

**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED  
MEETING OF THE  
BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS  
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Thursday, October 10, 2019  
9:30 a.m.**

**239 Causeway Street, 4<sup>th</sup> Floor, Conference Room 417 A/B  
Boston, Massachusetts 02114**

**AGENDA**

<b>Time</b>	<b>Item #</b>	<b>Item</b>	<b>Documents</b>	<b>Staff Contact</b>
9:30 a.m.	<b>I</b>	<b>Call to Order Determination of Quorum Notice of Electronic Recording</b>		Board Chair
	<b>II</b>	<b>Approval of Agenda Conflict of Interest</b>	Draft Agenda	Board Chair
	<b>III</b>	<b>Approval of Minutes A. Regularly Scheduled Meeting: September 12, 2019</b>	Draft Minutes	Board Chair
	<b>IV</b>	<b>ePrescribing Regulation Update</b>	Presentation	LN
	<b>V</b>	<b>Templates for Fines</b>	Templates and Memo	VB
	<b>VI</b>	<b>Telemedicine/Telehealth</b>	Model Policy	MS
	<b>VII</b>	<b>New BORiM Regulations A. Informed Consent</b>	Frequently Asked Questions	MS

	<b>VIII</b>	<b>Investigations: N/A</b>  <u>Triage: None</u> <u>Staff Assignment(s):None</u> <u>Complaint(s): None</u>	N/A	
	<b>IX</b>	<b>Flex Session</b> A. Announcements 1. MAPA Update B. Topics for future agenda 1. Simultaneous Surgery Regulations	Verbal	RC
	<b>X</b>	<b>Executive Session</b> The Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) and (3) for the purposes of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual, and to discuss strategy with respect to litigation as a public discussion may have a detrimental effect on the Board’s position.  1. Specifically, the Board will discuss and evaluate the necessity of modifying probation conditions for a Licensee. 2. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees. 3. Specifically, the Board will discuss pending litigation: <i>Williams vs. Board of Registration of Physician Assistants</i> , Suffolk Superior Court, C.A. No. 2019-02764-D. 4. Finally, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.  <b>The Board will not reconvene in public session subsequent to the closed session(s).</b>		Board Chair
	<b>XI</b>	<b>65C Session:</b>	N/A	
	<b>XII</b>	<b>Adjudicatory Session: N/A</b>	N/A	

12:00 p.m.	<b>XIII</b>	<b>Adjournment</b> - Next Board meeting scheduled for November 14, 2019.		
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*If you need reasonable accommodations in order to participate in the meeting, contact the DPH ADA Coordinator Yulanda Kiner, Phone: 617-624-5848 in advance of the meeting. While the Board will do its best to accommodate you, certain accommodations may require distinctive requests or the hiring of outside contractors and may not be available if requested immediately before the meeting.*

**COMMONWEALTH OF MASSACHUSETTS**  
**BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS**  
**BOARD MEETING**

**September 12, 2019**  
**239 Causeway Street -4<sup>th</sup> Floor, Room 417**  
**Boston, Massachusetts 02114**

**MINUTES**

- Board Members Present: Dipu Patel-Junankar, PA-C, Physician Assistant 1, Chair  
Alithia C. Monroe, PA-C, Physician Assistant 3  
Robert Baginski, MD, Physician  
Mary Kuzmeski, PA-C, Physician Assistant 2  
Paul Crehan, PA-C, Physician Assistant 4, Secretary
- Board Members Not Present: Richard Baum, MD, Massachusetts Medical Society  
Shannon Sheridan-Geldart, PA-C, Physician Assistant Educator, Vice Chair
- Staff Present: Karen Geoghegan, Assistant Executive Director, Multi-Boards, BHPL  
Mary Strachan, Board Counsel, Office of General Counsel, DPH  
Lisa Seeley-Murphy, Board Investigator, BHPL  
Vita Berg, Chief Board Counsel, Office of the General Counsel, DPH  
Jonane Nicolas, Office Support Specialist, BHPL  
Sophia Glemaud, Office Support Specialist (Temp), BHPL  
Hindi Nanziri, Office Support Specialist (Temp), BHPL

Staff not Present:

Roberlyne Cherfils, Executive Director, Multi-Boards, BHPL

I. Call to Order- Determination of Quorum

A quorum of the Board was present. The Board Chair, Ms. Patel-Junankar, called the Regular Session meeting to order at 9:31 a.m.

II. Conflict of interest/Approval of the General Session Agenda

The meeting agenda was reviewed. There were no conflicts of interest.

DISCUSSION: The Board reviewed the agenda and Ms. Berg suggested revising the agenda for emergency basis.

ACTION: Mr. Crehan made a motion to approve the revised agenda. Dr. Baginski seconded the motion. The motion passed unanimously.

Document: September 12, 2019 Board Meeting Agenda

III. Approval of the General Session Minutes

DISCUSSION: Ms. Strachan asked to review the recording to verify if Ms. Seeley-Murphy was absent at our prior meeting. The tape was reviewed, and Ms. Seeley-Murphy was not present at the July 11, 2019 meeting.

ACTION: Mr. Crehan made a motion to approve the general session July 11, 2019 minutes. Ms. Kuzmeski seconded the motion. The motion passed unanimously.

Document: July 11 2019 Regularly Scheduled Board Meeting Minutes

IV. Investigations: N/A

*Triage: None*

*Staff Assignment(s): None*

*Complaint(s): None*

V. Cases Closed via Staff Action Policy

Quarterly Review

DISCUSSION: Ms. Seeley-Murphy presented the quarterly review. As of today we only have one PA case that is closed.

ACTION: None

Document: Report

VI. Flex Session

A. Announcement

DISCUSSION: Ms. Geoghegan presented to the Board members about the conflict of interest education. All staff and Board members must take this training through Pace. Ms. Berg suggested that every year there is a different one but this year everyone must complete two of the trainings.

ACTION: None

Document: Memo

B. Topic for Future Agenda  
Consent form for PAs.

DISCUSSION: None

ACTION: None

VII. Executive Session (close session)

At 9:45a.m. Ms. Patel-Junankar announced that the Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) for the purposes of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual.

1. Specifically, the Board will discuss and evaluate the necessity of modifying probation conditions for a Licensee.
2. Specifically, the Board will discuss complaints or charges brought against a licensee or licensees.
3. Finally, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.

Motion made by Mr. Crehan to enter into executive session at 9:58 a.m. Seconded by Dr. Baginski and unanimously voted to go into Executive session.

VIII. 65C Session: None

IX. Adjudicatory Session: None

X. Adjournment

**The next meeting of the Board of Registration of Physician Assistants will be held on Thursday, October 10, 2019 at 9:30 a.m. at 239 Causeway Street, Boston, Massachusetts.**

Respectfully submitted:

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Dipu Patel-Junankar, PA-C, Chair

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Date

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Shannon Sheridan-Geldart, PA-C, Vice-Chair

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Date

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Paul Crehan, PA-C, Secretary

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Date