

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Thursday, November 21, 2013
10 a.m.**

**239 Causeway Street ~ 4th Floor ~ Room 417A
Boston, Massachusetts 02114**

Agenda

| Time | Item # | Item | Exhibits | Staff Contact |
|-------------|---------------|--|-----------------|----------------------|
| 10:00 a.m. | I. | Call to Order Determination of Quorum (Q = 8 of 14) | | |
| | II. | Approval of Agenda | Agenda | |
| | III. | Approval of Minutes of Regularly Scheduled Meeting A. July 18, 2013 Board Meeting (Amended) B. September 19, 2013 Meeting | Minutes | |
| | IV. | Adjudicatory Session None | Closed Session | |
| | V. | M.G.L. c. 112, § 65C Session | Closed Session | |

| | | | | |
|--|------------|---|------------------------------------|--|
| | VI. | Administrator in Training A. <u>Request for Administrator in Training Approval</u> 1. <u>Septimus, Shmuel</u> Facility: Braemoor Rehab & Nursing Center – Brockton Preceptor: Jeff Martin, NH2895 2. <u>Margulies, Andrea</u> Facility: Chelsea Jewish Nursing Home-Chelsea Preceptor: Edward Hermann, NH3375 3. <u>Johnson, Eric</u> Facility: Roscommon Extend Care Center – W. Roxbury Preceptor: Brian Freedman, NH2864 B. <u>Request for Administrator in Training Credit</u> 1. <u>Aylward, Barbara</u> Facility: Marist Hill Nursing & Rehabilitation Center-Waltham Preceptor: Carolyn Fenn, NH3177 2. <u>Barry, Lorraine Sister</u> Facility: St. Patrick’s Manor – Framingham Preceptor: Sister Maureen McDonough, NH2379 C. <u>Request for Administrator in Training Change of Preceptor</u> None | Applications and related documents | |
|--|------------|---|------------------------------------|--|

D. Administrator in Training Mid-Point Review

1. Therault, Katie
Facility: Holyoke Rehabilitation Center - Holyoke
Preceptor: Mark Partyka, NH5087

2. Gallego, Cailin
Facility: Kindred Transitional Care & Rehab:
Highlander - Fall River
Preceptor: Kenneth Persinko, NH1893

