

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED
MEETING OF THE
BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Thursday, October 12, 2017
9:30 a.m.**

**239 Causeway Street ~ 4th Floor ~ Room 417 A/B
Boston, Massachusetts 02114**

AGENDA

Time	Item #	Item	Documents	Staff Contact
9:30 a.m.	I	Call to Order Determination of Quorum		Board Chair
	II	Conflict of Interest Approval of Agenda	Draft Agenda	Board Chair
	III	Approval of Minutes A. September 14, 2017, Regularly Scheduled Meeting	Draft Minutes	Board Chair
	IV	Licensing Application A. AAPA & FSMB's alert on Uniform Application for PA's (UAPA)	Alert	Board Chair
	V	Staff Action Policies A. Education Alerts	Draft Policy	MS
	VI	Flex Session A. Announcements B. Topics for next agenda		Board Chair RC

10:00 a.m.	VII	<p>Executive Session</p> <p>The Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) and (3) for the purposes of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual, and to discuss strategy with respect to litigation as a public discussion may have a detrimental effect on the Board's position.</p> <ol style="list-style-type: none"> 1. Specifically, the Board will discuss and evaluate the <u>Good Moral Character</u> provision of an application or applications as required for registration. 2. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees. 3. Finally, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board. <p>The Board will not reconvene in public session subsequent to the executive session.</p>	Closed Session	
12:00 p.m.	VIII	Adjournment - next Board meeting scheduled for November 9, 2017		Board Chair

COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS

BOARD MEETING

September 14, 2017
239 Causeway Street, Room 417
Boston, MA 02114

MINUTES

Board Members

Present:

Dipu Patel-Junankar, PA-C, Physician Assistant 1, Chair
Alithia Broderick, PA-C, Physician Assistant 3
Laura Hilf, RN, MS, Public Member 1
Shannon Sheridan-Geldart, PA-C, Physician Assistant, Educator
Robert Baginski, MD

Board Members

Not Present:

Brian Gorsuch, PA-C, Physician Assistant 2
Richard Baum, MD, Massachusetts Medical Society
Paul Crehan, PA-C, Physician Assistant 4

Staff Present:

Roberlyne Cherfils, Executive Director, MultiBoard, BHPL
Philip Beattie, Assistant Executive Director, MultiBoard, BHPL
Rebecca Ferullo, Office Support Specialist, BHPL
Vita Berg, Office of General Counsel, DPH
Mary Strachan, Board Counsel, Office of General Counsel, DPH

I. Call to Order – Determination of Quorum

A quorum of the Board was present. The Board Chair, Ms. Patel-Junankar, called the meeting to order at 9:46 a.m.

II. Conflict of Interest/Approval of the Agenda

The Meeting Agenda was reviewed.

DISCUSSION: None

ACTION: Dr. Baginski made a motion to approve the agenda as presented; Ms. Sheridan-Geldart seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: September 14, 2017 Board Meeting Agenda

III. Approval of Minutes

Minutes of the July 13, 2017 Regularly Scheduled Board Meeting were reviewed.

DISCUSSION: None

ACTION: Ms. Hilf made a motion to approve the minutes as amended; Ms. Broderick seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: July 13, 2017 Regularly Scheduled Board Meeting Minutes

IV. Staff Action Policy

A. Sanction Hearings Policy

Ms. Berg explained the policy, which would allow sanction hearings to occur in front of the Board in such cases where evidence is already established (i.e. criminal convictions), instead of a hearing officer, thus making the process quicker possibly by several months.

DISCUSSION: None

ACTION: Ms. Sheridan-Geldart made a motion to adopt the proposed policy; Dr. Baginski seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: Draft Policy

B. Retirement Status Policy

Ms. Berg explained that this policy would allow staff to process routine retirement status requests.

DISCUSSION: Board members asked if retirement status would ever be reversible. Ms. Berg stated that Board members would have the authority to reverse the status

in reasonable circumstances (i.e. a person who was considered terminally ill had retired status but then unexpectedly recovered). Board members inquired if disciplinary action could be taken against someone in retired status. Ms. Berg responded yes, if the licensee is caught practicing.

