

COMMONWEALTH OF MASSACHUSETTS  
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED  
MEETING OF THE BOARD OF REGISTRATION OF NURSING HOME  
ADMINISTRATORS  
IN COMPLIANCE WITH THE OPEN MEETING LAW, G.L. c. 30A, § 20

Thursday, November 29, 2012  
Board Meeting: 10 a.m.  
239 Causeway Street – 4th floor, Room 417  
Boston, MA 02114

Agenda

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes
  - A. October 18, 2012 Regularly Scheduled Meeting
  - B. October 18, 2012 M.G.L. c. 112, § 65C Session
- IV. Adjudicatory Session (closed session)
  - A. NHA-2012-002: In the Matter of Scott Gloor, License No. NH5029 (expired 6-30-2012)

(Proposed) Final Decision and Order by Default
- V. M.G.L. c. 112, § 65C Session (closed session)

None.
- VI. Administrator in Training
  - A. Request for Administrator in Training Approval
    1. Mamary, Joshua

Facility: Royal Meganset Nursing & Retirement Home  
Preceptor: James S. Mamary, Jr., NH3558
  - B. Request for Administrator in Training Credit
    1. Thurston, Jeffrey

Facility: Prescott House, North Andover  
Preceptor: Shari LaRoche, NH3199
  - C. Request for Administrator in Training Change of Preceptor

None.
  - D. Administrator in Training Mid-Point Review
    1. Marchand, Derek

Facility: Westford House, Genesis Healthcare, Westford

Preceptor: Kelly Doyle, NH5116

2. Collins, Andrew

Facility: Briarwood Healthcare & Rehabilitation Center, Needham

Preceptor: Walter Collins, NH2313

3. Oriol, Nathan

Facility: Penacook Place, Haverhill

Preceptor: Julian Rich, NH1516

E. Administrator in Training Completion Review

1. Smith, Rae-Lynn

Facility: Life Care Center of Nashoba Valley, Littleton

Preceptor: Ellen Levinson, NH2537

2. Robertson, Joshua

Facility: Parkwell Nursing & Rehabilitation Center, Hyde Park

Preceptor: Mark Jessup, NH3025

VII. Review of Applications by Reciprocity

A. Welch, Amanda: Connecticut

B. Baker, Kim: Utah

VIII. Review of Applications for License Reactivation (within 3 years of license expiration)

None.

IX. Review of Applications for License Reactivation (more than 3 years since license expiration)

None.

X. Review of Applications for License Reinstatement

None.

XI. Staff Assignments

A. SA-INV-2811

Kelleher, Jayne

NH2284 (expired 6-30-2005)

Mr. Graves made a motion to have the licensee retake the NAB credential exam if she desires to move forward with her request to reinstate her license and open a formal complaint against her based on unlicensed practice; Mr. Becker seconded the motion. The motion passed unanimously.

B. SA-INV-2779 (reopened)

McGuire, Francis

NH5058 (expires 6-30-2013)

XII. Docketed Complaints

None.

XIII. Continuing Education

A. Requests for CEU Approval

None.

B. Requests for Deemed Status

None.

C. CEU Audits

None.

XIV. Other Business/Announcements

XV. Adjourn

# COMMONWEALTH OF MASSACHUSETTS

## BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

### BOARD MEETING

Thursday, November 29, 2012  
239 Causeway Street - 4th floor, Room 417A  
Boston, MA 02114

### MINUTES

Board Members Present: Nancy Lordan, NHA, Chair  
William Graves, NHA, Vice-Chair  
Roxanne Webster, RN, RN Member, Secretary  
Janet Cutter, RN, MassHealth  
Mary McKenna, EOEA  
David Becker, NHA, Member  
Sherman Lohnes, DPH (left at 10:31 a.m.)  
James Divver, NHA, Member  
Michael Baldassarre, NHA, Member

Staff Present: Sally Graham, Executive Director  
Marsha Bird, Board Counsel, OGC, DPH  
Anson Chu, Administrative Assistant

Staff Not Present: Joelle Stein, Board Counsel, OGC, DPH

I. Call to Order

Ms. Lordan, Chair, called the meeting to order at 10:00 a.m.

II. Approval of Agenda

The meeting Agenda was reviewed.

Mr. Divver made a motion to approve the Agenda as presented; Mr. Graves seconded the motion. The motion passed unanimously.

Document: Agenda for November 29, 2012 Board Meeting

III. Approval of Minutes

A. Minutes of the Regularly Scheduled Board Meeting: October 18, 2012

The Minutes of the October 18, 2012 Regularly Scheduled Board Meeting were reviewed. Mr. Graves made a motion to approve the Minutes as presented; Ms. Webster seconded the motion. The motion passed with Mr. Graves, Ms. Webster, Mr. Divver, Mr. Lohnes, Mr. Becker, Ms. Cutter and Mr. Baldassarre voting in favor. Ms.

Lordan and Ms. McKenna did not vote as they were not present at the October 18, 2012 Board Meeting.

B. Minutes of the M.G.L. c. 112, § 65C Session: October 18, 2012

The Minutes of the October 18, 2011 Section 65C Session were reviewed. Mr. Divver made a motion to approve the minutes as presented; Mr. Graves seconded the motion. The motion passed with Mr. Divver, Mr. Graves, Ms. Webster, Mr. Lohnes, Mr. Becker, Ms. Cutter and Mr. Baldassarre voting in favor. Ms. Lordan and Ms. McKenna did not vote as they were not present at the October 18, 2012 Board Meeting.

