

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20

Friday, November 20, 2015
10:00 a.m.

239 Causeway Street ~ 4th Floor ~ Room 417A
Boston, Massachusetts 02114

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I.	Call to Order Determination of Quorum Notice of electronic recording		
	II.	Approval of Agenda	Draft Agenda	
	III.	Approval of Minutes of Regularly Scheduled Meeting A. October 20, 2015 Board Meeting	Draft Minutes	
	IV.	Administrator in Training A. <u>Request for Administrator in Training Approval</u> 1. <u>Reis, Andrea</u> <u>Facility:</u> Kindred Nursing & Rehabilitation Tower – Hill-Canton <u>Preceptor:</u> Michael Gagnon, NH5134 B. <u>Request for Administrator in Training Credit</u> 1. <u>Keddy, Jennifer</u> <u>Facility:</u> Holden Rehabilitation & Skilled Nursing Center-Holden <u>Preceptor:</u> Tara D’Andrea, NH5049		

	<p>Administrator in Training</p> <p>C. <u>Request for Administrator in Training Change of Preceptor</u></p> <ol style="list-style-type: none"> 1. <u>O’Sullivan, Christine</u> <u>Facility:</u> Palm Center-Chelmsford <u>Current Preceptor:</u> Francis McGuire, NH5058 <u>Proposed Preceptor:</u> Jeffrey Crowley, NH5174 2. <u>Murphy, Ryan</u> <u>Current Facility:</u> Blueberry Hill-Beverly <u>Proposed Facility:</u> Brentwod-Davers <u>Current Preceptor:</u> Augeri, Richard, NH2723 <u>Proposed Preceptor:</u> Sullivan, Thomas, NH2742 <p>D. <u>Administrator in Training Mid-Point Review</u></p> <ol style="list-style-type: none"> 1. <u>Bearse, Brook</u> <u>Facility:</u> Hannah Duston Healthcare Center – Haverhill <u>Preceptor:</u> Chris Olenio, NH3366 2. <u>Danahy, Elaina</u> <u>Facility:</u> Riverbend of South Natick-South Natick <u>Preceptor:</u> Gilbert M Thisse, II, NH2714 <p>E. <u>Administrator in Training Completion Review</u></p> <ol style="list-style-type: none"> 1. <u>Lennon, David</u> <u>Facility:</u> Marina Bay Skilled Nursing & Rehab Center <u>Preceptor:</u> Richard Bane, NH2045 2. <u>Jean-Simon, Nancy</u> <u>Facility:</u> Kindred Nursing & Rehabilitation Tower – Hill-Canton <u>Preceptor:</u> Michael Gagnon, NH5134 	Applications and related documents	
	<p>V. Review of Applications for Licensure by Reciprocity</p> <ol style="list-style-type: none"> A. <u>Thompson, James</u> (Licensed in: CT) B. <u>Sullivan, Garrett</u> (Licensed in: RI) C. <u>Vance, Bruce</u> (Licensed in: NH, VA) D. <u>Hebert, Angela</u> (Licensed in: RI) E. <u>Diaz, Freddie</u> (Licensed in: CT, FL) 	Reciprocity Application and related documents	
	<p>VI. Policy</p> <ol style="list-style-type: none"> A. Discipline Policy 15-01, Unlicensed Practice 	Draft Policy	MS