3. Pushee, Samantha
Facility: Hannah Duston Healthcare Center - Haverhill
Preceptor: Christopher Olenio, NH3366

4. Burkart, Bradley
Facility: Sherrill House-Boston
Preceptor: Patrick Stapleton, NH2836

5. Cronin, Nury
Facility: Pleasant Bay Nursing & Rehab Center -
Brewster
Preceptor: Joshua Zuckerman, NH2784

6. Johanson, Erin
Facility: Woburn Nursing Center-Woburn
Preceptor: Cheryl Evangelista, NH3530

7. Frias, Joseph
Facility: Somerset Ridge Center, Genesis Healthcare-
Somerset
Preceptor: Jeffrey Govoni, NH3256

8. Morales, Shawn
Facility: Life Care Center - Plymouth
Preceptor: David Carboneau, NH192

9. Manor, Michael
Facility: Kindred Transitional Care & Rehab –
Forestview Preceptor: Renee Looker, NH5002

Applications and
related documents

| | | | | |
|--|--------------|--|---|--------|
| | | <p>E. <u>Administrator in Training Completion Review</u></p> <p>1. <u>Wilbur, Lori</u> Facility: Peabody Glen Healthcare Center – Peabody Preceptor: Daniel Grimes, NH2894</p> <p>2. <u>Bettano, Tracie</u> Facility: Linden Ponds – Hingham Preceptor: James Centola, NH5094</p> | Applications and related documents | |
| | VII. | <p>Review of Applications for Licensure by Reciprocity</p> <p>A. <u>Warner, Dominick</u> Licensed in Connecticut (Issued 5/25/11) (Expires 7/31/14)</p> <p>B. <u>Morreale, Jessica</u> Licensed in Rhode Island (Issued 11/1/10) (Expires 6/30/14)</p> | Reciprocity Application and related documents | |
| | VIII. | <p>Review of Applications for License Reactivation (within 3 years of license expiration)</p> <p>A. <u>Uschmann, Mary , NH933</u> (expired 6/30/13) (Practice with expired license)</p> <p>B. <u>Shaffer, E Gerald, NH3457</u> (expired 06/30/13) (Practice with expired license)</p> | Reactivation Applications and related documents | |
| | IX. | <p>Review of Applications for License Reactivation (more than 3 years since license expiration)</p> <p>None</p> | None | |
| | X. | <p>Triage</p> <p>A. <u>TRG4810</u> <u>Bruell, Joanne, NH3419</u> Webster Manor Long Term Care Facility - Webster</p> <p>B. <u>TRG4811</u> <u>Hollings, Paul, NH1974</u> Coolidge House - Brookline</p> | Statements of Deficiencies | Triage |

| | | | | |
|--|-------------|--|---|--|
| | XI. | Staff Assignments A. <u>SA-INV-3588</u> <u>Lynch, Thomas, NH3567</u> Eastpointe Nursing Home, Inc. - Chelsea B. <u>SA-INV-3009</u> <u>Kelly, Kenneth, NH2511</u> Golden Living Center - Lexington C. <u>SA-INV-2675</u> <u>Figucia, Michele, NH5104</u> Everett Nursing and Rehab Center - Everett D. <u>SA-INV-3438</u> <u>Pelrine, Anne, NH3346</u> Wingate at Andover Rehabilitation and Skilled Nursing- Andover | Case Summaries and Statements of Deficiencies | PB/IH PB/IH PB/IH PB/IH |
| | XII. | Docketed Complaints None | None | |

| | | | |
|-----------|--|--|--|
| | <p>XIII. Continuing Education</p> <p>A. <u>Requests for CEU Approval</u></p> <ol style="list-style-type: none"> 1. Program: <i>“Geriatric Neuropsychiatry 2013”</i> <u>Requested by:</u> James Grimes, NH2659 2. Program: <i>“Basic Long Term Care Surveyor Training”</i> <u>Requested by:</u> Robert McMahan, NH2434 3. Program: <i>“Your Community’s First Impression”</i> <u>Requested by:</u> Kathleen Salmon-Robinson, NH2659 4. Program: <i>“Effectively Dealing with “I’m not Ready!””</i> <u>Requested by:</u> Kathleen Salmon-Robinson, NH2659 5. Program: <i>“Managing People Who Go Beyond Being Difficult...Dealing with Beastly People”</i> <u>Provider/Requested by:</u> Merrimack Health Group – Linda Senecal 6. Program: <i>“Estate Planning Fundamentals”</i> <u>Requested by:</u> John Burke, NH2621 7. Program: <i>“Investing in Seniors Housing and Care”</i> <u>Requested by:</u> Kathleen Salmon-Robinson, NH2659 | Documents related to requests for CEU approval | |
| | <p>XIV. Requests for Deemed Status</p> <p>None</p> | None | |
| | <p>XV. Other Business/Announcements</p> <p>A. Discussion: Random CEU Audit</p> | | |
| 2:00 p.m. | XVI. Adjournment | | |

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

BOARD MEETING

Thursday, November 21, 2013
239 Causeway Street - 4th floor, Room 417A
Boston, MA 02114

MINUTES

Board Members Present: Nancy Lordan, Nursing Home Administrator, Chair
William Graves, Nursing Home Administrator, Vice-Chair
Roxanne Webster, Registered Nurse, Secretary
Mary McKenna, Executive Office of Elder Affairs, Member
David Becker, Hospital Administrator, Member
Sherman Lohnes, Department of Public Health, Member
James Divver, Nursing Home Administrator, Member
Michael Baldassarre, Nursing Home Administrator, Member

