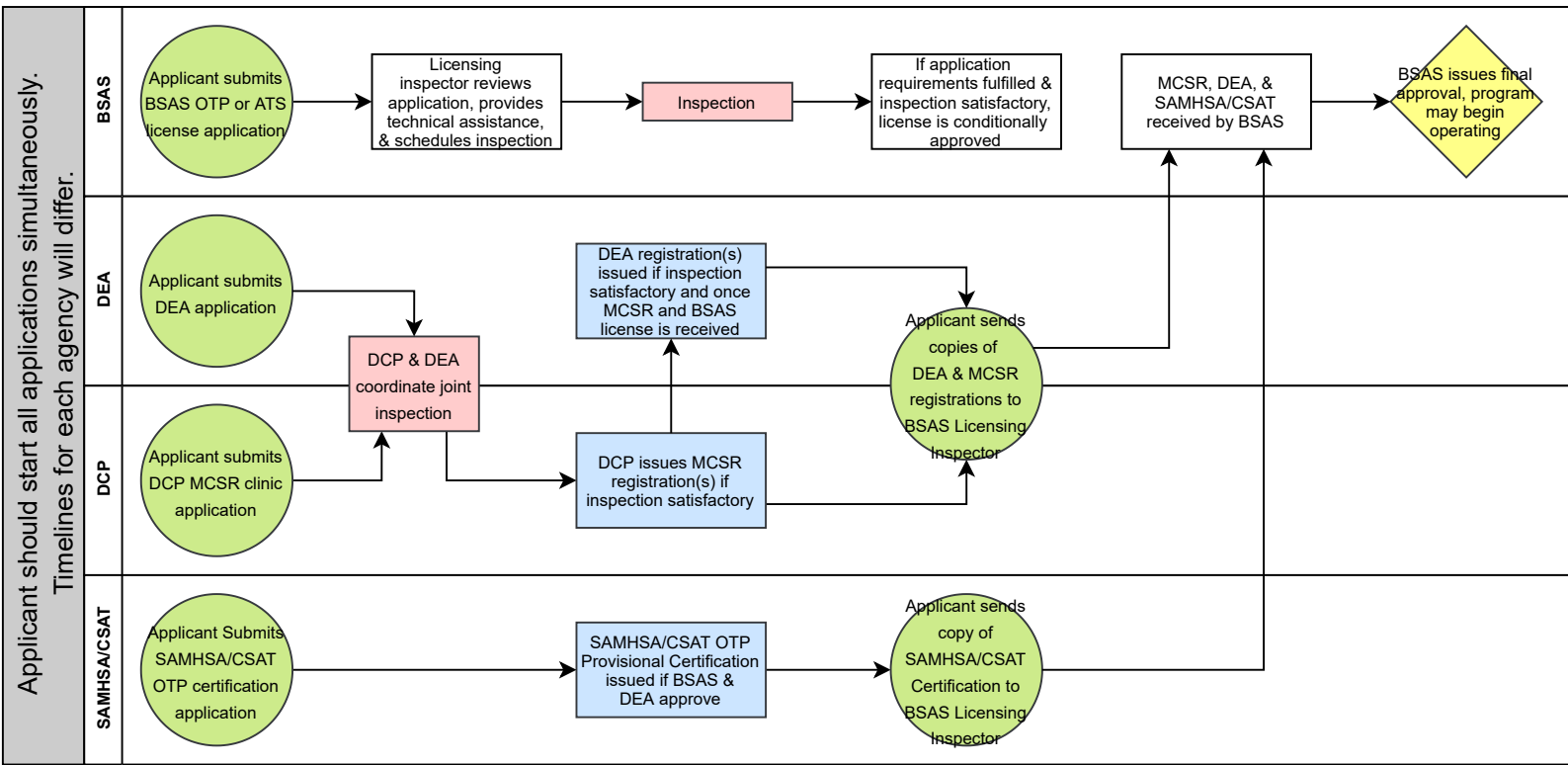


**Bureau of Substance Addiction Services (BSAS)  
Community Opioid Treatment Programs (OTP) & Federally Certified OTP Acute Treatment Service (ATS) Programs  
New Applicant Licensing Workflow**



## Helpful Information & Links

### Bureau of Substance Addiction Services (BSAS) Opioid Treatment Program & Acute Treatment Services

- Opioid Treatment Programs (OTP) are subject to all BSAS licensure requirements in 105 CMR 164 and all applicable federal laws
- For BSAS licensure regulations visit:  
<https://www.mass.gov/doc/105-cmr-164-licensure-of-substance-abuse-treatment-programs/download>
- Prior to submitting an application for licensure the organization must pass Suitability per 105 CMR 164.010
- For more information visit:  
<https://www.mass.gov/service-details/information-for-licensed-substance-use-disorder-treatment-programs>

### Drug Enforcement Administration (DEA) Narcotic Treatment Clinic

- Application: [https://www.dea.gov/diversion.usdoj.gov/drugreg/index.html](https://www.dea.gov/diversion/usdoj.gov/drugreg/index.html)
- Recommended to submit DEA application before the DCP application
- Use form 363 Narcotic Treatment Clinics
- For BSAS license number (if not provided tentatively yet), enter #0000 to be able to proceed
- For the MCSR license number (if not provided tentatively yet), enter #0000 to be able to proceed
- For expiration dates, enter the last date of the current year (ie 12/31/2020)
- A reference number will be created for this application, add this number in a cover letter to DCP
- Make sure the full address and program name matches what was used on BSAS license application

### Drug Control Program (DCP) Massachusetts Controlled Substance Registration (MCSR)

- Application: <https://www.mass.gov/doc/clinic-mcsr-application-new-renewal-amended-information-0/download>
- Recommended to include cover letter with application indicating new OTP working with BSAS, have started a BSAS application
- Include DEA application reference number

### Federally Certified OTP Acute Treatment Service (ATS) Programs:

- Submit two DCP MCSR clinic applications:
- Schedule II & III (Methadone and Buprenorphine)
- Schedules IV & VI (Comfort medications)

### Community Opioid Treatment Programs:

- Submit one DCP MCSR clinic application:
- Schedule II & III (Methadone and Buprenorphine) and Schedule VI (Naloxone)

### Substance Abuse and Mental Health Services Administration/Center for Substance Abuse Treatment (SAMHSA/CSAT)

- Application: <https://www.samhsa.gov/medication-assisted-treatment/become-accredited-opioid-treatment-program>
- Also known as CSAT

### Workflow Legend

