

# 55 & Up

## Senior Community Service Employment Program

# Operation ABLE SCSEP



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- A WIOA partner funded by the U.S. Department of Labor (DOL) and authorized by the Older Americans Act
- Participants:
  - \*55 years old and up
  - \*Income at 125% of Federal Poverty Guidelines or less
  - \*Unemployed, looking for work and eligible to work in the U.S.
- Extended paid training placements in a non-profit or government agency to upgrade job skills while seeking a job
- A way to address significant employment barriers: age discrimination, the digital divide, significant resume gaps, language learning and other barriers



***An equal opportunity program. Find funding details at <https://operationable.net/scsep-stevens-amendment>***



# Operation ABLE SCSEP

**Since July 1, 2023**

- Essex, Middlesex, Suffolk, and Norfolk Counties
- 89,000 on-site training hours in 4 Massachusetts counties for 212 participants
- 120+ non-profits and government agencies that are hosting training placements
- English Language Learner/ELL placements where the supervisor speaks the person's primary language
- 50% employment outcomes



# Operation ABLÉ Training & SCSEP Training Waiver

**ABLE BEGINNINGS IS AVAILABLE TO SCSEP PARTICIPANTS** – Basic Computer Skills Training, including Microsoft Word and Excel - in a classroom and digital environment.

**SKILLS TO WORK** – Intermediate & Advanced Microsoft Office skills training

**MEDICAL AND HEALTHCARE OFFICE TRAINING** – Intermediate Microsoft Office Skills and Medical Office Administrative Training – in a classroom environment. *2 tracks available based on eligibility.*

**COMPUTER AND JOB SKILLS REFRESHER CLASS and TRAINING** – Short-Term Refresher classes covering Microsoft Office in a classroom environment. Job search skills and support is offered in groups with one-on-one assistance.

**JOB COACHING** – Job Coaching and Counseling where jobseekers review, develop, and focus on a job search strategy.

**GROUP JOB SEARCH INSTRUCTION** – Job search basics including resumes, cover letters, interviewing, online job applications, and networking.

**[VISIT OPERATIONABLE.NET](https://www.operationable.net)**



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