

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF GENETIC COUNSELORS

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF GENETIC COUNSELORS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**239 Causeway Street ~ 4th Floor ~ Room 421
Boston, Massachusetts 02114**

**Tuesday, October 13, 2020
09:30 a.m.**

**General Session is open to the public and will be held via Webex at:
<https://statema.webex.com/statema/j.php?MTID=m5b17f775cb7418b1310e9173dfd5f417>**

Call-In Telephone number 1-866-692-3580 (toll-free)

Meeting Number/Access Code: 171 795 0526

Meeting Password: nEreqeJP454

Agenda

Time	Item #	Item	Exhibits	Staff Contact
9:30 AM	I	Call to Order Determination of Quorum		Board Chair
	II	Approval of Agenda	Draft Agenda	Board Chair
	III	Approval of Minutes A. February 6, 2020	Draft Minutes	Board Chair
	IV	Update – Board Member Nominees		ED
	V	Board Elections		ED
	VI	Investigations Triage(s): N/A Staff Assignment(s): N/A Complaint(s): N/A	N/A	N/A
	VII	Flex Session A. Announcements B. Topics for next agenda		ED

	VI	Executive Session: N/A	N/A	N/A
	VII	65C Session: N/A	N/A	N/A
	VIII	Adjudicatory Session: N/A	N/A	N/A
	IX	Adjournment		Board Chair

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF GENETIC COUNSELORS
BOARD MEETING**

Tuesday, October 13, 2020
9:30 a.m.

239 Causeway Street
Room 421
Boston, MA 02114
Via WebEx

MINUTES

Board Members Present: Diane Ahern, Genetic Counselor
Shelley McCormick, Genetic Counselor
Jillian Fleming, Public Member
Allison Cirino, Genetic Counselor
Stephanie Coury, Genetic Counselor

Board Members
not present: None

Staff Present: Steven Joubert, Executive Director, Multi-Boards, BHPL
Mary Strachan, Board Counsel, Office of the General Counsel, BHPL
Eleanor Montgomery, Office Support Specialist, Multi-Boards, BHPL

Call to Order | Determination of Quorum

Executive Director, Mr. Steven Joubert called the meeting of the Board of Registration of Genetic Counselors to order at 9:41 am and let everyone know that the meeting was being recorded. A quorum of the Board was established with members present via WebEx as follows: Diane Ahern: Present; Allison Cirino: Present; Shelley McCormick: Present; Jillian Fleming: Present. Abstained: None; Absent: None; Recused: None.

Approval of Agenda

DISCUSSION:

Mr. Joubert asked the Board members to review the General Session agenda and disclose if there were any conflicts of interest regarding the items on the agenda. No conflicts of interest were disclosed.

ACTION:

Motion to approve the October 13, 2020 Agenda as presented by Ms. Shelley McCormick, seconded by Ms. Allison Cirino and passed unanimously by Board members present as follows: Diane Ahern: yes; Allison Cirino: yes; Stephanie Coury: Yes; Shelley McCormick: yes; Jillian Fleming: yes. Abstained: None; Absent: None; Recused: None.

Document: General Session Board Meeting Agenda – October 13, 2020

Approval of Minutes:

Mr. Joubert asked everyone to review the minutes from February 6, 2020.

DISCUSSION:

None.

ACTION:

Ms. McCormick, made a motion to approve the February 6, 2020 minutes as presented, seconded by Ms. Cirino, and passed unanimously by Board members present as follows: Diane Ahern: yes; Allison Cirino: yes; Stephanie Coury: Yes; Shelley McCormick: yes; Jillian Fleming: yes. Abstained: None; Absent: None; Recused: None.

Document: February 6, 2020 General Session Minutes

Board Elections

A. Board Chair

DISCUSSION:

Ms. Cirino nominated Ms. McCormick as Board Chair. Ms. McCormick noted that her term with the Board may be coming to an end and felt that it would be more appropriate to nominate Ms. Cirino to be Board Chair. Ms. Cirino accepted.

ACTION:

Motion to nominate Ms. Cirino as Board Chair by Ms. McCormick, seconded by Ms. Stephanie Coury, and passed unanimously by Board members present as follows: Diane Ahern: yes; Allison Cirino: yes; Stephanie Coury: Yes; Shelley McCormick: yes; Jillian Fleming: yes. Abstained: None; Absent: None; Recused: None.

B. Board Vice-Chair

DISCUSSION:

None.

ACTION:

Motion to nominate Ms. Diane Ahern as Board Vice-Chair by Ms. McCormick, seconded by Ms. Cirino, and passed unanimously by Board members present as follows: Diane Ahern: yes; Allison Cirino: yes; Stephanie Coury: Yes; Shelley McCormick: yes; Jillian Fleming: yes. Abstained: None; Absent: None; Recused: None.

C. Board Secretary

DISCUSSION:

None.

ACTION:

Motion to nominate Ms. Coury as Board Secretary by Ms. McCormick, seconded by Ms. Ahern, and passed unanimously by Board members present as follows: Diane Ahern: yes; Allison Cirino: yes; Stephanie Coury: Yes; Shelley McCormick: yes; Jillian Fleming: yes. Abstained: None; Absent: None; Recused: None.

Flex Session

A. Announcements:

DISCUSSION:

Mr. Joubert announced the Genetic Counselors Board meeting dates scheduled for the year of 2021. He asked if anyone had any issues with the dates and there were none.

Ms. Fleming noted that she was in the holdover period for her seat and was not sure if she would be able to still serve. Ms. Strachan responded that it was up to Ms. Fleming and that if she was still interested in being on the Board, she was welcome to stay and could submit her statement of interest paperwork to the Executive Director.

Ms. McCormick asked where she could find the CEU requirement information on the Board's website, as she had trouble locating it earlier. Board Counsel, Ms. Mary Strachan directed her to the regulations on the Board's website. Ms. Ahern noted that the multistate licensure board also has this information.

Ms. Coury had a question for Board Counsel. She has a colleague who recently changed her legal name and was planning to use her previous name professionally and asked if having a name on her license that didn't match her practice name would cause a problem from the Board's perspective. Ms. Strachan clarified that it would not.

ACTION:

None

Document: None.

2. Topics for next agenda:

Board members were asked if they had topics for the next meeting's agenda.

DISCUSSION:

Ms. Cirino asked whether or not Board Staff was doing educational outreach for graduating Genetic Counselors. Mr. Joubert stated that this was something that the Board could explore and would put this on the agenda for the next meeting.

Adjournment:

Motion to adjourn at 10:16 am by Ms. Cirino, seconded by Ms. McCormick and passed unanimously by Board members present as follows: Diane Ahern: yes; Allison Cirino: yes; Stephanie Coury: Yes; Shelley McCormick: yes; Jillian Fleming: yes. Abstained: None; Absent: None; Recused: None.

The next meeting of the Board of Registration of Genetic Counselors is scheduled on **February 4, 2021** in Boston, MA.

Respectfully submitted,

Board of Registration of Genetic Counselors