

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20

Friday, November 20, 2020
10:00 a.m. to 2:00 p.m.

General Session will be held via Webex at:

<https://state.ma.webex.com/state/ma/j.php?MTID=m241b3282f51c24ac2c4f5b99c5041f1c>

Call-In Telephone number 1-866-692-3580 (toll-free)

Meeting Number/Access Code: 178 724 5237

Meeting Password: atJMhVeR762

All Votes Must Be Via Roll Call

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I	Call to Order Determination of Quorum Notice of Electronic Recording		Board Chair
	II	Conflict of Interest Approval of Regular Session Agenda	Draft Agenda	Board
	III	Approval of Minutes of Regularly Scheduled Meeting A. October 16, 2020	Draft Minutes	Board
	IV	Open Investigations: Triage(s): N/A Staff Assignment(s): N/A Complaint(s): N/A	N/A	
	V	Licensing Applications A. AIT Request for Work Experience Credit: 1. Application No. 992998; Linda Cornell	Applications	Mary Moscato
	VI	2021 Board Meeting Calendar	Memo	ED

Time	Item #	Item	Exhibits	Staff Contact
	VII	Flex Session A. Announcements/Discussions B. Topics for the next Agenda	Verbal	ED
	VIII	Executive Session (Roll call vote) The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. 1. Specifically, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board. 2. Finally, the Board will discuss complaints or charges brought against a Licensee or Licensees. The Board will not reconvene in open session subsequent to the closed session(s).	Closed Session	Board Chair
	IX	65C Session: N/A		Board Counsel
	X	Adjudicatory Session: N/A		Board Counsel
2:00 p.m.	XI	Adjournment: Next Board meeting scheduled for December 18, 2020		Board

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
BOARD MEETING
Friday, November 20, 2020
VIA WebEx

239 Causeway Street - 4th floor, Room 417A/B
Boston, MA 02114

(OPEN SESSION)
MINUTES

Board Members

Present: William J. Graves, N.H.A, Chair | Nursing Home Administrator 1
Sherman Lohnes, Vice-Chair | Department of Public Health
Mary K. Moscato, N.H.A., Secretary | Hospital Administrator
Carolyn Fenn | Executive Office of Elder Affairs
Nancy Lordan, N.H.A. | Nursing Home Administrator 3
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2 Naomi M. Prendergast | N.H.A |
Nursing Home Administrator 4
Patrick J. Stapleton, N.H.A. | Nursing Home Administrator 5 (Non-
Proprietary Nursing Home)
Roxanne Webster, R.N. | Registered Nurse

Board Members

Not Present: Pavel Terpelets | Office of Long Term Services and Supports

Staff Present:

Steven Joubert | Executive Director – Multi-Boards, BHPL
Karen Geoghegan | Assistant Executive Director - Multi-Boards, BHPL
Mary Strachan | Board Counsel - Office of the General Counsel, DPH
Walens Noel | Office Support Specialist - Multi-Boards, BHPL

I. Call to Order | Determination of Quorum:
Mr. William Graves, Board Chair, called the meeting of the Board of Registration of Nursing Home Administrators to order at 10:04 am and provided verbal notice of recording. A quorum was established with members present via WebEx via roll call as follows: Carolyn Fenn: present; William Graves: present; Sherman Lohnes: present; Nancy Lordan: present; Sr. Jacquelyn McCarthy: present; Mary K. Moscato: present; Naomi M. Prendergast: present; Patrick J. Stapleton: present; Roxanne Webster: present. Absent: Pavel Terpelets.

II. Conflict of Interest | Approval of Regular Session Agenda

Mr. Graves asked members to review the agenda.

DISCUSSION:

Executive Director, Mr. Steven Joubert, let the Board know that item V-A would be deferred as the Applicant requested a new preceptor for her AIT.

ACTION:

Motion by Ms. Naomi Prendergast to approve the agenda as amended, seconded by Ms. Mary Moscato and unanimously approved by roll call vote as follows: Carolyn Fenn: yes; William Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Patrick J.

Stapleton: yes; Roxanne Webster: yes. Absent: Pavel Terpelets.

Document: November 20, 2020 Draft Agenda

III. Approval of October 16, 2020 Minutes

DISCUSSION:

None.

ACTION:

Motion by Ms. Moscato to approve the minutes as presented, seconded by Ms. Nancy Lordan and unanimously approved by roll call vote as follows: Carolyn Fenn: yes; Willian Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Patrick J. Stapleton: yes; Roxanne Webster: yes. Absent: Pavel Terpelets.

Document: October 16, 2020 Regular Session Minutes

IV. Open Investigations: N/A

V. Licensing Applications – Seeking Credit

A. Application No. 992998; Cornell, Linda

The above item was deferred to a later meeting.

VI. 2021 Board Meeting Calendar

Board members reviewed the 2021 Board Meeting Calendar dates for conflicts.

DISCUSSION:

None.

ACTION:

None

Document: CY2021 NHA Board Meeting Calendar

VII. Flex Session:

A. Announcements:

None.

B. Topics for the next Agenda

None.

VIII. M. G. L. c. 30A, §21 Executive Session:

Motion by Ms. Prendergast to move into Executive Session at 10:11, seconded by Ms. Roxanne Webster and unanimously approved by roll call vote as follows: Carolyn Fenn: yes; Willian Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Patrick J. Stapleton: yes; Roxanne Webster: yes. Absent: Pavel Terpelets.

IX. Adjournment:

The Board did not reconvene in Open Session following Executive Session.

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, December 18, 2020 at 10:00 am via WebEx.

Respectfully submitted:

The Board of Registration of Nursing Home Administrators