	VII.	Triage A. <u>TRG-8325</u> <u>Baldwinville Skilled Nursing & Rehabilitation</u>	Statement of deficiencies	MC
	VIII.	Staff Assignments A. <u>SA-INV-7009</u> <u>Comley, Stephen</u> <u>NH2606</u>	Investigation Report, Statement of deficiencies and supporting documents	PB
	IX.	Requests for Approved Status A. Notre Dame Educational Bridge Center (NH-09015-030) B. American College of Health Care Administrators – Massachusetts Chapter (NH-09015-001) C. American Health Resources (NH-09015-017) D. Massachusetts Assisted Living Facilities Association (NH-09015-012) E. Leading Age Massachusetts (NH-0915-006) and Long Term Care Finance Association (NH09015-004) F. St. Patrick’s Manor (NH-2014-001) G. UMASS Boston – Frank J. Manning Certificate Program in Gerontology (NH-09015-026) H. Covenant Health, Inc. (NH09015-11) I. Mass Senior Care Association (NH-09015-007)	Approved Status documentation	
	X.	Continuing Education A. <u>Requests for CEU Approval</u> 1. “Aging: The Next Frontier. How the Boomers Will Transform the Way We Think About Aging” <u>Requested by: James A. Lomastro</u> 2. “Accountants; Guidebook” <u>Requested by: John Burke, NH2621</u> 3. “Investing in Seniors Housing and Care” <u>Requested by: Kathleen Salmon-Robinson, NH2659</u>	Documents related to requests for CEU	
	XI.	Regulations A. Regulations Review	Draft of Regulations	MS
	XII.	Flex Session A. Topics for the next Agenda		
12:00 p.m.	XIII.	Adjournment-next Board meeting scheduled for [December 18, 2015]		

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

BOARD MEETING

Friday, November 20, 2015

239 Causeway Street - 4th floor, Room 417A/B
Boston, MA 02114

MINUTES

Board Members

Present:

Nancy Lordan, Nursing Home Administrator 3, Chair
William Graves, Nursing Home Administrator 1, Vice-Chair
Roxanne Webster, Registered Nurse, Secretary
Sherman Lohnes, Department of Public Health
Mary McKenna, Executive Office of Elder Affairs
James Divver, Nursing Home Administrator 4
Michael Baldassarre, Nursing Home Administrator 2
Patrick J Stapleton, Nursing Home Administrator 5 (Non-Proprietary
Nursing Home)
Aaron Tobey, Public Member 2
MaryEllen Coyne, Division Long-Executive Office of Public Welfare

Board Members

not Present:

Wayne S Saltsman, MD, PhD, Physician

Staff Present:

Ichelle Herbu, Assistant Executive Director, Multi-Boards, DHPL
Anson Chu, Office Support Specialist, Multi-Boards, DHPL
Mary Strachan, Board Counsel, Office of the General Counsel, DPH
Marjorie Campbell, Investigator, Supervisor, Office of Public
Protection, DHPL
Philip Beattie, Board Investigator, Office of Public Protection, DHPL

Guests:

None

I. Call to Order - Determination of Quorum

A quorum of the Board was present. Ms. Lordan, Board Chair, called the meeting to order at 10:11 a.m.

II. Approval of Agenda

Board members reviewed the meeting Agenda.

ACTION: Mr. Divver made motion to approve the agenda as presented; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Document: November 20, 2015 Regularly Scheduled Board Meeting Agenda.

III. Approval of Minutes

A. Minutes of the Regularly Scheduled Board Meeting: October 16, 2015

The Board reviewed the October 16, 2015 Regularly Scheduled Board Meeting Minutes.

ACTION: Mr. Divver made a motion to approve the minutes as presented; Mr. Graves seconded the motion. Motion passed with Board members present and voting in favor unanimously.

Documents: October 16, 2015 Regularly Scheduled Board Meeting Minutes

IV. Administrator in Training

F. Request for Administrator in Training Approval

Ms. Lordan made the following recommendations:

1. Reis, Andrea

Facility: Kindred Nursing & Rehabilitation Tower – Hill-Canton

Preceptor: Michael Gagnon, NH5134

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Lohnes seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

G. Request for Administrator in Training Credit

Ms. Lordan made the following recommendations:

1. Keddy, Jennifer

Facility: Holden Rehabilitation & Skilled Nursing Center-Holden

Preceptor: Tara D’Andrea, NH5049

RECOMMENDATION: Approve – 2 week credits

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Lohnes seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