Document: Minutes of October 18, 2012 Regularly Scheduled Board Meeting  
Minutes of October 18, 2011 M.G.L. c. 112, § 65C Session Board Meeting

IV. Adjudicatory Session (closed session)

Mr. Divver made a motion to go into M.G.L. c. 112, § 65C Session; Mr. Becker seconded the motion. The Board entered the Section 65C Session at 10:03 a.m.

A. NHA-2012-002: In the Matter of Scott Gloor, NH5029 (expired 6-30-2012)  
(Proposed) Final Decision and Order by Default

[The Board exited the M.G.L. c. 112, § 65C Session and returned to open session at 10:14 a.m.]

V. M.G.L. c. 112, § 65C Session (closed session)  
None.

VI. Administrator in Training

A. Request for Administrator in Training Approval

1. Mamary, Joshua

Facility: Royal Meganset Nursing & Retirement Home  
Preceptor: James S. Mamary, Jr., NH3558

Approve

B. Request for Administrator in Training Credit

1. Thurston, Jeffrey

Facility: Prescott House, North Andover  
Preceptor: Shari LaRoche, NH3199

Approve, 3  
Month Credit

C. Request for Administrator in Training Change of Preceptor  
None.

D. Administrator in Training Mid-Point Review

1. Marchand, Derek

Facility: Westford House, Genesis Healthcare, Westford  
Preceptor: Kelly Doyle, NH5116

Approve

2. Collins, Andrew  
Facility: Briarwood Healthcare & Rehabilitation Center, Needham  
Preceptor: Walter Collins, NH2313 Approve

3. Oriol, Nathan  
Facility: Penacook Place, Haverhill  
Preceptor: Julian Rich, NH1516 Approve

E. Administrator in Training Completion Review

1. Smith, Rae-Lynn  
Facility: Life Care Center of Nashoba Valley, Littleton  
Preceptor: Ellen Levinson, NH2537 Approve

2. Robertson, Joshua  
Facility: Parkwell Nursing & Rehabilitation Center, Hyde Park  
Preceptor: Mark Jessup, NH3025 Approve

Mr. Graves made a motion to accept the recommendations of Mr. Becker for items under VI. A, B, and D; Ms. Cutter seconded the motion. The motion passed unanimously.

Mr. Baldassarre made a motion to approve the recommendations of Ms. Webster for the items under VI. E; Mr. Graves seconded the motion. The motion passed unanimously.

Documents: AIT Applications and related documents

VII. Review of Applications by Reciprocity  
A. Welch, Amanda: Connecticut Approve  
B. Baker, Kim: Utah Approve

Mr. Lohnes made a motion to accept Ms. Webster's recommendations; Ms. McKenna seconded the motion. The motion passed unanimously.

Documents: Applications for Licensure by Reciprocity and related materials

VIII. Review of Applications for Licensure Reactivation (within 3 years of license expiration)  
None.

IX. Review of Applications for Licensure Reactivation (more than 3 years since license expiration)  
None.

X. Review of Applications for License Reinstatement  
None.

XI. Staff Assignments

A. SA-INV-2811

Kelleher, Jayne

NH2284 (expired 6-30-2005)

After discussion, Mr. Graves made a motion that the licensee must retake and pass the NAB credentialing examination in order to reinstate her license and to open a complaint for unlicensed practice; Mr. Becker seconded the motion. The motion passed unanimously.

Documents: Staff Assignment investigation and related materials

B. SA-INV-2779 (reopened) McGuire, Francis

NH5058 (expires 6-30-2013)

[Mr. Lohnes recused himself from discussion of the matter, left the Board meeting room and was not present for the discussion.]

The Board reconsidered the investigation materials, including the Department of Public Health's (DPH) Division of Health Care Quality (DHCQ) investigation report, Statement of Deficiencies, the facility's Plan of Correction and the licensee's response. The DHCQ investigation found that the facility failed to provide proper notice of discharge to the patient. After discussion, Mr. Graves made a motion to reaffirm the Board's September 2012 decision to close the investigation as the facility provided documentation that the deficiency was corrected, there was no harm to the patient and there is no evidence that the licensee failed to adhere to the standards of practice; Mr. Divver seconded the motion. The motion passed unanimously.

Documents: Staff Assignment investigation and related materials

XII. Docketed Complaints

None.

XIII. Continuing Education

A. Request for CEU Approval

None.

B. Requests for Deemed Status

None.

C. CEU Audits

None.

XIV. Other Business/Announcements

None.

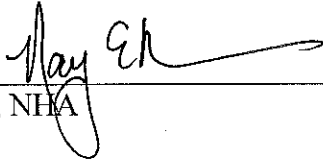
XV. Adjourn

There being no other business before the Board, Ms. Webster made a motion to adjourn

the meeting; Mr. Becker seconded the motion. The motion passed unanimously.  
The meeting was adjourned at 10:52 a.m.

The next meeting of the Board of Registration of Nursing Home Administrators will be held on Thursday, December 20, 2012. The Board meeting begins at 10:00 a.m.

Respectfully submitted:



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Nancy Lordan, NHA  
Chair

12/20/12

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Date