Board Members Not Present: Janet Cutter, Executive Office of Public Welfare, Member

Staff Present: Ichelle Herbu, Assistant Executive Director, Multi-Boards, DHPL
Anson Chu, Administrative Assistant, Multi-Boards, DHPL
Madeline Piper, Deputy General Counsel, Office of the General Counsel, DPH
Marjorie Campbell, Nursing Investigator Supervisor, Office of Public Protection, DHPL
Philip Beattie, Board Investigator, Office of Public Protection, DHPL

Staff Not Present: Joelle Stein, Board Counsel, Office of General Counsel, DPH
Annette O'Brien, Interim Executive Director, Multi-Boards, DHPL

I. Call to Order – Determination of Quorum

A quorum of the Board was present. Ms. Lordan, Board Chair, called the meeting to order at 10:11 a.m.

II. Approval of Agenda

The Board reviewed the meeting Agenda.

Ms. Webster made a motion to approve the Agenda as presented; Mr. Graves seconded the motion. The motion passed unanimously.

Document: November 21, 2013 Board Meeting Agenda.

III. Approval of Minutes

A. Minutes of the Regularly Scheduled Board Meeting: July 18, 2013

The Board reviewed the proposed amended July 18, 2013 Regularly Scheduled Board Meeting minutes.

Mr. Becker made a motion to approve the Minutes as amended; Mr. Baldassarre seconded the motion. The motion passed unanimously.

B. Minutes of the Regularly Scheduled Board Meeting: September 19, 2013

Ms. Becker was not present at the September 19, 2013 meeting and indicated he would abstain Mr. Becker made a motion to defer approval of the September 19, 2013 Minutes to the next scheduled Board meeting when a quorum is present to approve the September 19, 2013 Minutes; Mr. Divver seconded the motion. The motion passed unanimously [NB: Explain why no quorum was present at this point in the meeting.]

Documents: July 18, 2013 Regularly Scheduled Board Meeting Minutes
September 19, 2013 Regularly Scheduled Board Meeting Minutes

IV. Adjudicatory Session (closed session)

None

V. M.G.L. c. 112, § 65C Session (closed session)

[Ms. Webster made a motion to go into the Section 65C Session at 10:14 a.m.; Mr. Graves seconded the motion. The motion passed unanimously.]

[The Board adjourned the Section 65C Session at 10:54 a.m. and resumed its Regularly Scheduled Board Meeting.]

VI. Administrator in Training

A. Ms. Herbu informed the Board that its application form and instructions sheet for the Administrator in Training Program requires an applicant to provide transcripts from *all* post-secondary programs; however; the Board's regulation at 245 CMR 2.05(1), *Requirements for Original Licensure, Education and Experience Requirements*, state, with respect to educational degrees, that each applicant shall have completed either a Master's degree or doctoral degree from a duly-accredited graduate school of health care administration, business, or management in any of the specified fields or a baccalaureate degree in health services administration or any other field from a duly-accredited undergraduate college or university.

After discussion, the Board determined that the Board requirements for original licensure based on a Master's degree or doctoral degree do not include the submission of post-secondary program transcripts and the word "program" should be removed from the application form and instructions sheet.

Mr. Baldassarre made a motion to remove the word "programs" from the documents; Mr. Divver seconded the motion. The motion passed unanimously.

B. Request for Administrator in Training

Ms. Webster made the following recommendations:

1. Septimus, Shmuel
Facility: Braemoor Rehab & Nursing Center – Brockton
Preceptor: Jeff Martin, NH2895 Approve

Mr. Graves made a motion to accept the recommendations of Ms. Webster; Mr. Divver seconded the motion. The motion passed unanimously.

Documents: AIT Application and related documents

2. Margulies, Andrea
Facility: Chelsea Jewish Nursing Home – Chelsea Approve pending
Preceptor: Edward Hermann, NH3375 AIT outline w/ hours

Mr. Graves made a motion to accept the recommendations of Ms. Webster; Mr. Divver seconded the motion. The motion passed unanimously.

