

MassWorkforce Issuance

Workforce Issuance No. 11-25

☐ Policy

☒ Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Regional Managers

cc: WIA State Partners

From: George Moriarty, Director
Department of Career Services

Date: April 8, 2011

Subject: **OJT/NEG Project Webinar & Roundtable Discussion**

Purpose: To notify Local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners of an upcoming webinar and roundtable discussion on the OJT/NEG Project.

Background: The OJT/NEG Project is the Commonwealth's effort to develop a statewide infrastructure for and to encourage local area use of On-the-Job Training (OJT). The Project implementation period is from June 30, 2010 through March 31, 2012, and is designed to encourage local business involvement with the Commonwealth's workforce development system, stimulate the economy and develop skilled workers for employers.

As the OJT/NEG Project reaches the halfway point, the Department of Career Services (DCS) is holding a webinar and roundtable discussion to apprise local workforce development staff of recent developments to the OJT/NEG Project, and to share emerging best practices in developing and supporting OJTs. The webinar and roundtable discussion will be held Thursday, April 14th from 1:00pm to 3:00pm.

During the webinar, we will review recent changes to the OJT/NEG Project policy, including significant changes to the required OJT/NEG Project forms (MassWorkforce Issuance #10-92, Attachments A – N). The roundtable discussion will focus on sharing ideas, successes and best practices that have emerged in the OJT/NEG Project.

All local area staff engaged in the OJT/NEG Project are encouraged to participate in the webinar, including Single Points of Contact, Business Services Representatives, case managers, career counselors, job specialists, and their respective supervisors.

What: OJT/NEG Project Webinar & Roundtable Discussion

When: Thursday, April 14th, 2011

Time: 1:00pm – 3:00pm

To Register: Contact Lisa Caissie (lcaissie@detma.org). Please provide the names and email addresses of all attendees, as well as the number of webinar slots your party will be using (1 computer = 1 webinar slot).

Webinar and conference call access information will be provided after registration.

Inquiries: Please direct all inquiries to Cheryl Scott at cscott@detma.org