ACTION: Ms. Hilf made a motion to adopt the proposed policy; Ms. Sheridan-Geldart seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: Draft Policy

10:09 am, Ms. Strachan entered, Ms. Berg left.

V. Board Alert

A. Training: Scope of Pain

An alert containing information about websites where pharmacology CMEs could be attained was proposed, to be posted on the Board's website.

DISCUSSION: None

ACTION: Ms. Sheridan-Geldart made a motion to approve and post the proposed alert; Ms. Hilf seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: Draft Alert

VI. Board Inquiry

A. Delegation of Medication Administration to Medical Assistants

An inquiry was submitted to the Board asking if physician assistants can delegate medication administration to medical assistants.

DISCUSSION: Ms. Patel-Junankar stated that while physician assistants are able to delegate, she believes medical assistants are not authorized to administer medications. Physician assistants may delegate medication administration only to a licensed provider.

ACTION: None

Document: E-mail Inquiry

VII. Flex Session

A. Announcements

1. Mock Board Meeting

Ms. Cherfils offered that a mock board meeting can be held for students, either at Northeastern University in the spring or a real meeting can be arranged off-site to allow for a larger audience of students.

DISCUSSION: Board members agreed they would like to do a hybrid of the two options, holding a real open session and mock executive session in February. Ms. Patel-Junankar will work with the school and Ms. Cherfils to arrange.

ACTION: Ms. Patel-Junankar made a motion to hold a meeting and mock meeting off-site in February for students to view; Ms. Broderick seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: None

2. Northeastern University Pilot

Ms. Cherfils informed Board members that Northeastern University's graduation list came in and the pilot has started. She will compare statistics and bring to the Board once the pilot is complete.

DISCUSSION: None

ACTION: None

Document: None

3. MAPA Meeting: Medical Marijuana

Ms. Cherfils informed Board members that physician assistants have been added to the regulations to become certified providers.

DISCUSSION: None

ACTION: None

Document: None

4. Physician Assistant (sole) Ownership of Practice.

Ms. Cherfils was made aware that someone inquired if a physician assistant could be the sole owner of a physician practice, if they did not practice. This type of ownership is not allowed by the Secretary's regulations.

DISCUSSION: None

ACTION: None

Document: None

5. DACA Students

DISCUSSION: Board members asked about what might happen to DACA students regarding licensure. Ms. Cherfils responded that currently, US citizenship is not required to apply for a license.

ACTION: None

Document: None

B. Topics for next agenda

DISCUSSION: None

ACTION: None

Document: None.

VIII. Executive Session (closed session)

At 10:22 a.m., Ms. Patel-Junankar announced that the Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(3) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.

4. Specifically, the Board will discuss and evaluate the Good Moral Character as required for registration for pending applicants.
5. Specifically, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensees relevant to their petitions for license status change.
6. Approval of prior executive session minutes in accordance with M.G.L. ch.30A, § 22(f) for sessions held during the July 13, 2017 meeting.

Mr. Crehan made a motion to enter into Executive Session; Ms. Hilf seconded the motion; Motion passed by unanimous roll call vote with Board members present and voting in favor: Ms. Laura Hilf: yes; Ms. Dipu Patel-Junankar: yes; Mr. Brian Gorsuch: yes; Ms. Alithia Broderick: yes; Mr. Paul Crehan: yes; Opposed: None Abstained: None Recused: None

IX. Adjourn

There being no other business before the Board, Ms. Patel-Junankar made a motion to adjourn the Meeting; Ms. Hilf seconded the motion. The motion passed with Board members present and voting in favor unanimously. The Meeting adjourned at 11:08 a.m.

The next meeting of the Board of Registration of Physician Assistants will be held on Thursday, October 12, 2017, at 9:30 a.m. at 239 Causeway Street, Boston, Massachusetts.

Respectfully submitted:

Dipu Patel-Junankar, PA-C, Chair

Date