Documents: AIT Application and related documents

3. Johnson, Eric
Facility: Roscommon Extend Care Center – W. Roxbury
Preceptor: Brian Freedman, NH2864 Approve

Mr. Graves made a motion to accept the recommendations of Ms. Webster; Mr. Divver seconded the motion. The motion passed unanimously.

Documents: AIT Application and related documents

B. Request for Administrator in Training Credit

Ms. Webster made the following recommendations:

1. Aylward, Barbara
Facility: Marist Hill Nursing & Rehabilitation Center – Waltham Approve
Preceptor: Carolyn Fenn, NH3177 1-month credit

Mr. Graves made a motion to accept the recommendations of Ms. Webster; Mr. Divver seconded the motion. The motion passed unanimously.

Documents: AIT Application and related documents

2. Barry, Lorraine
Facility: St. Patrick's Manor – Framingham Approve
Preceptor: Sister Maureen McDonough, NH2379 1-month credit

Mr. Graves made a motion to accept the recommendations of Ms. Webster; Mr. Divver seconded the motion. The motion passed unanimously.

Documents: AIT Application and related documents

C. Request for Administrator in Training Change of Preceptor
None

D. Administrator in Training-Mid-Point Review

Ms. Webster made the following recommendations:

1. Therault, Katie

Facility: Holyoke Rehabilitation Center - Holyoke

Preceptor: Mark Partyka, NH5087

Approve

Mr. Graves made a motion to accept the recommendations of Ms. Webster; Mr. Divver seconded the motion. The motion passed unanimously.

Documents: AIT Application and related documents

2. Gallego, Cailin

Facility: Kindred Transitional Care & Rehab: Highlander - Fall River

Preceptor: Kenneth Persinko, NH1893

Approve

Mr. Graves made a motion to accept the recommendations of Ms. Webster; Mr. Divver seconded the motion. The motion passed unanimously.

Documents: AIT Application and related documents

3. Pushee, Samantha

Facility: Hannah Duston Healthcare Center - Haverhill

Preceptor: Christopher Olenio, NH3366

Approve

Mr. Graves made a motion to accept the recommendations of Ms. Webster; Mr. Divver seconded the motion. The motion passed unanimously.

Documents: AIT Application and related documents

4. Burkart, Bradley

Facility: Sherrill House - Boston

Preceptor: Patrick Stapleton, NH2836

Approve

Mr. Graves made a motion to accept the recommendations of Ms. Webster; Mr. Divver seconded the motion. The motion passed unanimously.

Documents: AIT Application and related documents

5. Cronin, Nury
Facility: Pleasant Bay Nursing & Rehab Center - Brewster
Preceptor: Joshua Zuckerman, NH2784 Approve

Mr. Graves made a motion to accept the recommendations of Ms. Webster; Mr. Divver seconded the motion. The motion passed unanimously.

Documents: AIT Application and related documents

6. Johanson, Erin
Facility: Woburn Nursing Center-Woburn
Preceptor: Cheryl Evangelista, NH3530 Approve

Mr. Graves made a motion to accept the recommendations of Ms. Webster; Mr. Divver seconded the motion. The motion passed unanimously.

Documents: AIT Application and related documents

7. Frias, Joseph
Facility: Somerset Ridge Center, Genesis Healthcare-Somerset
Preceptor: Jeffrey Govoni, NH3256 Approve

Mr. Graves made a motion to accept the recommendations of Ms. Webster; Mr. Divver seconded the motion. The motion passed unanimously.

Documents: AIT Application and related documents

8. Morales, Shawn
Facility: Life Care Center - Plymouth
Preceptor: David Carboneau, NH192 Approve

Mr. Graves made a motion to accept the recommendations of Ms. Webster; Mr. Divver seconded the motion. The motion passed unanimously.

