

To: RDs, ADs, CO, Providers

From: Doreet Goldhaber, Director of Licensure and Certification

Re: DDS OQE Site Feasibility and Pre Placement - Remote Approval Process

The DDS Office of Quality Enhancement (Licensure and Certification) has **revised our process to allow for remote site feasibilities, pre-placements, expanding capacity, and issuing Approvals to Occupy.**

Please note, **this is not the updated process for temporary alternative sites used for quarantine or direct step up/step down COVID-19 care. Additional guidance on COVID-19 alternative site approvals is forthcoming.**

For new traditional 24-7 homes being developed prior to the emergency, OQE would conduct a site feasibility and pre-placement visits. The new revised process allows the Provider to conduct the visits themselves using a simplified tool while receiving remote support from OQE. This is applicable for any new traditional 24/7 permanent homes that providers are opening (like new ABI homes). These documents were revised to make sure we continue “business as usual” to the greatest extent possible.

Providers should contact their regional OQE office directly to obtain materials detailing the new process. The regional OQE office will schedule your OQE support to be available through technology, to assist in visually “walking through” the property and conducting the processes remotely. Once the forms are submitted to OQE, we will issue the Approval to Occupy.

Thanks,

Doreet Goldhaber

Director of Licensure and Certification