H. Request for Administrator in Training Change of Preceptor

Ms. Lordan made the following recommendations:

1. O’Sullivan, Christine

Facility: Palm Center-Chelmsford

Current Preceptor: Francis McGuire, NH5058

Proposed Preceptor: Jeffrey Crowley, NH5174

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

2. Murphy, Ryan
Current Facility: Blueberry Hill-Beverly
Proposed Facility: Brentwod-Davers
Current Preceptor: Augeri, Richard, NH2723
Proposed Preceptor: Sullivan, Thomas, NH2742

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

- I. Administrator in Training Mid-Point Review
Ms. Webster made the following recommendations:

1. Bearse, Brook
Facility: Hannah Duston Healthcare Center – Haverhill
Preceptor: Chris Olenio, NH3366

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

- Ms. Lordan made the following recommendation :

2. Danahy, Elaina
Facility: Riverbend of South Natick-South Natick
Preceptor: Gilbert M Thisse, II, NH2714

RECOMMENDATION: Approve

ACTION: Mr. Lohnes made a motion to accept the recommendation; Ms. McKenna seconded the motion; Motion passed with Board members present and voting in favor unanimously.

DISCUSSION: The Board reviewed Mr. Thisse's response in regard to his lapsed license. The Board discussed if they should open up a Staff Assignment / Complaint. The Board voted to table the discussion until Board staff determines if the Licensee has any prior discipline.

Documents: AIT Application and related documents.

J. Administrator in Training-Final Completion Review

Ms. Webster made the following recommendations:

1. Lennon, David

Facility: Marina Bay Skilled Nursing & Rehab Center

Preceptor: Richard Bane, NH2045

RECOMMENDATION: Approve

ACTION: Mr. Baldassarre made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

2. Jean-Simon, Nancy

Facility: Kindred Nursing & Rehabilitation Tower – Hill-Canton

Preceptor: Michael Gagnon, NH5134

RECOMMENDATION: Approve

ACTION: Mr. Baldassarre made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

V. Review of Applications for Licensure by Reciprocity

Ms. Webster made the following recommendations:

A. Thompson, James (Licensed in: CT)

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor

unanimously.

Documents: Application for Licensure by Reciprocity and related documents

B. Sullivan, Garrett (Licensed in: RI)

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application for Licensure by Reciprocity and related documents

C. Vance, Bruce (Licensed in: NH, VA)

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application for Licensure by Reciprocity and related documents

D. Hebert, Angela (Licensed in: RI)

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application for Licensure by Reciprocity and related documents

E. Diaz, Freddie (Licensed in: CT, FL)

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application for Licensure by Reciprocity and related documents

VI. Policy

B. Discipline Policy 15-01, Unlicensed Practice

DISCUSSION: Ms. Strachan informed the Board that the policy to allow the staff to take action on behalf of the Board for any licensee who practiced on an expired license based on the timeframe indicated. The Board noted that some licensees may have mitigating factors that should be considered by the Board. Board members requested to see other Board policies and actions the Board has taken in the past and policies from other Boards.

ACTION: Mr. Divver made a motion to table the discussion to the next scheduled Board meeting pending the additional information; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Draft Policy

VII. Triage

A. TRG-8325 Baldwinville Skilled Nursing & Rehabilitation

DISCUSSION: Ms. Campbell presented the triage case to the Board. A letter from HCQ indicates that the facility achieved substantial compliance. However, since this is at a triage level, OPP has not determined who the Nursing Home Administrator was that the time of the survey.

ACTION: Ms. McKenna made a motion to open a Staff Assignment and find out who the nursing home administrator was at the time of the survey and any prior complaint and survey history; Mr. Lohnes seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Statement of deficiencies

VIII. Staff Assignments

B. SA-INV-7009 Comley, Stephen NH2606

DISCUSSION: Mr. Comley practiced without a license for approximately 2 years.