Documents: AIT Application and related documents

9. Manor, Michael
Facility: Kindred Transitional Care & Rehab – Forestview
Preceptor: Renee Looker, NH5002 Approve

Mr. Graves made a motion to accept the recommendations of Ms. Webster; Mr. Divver seconded the motion. The motion passed unanimously.

Documents: AIT Application and related documents

E. Administrator in Training-Final Review

Ms. Webster made the following recommendations:

3. Wilbur, Lori
Facility: Peabody Glen Healthcare Center – Peabody
Preceptor: Daniel Grimes, NH2894 Approve

Mr. Graves made a motion to accept the recommendations of Ms. Webster; Mr. Divver seconded the motion. The motion passed unanimously.

Documents: AIT Application and related documents

4. Bettano, Tracie
Facility: Linden Ponds – Hingham
Preceptor: James Centola, NH5094 Approve

Mr. Graves made a motion to accept the recommendations of Ms. Webster; Mr. Divver seconded the motion. The motion passed unanimously

VII. Review of Applications for Licensure by Reciprocity

Ms. Herbu informed the Board that the application form and instructions sheets for licensure by reciprocity do not inform an applicant seeking reciprocity that he or she must provide the Board with documentation that the applicant is in compliance with the continuing education standards in Massachusetts at the time of application, 245 CMR 2.17 (2), *Reciprocity*.

Ms. McKenna made a motion to add the continuing education requirement language to the application forms and instructions sheet; Ms. Webster seconded the motion. The motion passed unanimously.

Ms. Webster made the following recommendations:

- A. Warner, Dominick
Licensed in Connecticut (Issued 5/25/11) (Expires 7/31/14) Approve

Ms. McKenna made a motion to accept the recommendation of Ms. Webster; Mr. Lohnes seconded the motion. The motion passed unanimously.

Documents:

- B. Morreale, Jessica
Licensed in Rhode Island (Issued 11/1/10) (Expires 6/30/14) Pending – Open Staff Assignment

Ms. Webster informed the Board that according to Ms. Morreale's resume, she has been working as an Executive Director at Life Care Center in Auburn, MA, ("Life Care") from March 2013 until August 2013 and at Redstone Rehabilitation and Nursing Center in East Longmeadow, MA ("Redstone") from August 2013 to the present.

After discussion, the Board determined that Ms. Morreale's resume raised concerns that she has practiced as a Nursing Home Administrator in Massachusetts without a Massachusetts NHA license.

Mr. Divver made a motion to defer Board action on Ms. Morreale's reciprocity application pending an investigation to determine the NHA of record at Life Care and Redstone during the above times; Mr. Baldassarre seconded the motion. The motion passed unanimously

Documents: Application for Licensure by Reciprocity and related materials

VIII. Review of Applications for License Reactivation (within 3 years of license expiration)

Ms. Webster made the following recommendations:

- A. Uschmann, Mary, NH933 (expired 6/30/13)
Practice on expired license Approve – with Advisory Letter

Ms. Webster informed the Board that on her Application for License Reactivation, Ms. Uschmann disclosed that she had practiced on an expired NHA license from July 7, 2013 until September 20, 2013.

Ms. McKenna made a motion to reactivate Ms. Uschmann's license and open a complaint against her license for unlicensed practice; Mr. Graves seconded the motion. The motion passed unanimously

Ms. McKenna made a motion to dismiss the complaint with an Advisory Letter (non-disciplinary); Mr. Divver seconded the motion. The motion passed unanimously.

Documents: Application for License Reactivation and supporting documents

- B. Shaffer, E Gerald, NH3457 (expired 06/30/13)
Practice on expired license Approve - with Advisory Letter

Ms. Webster informed the Board that Mr. Shaffer disclosed on his license reactivation application that he had practiced on an expired Nursing Home Administrator license from July 1, 2013 until November 6, 2013.

Mr. Lohnes made a motion to reactivate Mr. Shaffer and open a complaint against Ms. Shaffer's license for unlicensed practice; Mr. Divver seconded the motion. The motion passed unanimously

Mr. Lohnes made a motion to dismiss the complaint with an Advisory Letter (non-disciplinary); Mr. Divver seconded the motion. The motion passed unanimously.

