



Commonwealth of Massachusetts  
Executive Office of Energy & Environmental Affairs

**Please do not mail.  
Submit through ePlace.  
See instructions.**

# Department of Environmental Protection

One Winter Street Boston, MA 02108 • 617-292-5500

Charles D. Baker  
Governor

Karyn E. Polito  
Lieutenant Governor

Kathleen A. Theoharides  
Secretary

Martin Suuberg  
Commissioner

## NPDES CLAIM AUTHORIZATION FORM

(For ePlace filing system)

### Instructions:

1. ALL users must provide a signature where indicated. This signature can either be handwritten or electronic, whichever is more convenient.
2. Electronically submit in ePlace as directed. Note that once approved by the appropriate MassDEP personnel, you will be able to upload all required documentation to proceed with your submittal, whether you are submitting a WM05, WM06, WM07, or WM16. Note below information for more details on the ePlace process.

### Apply for a NPDES permit or NPDES permit modification (Owner/Applicant)

Name of NPDES Facility	
NPDES Permit Number	

Enter name of person authorized to submit application	
Username	
E-mail Address	
Phone Number	

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

\* The ePlace online application form will take you directly to a screen where you can pay the fee (where applicable). The fee can be paid online via credit card or electronic check with a service fee. You can also choose to pay by mail. Payments sent by mail should be in the form of a check or money order made payable to Commonwealth of Massachusetts. The record number should be written on the check or money order. Mail the payment to: MassDEP P.O. Box 4062 Boston, MA 02211 Once you submit the application online you will receive an email that will provide you the record number as well as a reminder on how to mail payment of the permit fee. The Department will not begin review of the application until the fee is paid.