



**Notice to Proceed**

Karen McCarthy  
Vice President  
PJ Dione Company Inc.  
64 Industrial Parkway  
Woburn, MA 01801

**RE: Notice to Proceed with Annual Maintenance and Service of Industrial Heating, Ventilating and Air Conditioning (HVAC) and Plumbing Systems at DCR's various Flood Control/Navigational Facilities (This is a Two Years Contract)  
Contract No. P24-3547-M1A**

Dear Mrs. MacCarthy

This Notice to Proceed is provided by the Massachusetts Department of Conservation and Recreation as formal authorization to proceed with the above-referenced contract P24-3547-M1A. The work will include all work as described in the Contract documents. This Notice to Proceed is effective as of the date signed below and is provided on a not-to-exceed basis by utilizing the Contract cost of **\$ 377,400.00**. All work is to be completed within **730 calendar days** from the date of this Notice to Proceed as specified and no additional work shall be undertaken without written approval prior to commencement.

Department oversight will be provided by **Theodore Bien-Aime Jr.** Project Manager, All official project correspondence, invoices, and Requests for Information must be submitted to Theodore Bien-Aime Jr. Project Manager and any questions concerning the above contract can be directed to his attention at 617-938-4628.

Sincerely,

*Patrice Kish*

Patrice Kish  
Chief Division of Design and Engineering

05/03/2024

Authorization Date

05/02/2026

Expiration Date

cc: Robert Boncore, Director of Contract Administration and Procurement  
Theodore Bien-Aime Jr. Project Manager  
William A. Gode-von Aesch Director of Flood Control  
State Comptroller  
File Copy

COMMONWEALTH OF MASSACHUSETTS · EXECUTIVE OFFICE OF ENERGY & ENVIRONMENTAL AFFAIRS

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