Documents: Application for License Reactivation and supporting documents

IX. Review of Applications for Licensure- Reactivation (more than 3 years since license expiration)
None.

X. Triage

A. TRG4810 Bruell, Joanne NH3419
Webster Manor Long Term Care Facility – Webster

Board members reviewed the Statement of Deficiencies forwarded to the Office of Public Protection (“OPP”) from Department of Health Care Quality (DHCQ) that found Webster Manor Long Term Care to have deficiencies during an extended survey on August 28, 2013 that constitute substandard quality of care.

After discussion, Ms. McKenna made a motion to defer Board action until DHCQ forwards documentation showing the findings of a follow-up survey; Mr. Divver seconded the motion. The motion passed unanimously.

Documents: Statements of Deficiencies and related materials

B. TRG4811 Hollings, Paul NH1974
Coolidge House – Brookline

The Board reviewed the Statement of Deficiencies forwarded to OPP from DHCQ that found Coolidge House to have deficiencies during an extended survey on September 19, 2013 that constitute Immediate Jeopardy.

After discussion, the Board determined that Mr. Hollings was not the NHA of record during the time of the survey.

Mr. Baldassarre made a motion to close the triage file without further investigation and to open a formal investigation against the license of the NHA of record during the time of the survey; Mr. Divver seconded the motion. The motion passed unanimously.

Documents: Statements of Deficiencies, Investigation Report and related materials

XI. Staff Assignments

A. SA-INV-3588 Lynch, Thomas NH3567
Eastpointe Nursing Home, Inc. - Chelsea

The Board reviewed the Statement of Deficiencies forwarded to OPP from HCQ that found Eastpointe Nursing Home, Inc., to have deficiencies during a standard recertification (extended) survey completed on February 25, 2013 that constitute substandard quality of care and other related documents.

After a discussion, Mr. Baldassarre made a motion to close the Staff Assignment as Mr. Thomas was not the Nursing Home Administrator on record at the time of the survey; Ms. Webster seconded the motion. The motion passed unanimously.

Documents: Investigation Report and related materials

- B. SA-INV-3009 Kelly, Kenneth NH2511
Golden Living Center – Lexington

The Board reviewed the Statement of Deficiencies forwarded to OPP from DHCQ that found Golden Living Center to have deficiencies during a recertification (extended) survey completed on September 18, 2012 that constitute substandard quality of care and other related documents.

After discussion, the Board determined that the follow-up survey completed by DHCQ on December 12, 2012 found that the facility achieved substantial compliance.

Mr. Baldassarre made a motion to close the Staff Assignment; Ms. Webster seconded the motion. The motion passed unanimously.

Documents: Investigation Report and related materials

- C. SA-INV-2675 Figucia, Michele NH5104
Everett Nursing and Rehabilitation Center – Everett

The Board reviewed the Statement of Deficiencies forwarded to OPP from DHCQ that found Everett Nursing and Rehabilitation Center to have deficiencies during a standard recertification (extended survey) completed on March 6, 2012 that constitute substandard quality of care and other related documents.

After discussion, the Board determined that during a follow-up survey on April 26, 2012, HCQ determined that the facility had achieved substantial compliance.

Mr. Graves made a motion to close the Staff Assignment; Mr. Baldassarre seconded the motion. The motion passed unanimously.

Documents: Investigation Report and related materials

- D. SA-INV-3438 Pelrine, Anne NH3346
Wingate at Andover Rehabilitation and Skilled Nursing – Andover

The Board reviewed the Statement of Deficiencies forwarded to OPP from DHCQ that found Wingate at Andover Rehabilitation and Skilled Nursing to have deficiencies during an extended survey completed on August 8, 2013, that constitute substandard quality of care and other related documents.

