

Massachusetts Workforce Investment Board
WIOA Steering Committee
Job Seeker & Employer Subcommittee

Performance Measurements Workgroup
October 29, 2015
Meeting Notes

Members in Attendance: Yashira Pepin - EOLWD (Lead), Les Abramowitz - DCS (phone), Linda Bass – Metro North Workforce Board, Greg Bunn – EOLWD, Matthew Burke – DCS, Mike Doak – Brian Newquist – ACLS, William Noone - MRC Bristol (phone), Graham Porell – MRC Bristol (phone), Cheryl Ransom – ACLS, Jeff Turgeon - Central Mass WIB (phone), Steve Sullivan- MCCEO

DISCUSSION TOPICS:

Update from DCS General Counsel Tim Dooling

- Tim Dooling discussed the requirements of our Massachusetts Conflict of Interest Law obligation. As a member of the WIOA Performance Measurements Workgroup, participants need to complete the Conflict of Interest Law on-line course and provide DCS with a confirmation that they are in receipt of a Summary of the Law.
- GC Dooling provided a link to the summary (<http://www.mass.gov/ethics/education-and-training-resources/implementation-procedures/municipal-employee-summary.html>) as well as the mandatory on-line training (<http://www.muniprog.eth.state.ma.us/>) and requested that if participants have not already done so, then they should return the distributed certification form attesting to the fact that they have been provided with a copy of the Summary of the Conflict of Interest Law as well a copy of the training acknowledgment certificate to DCS.

Benchmark Data for Setting Performance Goals for WIOA State Plan

- MRC, MCB, and ACLS require wage information in order to develop benchmarks and goals for the Indicators of Performance required for the State plan.
 - Rena Kottcamp was out of the office so Yashira Pepin updated participants on the status of each MOU/ data exchange.
 - MRC's MOU is finalized and MRC has submitted their data for matching.
 - The other MOUs (MCB, and ACLS) were with those respective agencies.

State Plan Sections Relevant to the Workgroup

- Yashira updated the group on the status of the state plan draft and the various meetings which were being scheduled for the following week (Partners' Meeting on 11/4; WIOA Steering Committee Meeting on 11/4) that focus on discussing the content of the draft state plan.

State Performance Metrics Discussion

- Yashira shared a draft list of potential state indicators that MA would like to report on, including career pathway indicators, as well as a dashboard that would display current and trend information on those potential indicators.
- The group discussed a variety of issues related to those indicators including:
 - The data each indicator was meant to capture and what it would communicate;
 - Available data sources (i.e. wage record data);

- The balance between exhaustive list and meaningful list;
- Agency capacity to capture the data;
- Whether the indicators will measure all core partners or not;
- How the measures would be compared i.e. by area, statewide, etc.

Group members agreed to additionally review these indicators and return to the group with specific information on those topics listed above for further discussion at the Steering Committee, and our next PM meeting.

NEXT MEETING:

Date: Thursday, November 12, 2015
Time: 1:00 p.m. – 3:00 p.m.
Location: Charles F Hurley Building, 1st Floor Cambridge Conference Room
Address: 19 Staniford Street, Boston, MA

Questions and RSVP:

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