



The Commonwealth of Massachusetts

Executive Office of Public Safety & Security

Office of Grants & Research

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TO: Secretary of State's Office, Regulations Division & Executive Office of Administration Office and Finance

FROM: Brook Chipman, Office of Grants & Research/Highway Safety Division

DATE: May 1, 2019

RE: Notice of Open Meeting

The Executive Office of Public Safety and Security/Office of Grants & Research/Highway Safety Division will conduct a meeting of the Working-level Traffic Records Coordinating Committee from 1 to 4 pm on May 6, 2019.

The meeting will be held in Conference Room 4, Mezzanine Level, State Transportation Building, 10 Park Plaza, Boston, MA.

Agenda items include:

- Introductions by WTRCC members and guests
- Review and vote on January 24, 2019 WTRCC meeting minutes
- Highway Safety Division on Availability of Grant Funding process to select projects for FFY 2019 Traffic Safety Information Systems Improvement (TSISI) Grant funding
- Presentations from applicants for FFY 2019 TSISI Grant funding
- Discussion and vote to approve 4-Box Analysis-Scoring Results and forward to ETRCC for further action
- Highway Safety Division on FFY 2020 Section 405c-funded TSISI Grant process and application to NHTSA
- Discussion and vote to approve Brook Chipman as the State Traffic Records Coordinator, the WTRCC Membership List, and WTRCC Charter

- Discussion and vote to approve proposed FFY 2020 Strategic Plan for Traffic Records Improvement
- Unforeseen business/upcoming event announcements/next meeting: TBD
- Adjourn

In addition to being posted on the EOPSS/OGR website and distributed to the TRCC e-list, this notice was e-mailed to the following entities:

Secretary of State's Office
Regulations Division
1 Ashburton Place, Rm. 1613
Boston, MA 02108
regs@sec.state.ma.us

Executive Office of Administration and Finance
State House, Room 373
Boston, MA 02133
melissa.andrade@state.ma.us

Direct any questions regarding this meeting, including requests for special accommodations in accordance with the Americans with Disabilities Act, to Mr. Brook Chipman at brook.chipman@mass.gov or 617-725-3355.