ACTION: Mr. Stapleton made a motion to offer a Consent Agreement for a Reprimand; Mr. Lohnes seconded the motion; Ms. Lordan and Ms. Webster opposed; Motion passed with Board members present and Mr. Graves, Mr. Lohnes, Ms. McKenna, Mr. Divver, M. Baldassarre, Mr. Stapleton, Mr. Tobey and Ms. Coyne voting in favor Documents: Investigation Report, Statement of deficiencies and supporting documents

IX. Requests for Approved Status

Ms. McKenna made the following recommendations:

J. Notre Dame Educational Bridge Center, NH-09015-030

RECOMMENDATION: Approve – pending evidence that the courses are open to the public

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Approved Status documents

K. American College of Health Care Administrators – Massachusetts Chapter, NH-09015-001

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Approved Status documents

L. American Health Resources, NH-09015-017

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Approved Status documents

M. Massachusetts Assisted Living Facilities Association, NH-09015-012

DISCUSSION: Ms. McKenna informed the Board that 2 of the courses regarding Assisting Living are not relevant to Nursing Home Administrators.

RECOMMENDATION: Denied for approved status; but they can submit a request for individual CE approval for the Dementia course.

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Approved Status documents

N. Leading Age Massachusetts (NH-0915-006) and Long Term Care Finance Association (NH09015-004)

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Approved Status documents

O. St. Patrick's Manor (NH-2014-001)

RECOMMENDATION: Approve – pending evidence that the courses are open to the public

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Approved Status documents

P. UMASS Boston – Frank J. Manning Certificate Program in Gerontology (NH-09015-026)

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Approved Status documents

Q. Covenant Health, Inc. (NH09015-11)

RECOMMENDATION: Approve – pending evidence that the courses are open to the public

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Approved Status documents

R. Mass Senior Care Association (NH-09015-007)

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Approved Status documents

[Ms. Webster left the room at 11:19 a.m. and returned to the room at 11:20 a.m.]

X. Continuing Education

Ms. McKenna made the following recommendations:

B. Requests for CEU Approval

1. “Aging: The Next Frontier. How the Boomers Will Transform the Way We Think About Aging”

Requested by: James A. Lomastro

RECOMMENDATION: Denied – The NHA published a book on this topic in 2012, therefore, no credit given for the current CEU cycle

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre

seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Documents related to requests for CEU

2. “Accountants; Guidebook”
Requested by: John Burke, NH2621

RECOMMENDATION: Deferred for more clarification and information – Board member M. Baldassarre noted that this is an online, thirty hour course in *general* accounting not specific NHA accounting matters. Licensee must demonstrate how the course is relevant to Nursing Home Administrators.

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Documents related to requests for CEU

3. “Investing in Seniors Housing and Care”
Requested by: Kathleen Salmon-Robinson, NH2659

RECOMMENDATION: Approved for 5.2 CEU pending a copy of her certification of completion.

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Documents related to requests for CEU

[The Board took a break from 11:35 a.m. – 11:42 a.m.]

XI. Regulations

B. Proposed Amended Regulations

DISCUSSION: Ms. Strachan distributed the proposed amended regulations to the Board for review. The Board made some slight revisions and corrections.

ACTION: Mr. Graves made a motion to approve the proposed amended regulations with the revision; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Draft of Regulations

XII. Flex Session

The Board requested the following items to be added to the agenda for the next scheduled Board meeting:

1. Add the three items that were tabled from today's agenda.

XIII. Adjourn

There being no other business before the Board, Mr. Stapleton made a motion to adjourn the Board meeting; Mr. Graves seconded the motion. Motion passed with Board members present and voting in favor unanimously. The meeting was adjourned at 11:51 a.m.

The next meeting of the Board of Registration of Nursing Home Administrators will be held on Friday, December 18, 2015. The Board meeting begins at 10:00 a.m.

Respectfully submitted:

Nancy Lordan, NHA
Chair

Date