

OSCCAR - One Stop Career Center Activity Report

Crystal Reports Version: Crystal Reports XI, Service Pack 2

First Issuance Date: September 2007

Key Features: This report uses existing OSCCAR data in the CS_OSCCAR_REPORT table, and allows the user to recreate any OSCCAR ever run since the OSCCAR redesign in 2003 (FY2004 to present, as well as year-end reports for FY2002 and FY2003). Users can view reports for any/all local offices, any/all career centers, any/all LWIBs, and view all the various statewide reports, regardless of MOSES user access rights. In addition, users can view OSCCARs from a range of dates, not just the one month at a time that the MOSES application limits users to.

This report DOES NOT actually run the OSCCAR. No new data is being queried; no new counts are being done. This report merely takes all the old, existing OSCCAR data and makes it easily available to you.

In addition to this report description (page one), the regular OSCCAR report description is included, in its entirety, for your reading pleasure (page two). Feel free to suppress.

[Please note that local report developers have documented incorrect numbers on the existing OSCCAR, including some employer counts, and monthly and/or year-to-date entered employment counts for veterans and self-identified persons with disabilities. This report does not correct any existing OSCCAR problems; it just gives you the OSCCAR numbers.]

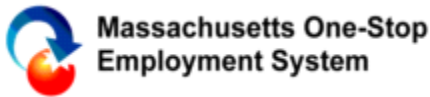
Parameters:

1. Type of Report - to select which version of the OSCCAR you want to see (Career Center Level, Local Office Level, Local WIB Level, or the various statewide OSCCARs)
2. Date Range - to select the OSCCAR months and years. Make sure that you enter the first day of the month for the beginning of the date range, and the last day of the month for the end of the date range. Because the OSCCAR is run only once a month, you can only view OSCCAR data for complete months; you cannot view data for a partial month.
3. Location - to select one or more locations (Career Centers, Local Offices, or SDAs/LWIB Areas). This parameter has a default value automatically showing in the description field. Please leave it where it is or the report might not run properly for some report levels.

Report Run Times: The report itself usually takes only a few seconds to run. If you select many offices, career centers, or LWIBs, and/or select a large data range, the report will obviously take longer to run, but it will probably never take longer than a few minutes.

Report Feedback: This report has been tested for accuracy; however, your feedback is encouraged. If you get unexpected results or have other suggestions, please contact the report developer below.

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OSCCAR - One Stop Career Center Activity Report

Report Name : One Stop Career Activity Report (OSCCAR)

Report Description: The revised (September 2003) OSCCAR report primarily displays services received by both job seekers and employers by report period as well as year to date. It also has a demographic breakout of the job seekers. The report is available at several different rollup levels.

Filter/Selection Criteria:

Sort Criteria:

Rollup Levels: This report is available at various rollup levels; local site, career center, LWIB, Statewide - Career Centers, Statewide - Other Workforce Systems, Statewide - Rapid Response and Statewide - all local sites.

Report Frequency: Monthly

Notes:

