

COMMONWEALTH OF MASSACHUSETTS

**NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF PERFUSIONISTS**

**Tuesday, October 1, 2013
8:30 a.m.**

**239 Causeway Street ~ 4th Floor ~ Room 419
Boston, Massachusetts 02114**

Agenda

Time	Item #	Item	Exhibits	Staff Contact
08:30 a.m.	I.	Call to Order and Staff Introduction		
	II.	Approval of Agenda	Agenda	
	III.	Approval of Minutes A. March 26, 2013 Regularly Scheduled Meeting	Minutes	
	IV.	Adjudicatory Session None	Closed Session	
	V.	G.L. c. 112, § 65C Session None	Closed Session	

	VI.	Completed License Application Review (01/01/13 to 09/23/13) A. <u>Stapleton, Thomas III</u> PL2063 (expires 09/01/15) B. <u>Faella, Katie</u> PL2064 (expires 09/01/15) C. <u>Regan, William</u> PL2065 (expires 09/01/15) D. <u>Karvelas, Konstantine</u> PL2067 (expires 09/01/15)	Application files	AO/IH
	VII.	Completed Provisional License Application Review None	None	
	VIII.	Completed License Reactivation Application Review None	None	
	IX.	Staff Assignments None	None	
	X.	Complaints None	None	
	XI.	Other Business/Announcements A. Discussion-Quorum B. Delegation of Authority to Assistant Executive Director C. Updates on 2013 Renewal D. FY2014 Priorities	None	DL/MP IH IH IH
12:00 p.m.	XII.	Adjournment		

COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF PERFUSIONISTS

BOARD MEETING
October 1, 2013
239 Causeway Street, Boston, MA 02114
Room 419

MINUTES

Board Members Present: Adam Lerner, M.D., Anesthesiologist (Cardiac Anesthesia), Chair
Kevin Lilly, Certified Clinical Perfusionists, Vice-Chair (arrived at 8:35 a.m.)
Raymond Hawkins, Certified Clinical Perfusionists
Kyle Spear, Certified Clinical Perfusionists
Teresa Porter-D'Aversa, Certified Clinical Perfusionists

Board Member
Not Present: Sary Aranki, M.D., Cardiovascular Surgeon

Staff Present: Ichelle Herbu, Assistant Executive Director
Anson Chu, Administrative Assistant
Philip Beattie, Board Investigator, Office of Public Protection
Madeline Piper, Deputy General Counsel, Office of the General Counsel

Staff Not Present: Joelle Stein, Board Counsel, Office of the General Counsel
Annette O'Brien, Interim Executive Director

- I. Call to Order
Dr. Lerner, Board Chair, called the meeting to order at 8:33 a.m.
At 8:35 a.m. a quorum was present.
- II. Approval of Agenda
The Board Meeting Agenda was reviewed. Mr. Spear made a motion to approve the Agenda as presented; Mr. Hawkins seconded the motion. The motion passed unanimously.

Document: October 1, 2013 Agenda

- III. Approval of the Minutes
A. March 26, 2013 Regularly Scheduled Board Meeting
The Minutes of the March 26, 2013 Regularly Scheduled Board Meeting were reviewed. Mr. Spear made a motion to accept the Minutes as presented; Mr. Lilly seconded the motion. Dr. Lerner, Mr. Lilly, Mr. Hawkins and Mr. Spear voted in favor and the motion passed. Ms. Porter-D'Aversa abstained as she was not present at the March 2013 Board meeting.

Document: Minutes of the March 26, 2013 Regularly Scheduled Board Meeting

IV. Adjudicatory Session (closed session)

None.

V. M.G.L. c. 112 § 65C Session (closed session)

None.

VI. Review of Completed Full License Application (01/01/13 to 09/23/13)

A. Stapleton, Thomas III	PL2063	(expires 09/01/15)
B. Faella, Katie	PL2064	(expires 09/01/15)
C. Regan, William	PL2065	(expires 09/01/15)
D. Karvelas, Konstantine	PL2067	(expires 09/01/15)

The Board reviewed the previously approved full license applications

Documents: Applications for each licensee

VII. Review of Completed Provisional License Application

None

VIII. Review of Completed Reactivation License Applications

None

IX. Staff Assignments

None

X. Complaints

None

XI. Other Business

A. Discussion-Quorum

Dr. Lerner informed the Board that he suggested that this item be placed on the agenda given the recent events related to quorum requirements. Ms. Piper, Board Counsel, reviewed the requirements enumerated by statute, and explained the statutory requirement for a quorum for this Board is four members.

B. Delegation of Authority to Assistant Executive Director

Ms. Herbu discussed with the Board the delegation of Board authority to the Assistant Executive Director, Ms. Herbu, to perform specific actions and to sign correspondence and documents on behalf of the Board.

Motion by Ms. Porter-D'Aversa to delegate the authority to Ms. Herbu, Assistant Executive Director; Mr. Lilly seconded the motion. The motion passed unanimously.

C. Updates on 2013 Renewal

Ms. Herbu provided an update to the Board in regards to the renewal for the year 2013.

D. FY2014 Priorities

Ms. Herbu invited the Board to discuss priorities for FY2014. The Board discussed revision of the regulations and the application process and form for licensure.

Mr. Lilly informed the Board, he had communication with the Virginia State Board staff. The Virginia State Board is attempting to regulate Perfusionists in Virginia State, and had wanted to obtain data related to complaints in MA. He will inform the Virginia State Board to contact the Board staff for information.

XII. Adjourn

There being no further business before the Board, Mr. Spear made a motion to adjourn the Meeting; Ms. Porter-D'Aversa seconded the motion. The motion passed unanimously. The Meeting adjourned at 9:27 a.m.

The next scheduled meeting of the Board of Registration of Perfusionists is Tuesday, December 3, 2013, at 8:30 a.m. at 239 Causeway Street, Boston, MA.

Respectfully Submitted:

Adam Lerner, MD, Chair

Date