.

B. Inam, Wilson RT5826 (Expired 5/31/2014)

DISCUSSION: Ms. Herbu informed the Board of his reactivation application. Mr. Inam is currently working in RI. He has submitted 20.6 CEUs to the Board but 9.6 CEUs are submitted for the current cycle. He stated he will not be using the 9.6 CEUs for the next renewal cycle. He has submitted all of the other required documentations.

ACTION: Mr. Bort made a motion to approve the reactivation application of Mr. Inam license; Ms. Binnall seconded the motion; motion passed with Board members present and voting in favor unanimously.

Documents: License Reactivation Application and Supporting Documentation.

C. Dozier, Jarrett RT4418 (Expired 5/31/2014)

DISCUSSION: Ms. Herbu informed the Board of his reactivation application. Mr. Dozier has submitted 20 CEUs to the Board; however he cannot use 1.5 CEUs that he used for this reactivation process for his next renewal cycle. He has submitted all of the other required documentations.

ACTION: Ms. Patten made a motion to approve the reactivation application of Mr. Dozier license; Ms. Binnall seconded the motion; motion passed with Board members present and voting in favor unanimously.

Documents: License Reactivation Application and Supporting Documentation.

D. Palladino, Thomas RT1183 (Expired 5/31/2012)

DISCUSSION: Ms. Herbu informed the Board of his reactivation application. Mr. Palladino has submitted 15 CEUs for the current cycle and he cannot use them for his next renewal cycle. Mr. Polanik asked Board staff if there is a way to track CEUs that Licensee has submitted. Mr. Murphy informed the Board about the random audit process and will plan to draft a policy for the next schedule Board meeting. The policy will reflect tracking those who has already submitted the CEUs to the Board to ensure that they will not be using the same CEUs for the next renewal cycle.

ACTION: Mr. Bort made a motion to approve the reactivation application of Mr. Palladino license; Ms. Patten seconded the motion; motion passed with Board members present and voting in favor unanimously.

Documents: License Reactivation Application and Supporting Documentation.

V. Inquiries

A. Update: Inquiry regarding potentials conditions under which the Board would waive the NBRC requirement for licensure

DISCUSSION: The Board discussed the above inquiry. Based on the NBRC admission requirements to take the CRT exam, an individual is eligible to take the exam if the individual holds the Canadian Society of Respiratory Therapists (CSRT) RRT credential. The Board determined that the NBRC requirement for licensure cannot be waived.

ACTION: None.

Documents: Copy of the Email response from NBRC and NBRC admission requirements for the CRT exam

B. Lifting on-line CEU Restriction

DISCUSSION: Ms. Saurman came before the Board to discuss the CEU requirements for traditional versus non-traditional CEUs. She compared Massachusetts requirements to other states and other professions whereas they do not have a limit on taking the non-traditional (online only) courses. Ms. Saurman is here before the Board to request an increase in the number of online v. traditional credits that a respiratory therapist is required to earn for each renewal cycle. Ms. Saurman explained that the change would keep up with the current trends and make it easier for RTs to obtain CEUs. Mr. Murphy explained the process of revising regulations. The Board decided to defer action, and Mr. Murphy will bring a draft regulation to the Board in January 2015. Mr. Murphy will draft a policy to go with the regulation.

ACTION: None

VI. Other Business/Announcements

A. Discussion: Subcommittee/Task force to review regulation related to CPAP/BIPAP.

DISCUSSION: Mr. Murphy informed the Board that the survey is ready for the Board's review. Mr. Polanik informed the Board that the draft was incorporated by the subcommittee's feedback. After the review, Mr. Polanik requested to include representatives from each of the Commonwealth's region and the community hospital as well for the distribution list. Mr. Polanik also wants to have a reference as to where they obtain the footnotes for the description for CPAP and BiPAP. The public was also distributed the drafted survey and was asked for their opinion. After discussion, the Board decided to make amendments to the BiPAP description.

ACTION1: Mr. Polanik made a motion to approve the cover letter and the survey with the amended information; Ms. Binnall seconded the motion; motion passed with Board members present and voting in favor unanimously.

ACTION2: Mr. Bort made a motion to place a deadline for the final draft in December 2014 and wait until January 2015 to mail out the cover letter and survey; Ms. Patten seconded the motion; motion passed with Board members present and voting in favor unanimously.

Documents: Survey Cover letter/questions and distribution list

VII. Flex Session

The Board requested the following to be on the agenda for the next scheduled Board meeting:

- 1) Draft Policy in regards to auditing individuals who has been asked for their CEUs.
- 2) Draft/Final copy of the cover letter and survey.

VIII. Executive Session(Roll call vote)

At 2:23 pm Mr. Polanik announced that the Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, §21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than the professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. Specifically, the Board will discuss and evaluate the Good Moral Character provisions of certain applications as required for registration for pending applicants. In addition, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensee(s) relevant to their petitions for license status change. In addition, the Board will consider approval of prior executive session minutes in accordance with M.G.L. ch.30A, § 22(f) for sessions held during the November 18, 2014 meetings.

Ms. Patten made a motion to enter into Executive session at 2:24 p.m.; Mr. Bort seconded the motion. Motion passed with Board members present and voting in favor: Ms. Patten-yes, Mr. Polanik-yes, and Mr. Bort-yes, Ms. Binnall-yes; Abstained: None; Opposed: None; Recused: None

The Board adjourned the Executive Session at 3:35 p.m. and resumed its Regularly Scheduled Board Meeting

IX. G.L. c. 112, § 65C Session
None

X. Adjudicatory Session
None

XI. Adjournment
There being no other business before the Board, Mr. Bort made a motion to adjourn the meeting; Ms. Patten seconded the motion. Motion passed with Board members present and voting in favor unanimously. The meeting adjourned at 3:36 p.m.

The next meeting of the Board of Respiratory Care is scheduled for Tuesday, December 16, 2014, at 1 p.m. in Boston, MA.

Respectfully submitted:

Name

Position

Date