- An approved service, for a job seeker is defined by the CS_Service_Codes_Approved_Service field = 'Y' . These services populate the Applicant_Osccar_Service_v01 table.
- An approved service for an employer is defined by the Employer_Service_Codes_v01 table.
- Column Counts
 - Monthly column is distinct count of services, activities or individuals for the month
 - Year-to-Date column is distinct count for the period, of services, activities or individuals, cumulative from July 1st of the fiscal year through the report month recalculated at report run time.
 - For example, if a job seeker received approved services in a career center in the months of July, August and September, then in an OSCCAR report for the month of August, that job seeker would show as a single count (1) in the Monthly column and as a single count (1) in the Year-to-date column. For an OSCCAR run in October, that job seeker would not be counted in the Monthly column, but would show as a single count (1) in the Year-to-Date column.
- The Visits column
 - Individual Customers Category - visits column represents the number of times an individual has received an approved service at the career center from July 1st of the fiscal year cumulative through the report month. For example if a job seeker receives one or more approved services at the career center on July 12, 13, 15, 17, August 1, 3, 5, and September 10, 11 on the OSCCAR report for September the visits column, would show a count of nine (9) for this job seeker. Whereas, the visits column is always cumulative year-to-date, the OSCCAR report for October would likewise show a count of nine (9) for this job seeker (assuming the employer did not receive an approved service in October)... This "foot traffic" count will only count an individual once per day.
 - Individual Services Provided Category - visits column represents the number of approved services an individual has received at the career center from July 1st of the fiscal year cumulative through the report month. For example if a job seeker receives an orientation service, a resume critique service and a counseling service during the month of July, then on the OSCCAR report for July, the visits column would show a count of three (3) for this job seeker (in the appropriate line item). Whereas, the visits column is always cumulative year-to-date, the OSCCAR report for October would likewise show a count of three (3) in the appropriate line item for this job seeker.
- Employer Services Category
 - Total Employers Served Sub Category - visits column represents the number of times an employer has received an approved service at the career center from July 1st of the fiscal year cumulative through the report month. For example if an employer receives one or more approved services at the career center on July 12, 13, 15, 17, August 1, 3, 5, and September 10, 11 then on the OSCCAR report for September the visits column, would show a count of nine (9) for this employer. Whereas, the visits column is always cumulative year-to-date, the OSCCAR report for October would likewise show a count of nine (9) for this employer (assuming the employer did not receive an approved service in October). The visits column will only count an employer once per day.
 - Employers Listing Job Orders Sub Category - visits column represents the number of job orders an employer has posted at the career center from July 1st of the fiscal year cumulative through the report month. For example if an employer posts a job order for an accountant, a construction worker, and an IT position during the month of July, then on the OSCCAR report for July, the visits column would show a count of three (3) for this employer for this line item. Whereas, the visits column is always cumulative year-to-date, the OSCCAR report for October would likewise show a count of three (3) in the appropriate line item for this employer.
 - Service Breakout Categorization - visits column represents the number of approved services an employer has received at the career center from July 1st of the fiscal year cumulative through the report month. For example if an employer receives a conduct employer groups service, Off-site Job Fair service, and Other Labor Exchange Service during the month of July, then on the OSCCAR report for July, the visits column would show a count of three (3) for this employer (in the appropriate line item). Whereas, the visits column is always cumulative year-to-date, the OSCCAR report for October would likewise show a count of three (3) in the appropriate line item for this employer (assuming the employer did not receive an approved service in October). The visits column will only count an employer once per day.

For questions, contact either Joan Boucher (617) 626-6737 jboucher@detma.org or Leslie Abramowitz (413) 499-2220 ext. 220 labramowitz@detma.org



OSCCAR - One Stop Career Center Activity Report

- Monthly summary report of Local Career Center Services

Career Center Level

January 2008

Career Center Name	Monthly	Year to Date	Year to Date Visits
New Customers (with or without services)			
New to Career Center	328	1,733	
New MOSES Customers	309	1,551	
Basic Memberships	123	239	
Individual Customers			
Total Customers Served	927	3,042	9,914
Total Customers Unemployed	875	2,822	9,276
Individual Services Provided			
Counseling	198	922	1,716
Job Referrals	445	1,452	3,351
Job Search	734	2,471	7,274
Referrals to Other Non CC Services	5	37	39
Workshops	236	1,276	1,798
Job Development	26	553	738
Resource Room	107	409	1,512
Assessment/Testing	80	443	508
Training Services	50	191	229
Employment Outcomes of Individual Customers			
Total Entered Employment	56	423	
All Customers Entering Employment Full-time	41	337	
Unemployed Customers Entering Employment	55	390	
Unemployed Customers EE Full-time	41	309	
Entered Employment Average Wage	\$10.67	\$11.19	
Employer Services			
Total Employers Served	336	2,026	3,129
New to Career Center	22	77	
New to MOSES	8	53	
Repeat	314	1,949	
Employers Listing Job Orders	61	280	709
General Employer Services	307	1,976	2,416
Financial Incentive Services	1	78	85
Workforce Development Services	1	43	52
Business Information Services	295	362	476
Labor Exchange Services	33	1,953	2,249



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January 2008

Demographics of Customers Served

Career Center Name	Monthly	Year to Date
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Gender

Male	503	1,753
Female	424	1,289

Ethnicity

White	791	2,568
Black or African American	78	284
Hispanic or Latino	32	110
American Indian or Alaskan Native	3	11
Asian	8	18
Hawaiian Native or Other Pacific Islander	2	4
Other	13	37
Information Not Available	11	40
Minority Group Member	133	456

Age

18 and under	62	158
19-21	99	260
22-45	428	1,546
46-54	232	652
55 and over	106	426

Education

Less than High School	127	332
High School Diploma/GED	332	1,035
Some College/Voc Degrees	115	346
Associate Degree	35	111
Bachelors Degree	49	174
Advanced Degree	11	52
Information Not Available	258	992

Self Identified Persons with Disabilities

Total Served	80	216
Total Entered Employments	1	26

Unemployment Insurance Claimants

Total Served	398	1,358
Total Entered Employments	24	171

Veterans

Total Served	78	302
Total Entered Employments	5	75