After discussion, the Board determined that during a follow-up survey on March 27, 2013, DHCQ determined that the facility had achieved substantial compliance.

Mr. Baldassarre made a motion to close the Staff Assignment; Ms. Webster seconded the motion. The motion passed unanimously.

Documents: Investigation Report and related materials

XII. Docketed Complaints
None

XIII. Continuing Education
Ms. McKenna made the following recommendations:

A. Request for CEU Approval

1. *“Geriatric Neuropsychiatry 2013”*

Requested by: James Grimes, NH2659

Approve: 5 CEUs

Ms. Webster made a motion to accept the recommendations of Ms. McKenna; Mr. Baldassarre seconded the motion. The motion passed unanimously.

Documents: Requests for CEU Approval and related documents

2. *“Basic Long Term Care Surveyor Training”*

Requested by: Robert McMahan, NH2434

Approve: 32.5 CEU
(40 CEUs maximum
pending additional
information)

Ms. Webster made a motion to accept the recommendation of Ms. McKenna; Mr. Baldassarre seconded the motion. The motion passed unanimously.

Documents: Requests for CEU Approval and related documents

3. *“Your Community’s First Impression”*

Requested by: Kathleen Salmon-Robinson, NH2659

Approve: 1 CEU

Ms. Webster made a motion to accept the recommendation of Ms. McKenna; Mr. Baldassarre seconded the motion. The motion passed unanimously.

Documents: Requests for CEU Approval and related documents

4. *“Effectively Dealing with “I’m not Ready!”*

Requested by: Kathleen Salmon-Robinson, NH2659

Approve: 1 CEU

Ms. Webster made a motion to accept the recommendation of Ms. McKenna; Mr. Baldassarre seconded the motion. The motion passed unanimously.

Documents: Requests for CEU Approval and related documents

5. *“Managing People Who Go Beyond Being Difficult...Dealing with Beastly People”*

Provider: Merrimack Health Group – Linda Senecal

Approve: 1 CEU

Ms. Webster made a motion to accept the recommendation of Ms. McKenna; Mr. Lohnes seconded the motion. The motion passed unanimously.

Documents: Requests for CEU Approval and related documents

6. *“Estate Planning Fundamentals”*

Requested by: John Burke, NH2621

Approve: 8 CEUs

Mr. Becker made a motion to accept the recommendations of Ms. McKenna; Mr. Baldassarre seconded the motion. The motion passed unanimously.

Documents: Requests for CEU Approval and related documents

7. *“Investing in Seniors’ Housing and Care”*

Requested by: Kathleen Salmon-Robinson, NH2659

Approve: 5.5 CEUs

Ms. Webster made a motion to accept the recommendation of Ms. McKenna; Mr. Baldassarre seconded the motion. The motion passed unanimously.

Documents: Requests for CEU Approval and related documents

XIV. Requests for Deemed Status

None

XV. Other Business/Announcements

A. Discussion: Random Continuing Education Audit

Ms. Herbu invited the Board to discuss an action plan for the random CEU audit.

After a discussion, the Board determined that the audit would begin in or about March 2014; the Board would randomly choose thirty licensees that includes licensees with a history of a complaint for being in violation of the Board’s continuing education requirements. Further, the Board determined that licensees who are unable to provide documentation for the required CEUs would be notified once in writing that they are in violation of Board regulations and be afforded thirty days to respond. If within the thirty days a licensee has not responded to the Board or provided documentation that satisfies the Board’s CEU requirements, a complaint would be opened against the licensee’s NHA license.

XVI. Adjourn

There being no other business before the Board, Mr. Graves made a motion to adjourn the Board meeting; Mr. Baldassarre seconded the motion. The motion passed unanimously.

The meeting was adjourned at 11:57 a.m.

The next meeting of the Board of Registration of Nursing Home Administrators will be held on Thursday, December 19, 2013. The Board meeting begins at 10:00 a.m.

Respectfully submitted:

Nancy Lordan, NHA
Chair

Date